

ST. ANTHONY BOARD OF EDUCATION MINUTES

Wednesday February 21st, 2018 at 6:30 p.m. SAS Library

1. Opening Prayer: Mary Porter
2. Roll Call:
Mary Porter P Joe Fitzgerald P Ruth Sereg P Harry Reed P
Carolyn Lavorato P Lisa Darnell P
Jennifer Wong P Monsignor Chiodo P Father Dan A
Administrator: Dr. Joe Cordaro P
Faculty Rep: Kari Howard P
DRE:
Accountant: Mark Paris A
Home and School Rep: Audra Hutton P
3. Approval of Agenda: Joe Fitzgerald and Lisa Darnell
4. Approval of Minutes: Joe Fitzgerald and Carolyn Lavorato
5. Audience Concerns: None
Open Forum:
Open Board position: 2 candidates
 - John Bonanno: 2 Children in SAS,
 - Very involved with the School
 - Has Substituted Teaching in Spanish Immersion program when needed, has a BA in Spanish and Political Science
 - Oldest daughter has been through Spanish immersion program, has mentored in the program, when questions are asked
 - Michael Flaherty
 - Has a son in the 6th grade and is in Spanish immersion program
 - Graduated from SAS, Dr. C was his principle
 - Has long roots in SAS, Wife has Taught, helped out here for about 8 years at SAS, Grandmother has worked here, Sister teaches at SAS, mother graduated along with several nieces and nephew.

Both Candidates would love to help with the growth and the future of ST. Anthony

6. Reports:
 - a. Home and School Reports: Audra Hutton
 - Had Catholic School Week end of January traditionally they bring in lunch for the Teachers & Staff, from Palmers.
 - May 4th & 5th Comic Con, solicit for artist which will be displayed on May 5th, May 4th will be displayed for the student's art work.
 - Need Volunteer to take over the E-newsletter, contact Audra Hutton if interested
 - Need Volunteer for School supply pack, we do need someone to coordinate that, it is a 1-day event, being at SAS when they show up, and make sure they get to the appropriate class room.
 - Need all 4 Board members for the Home and School. President, Vice-President, Secretary, and Treasurer positions will need to be filled. Going in the E-newletter.

b. DRE: have applicants

c. Administrator/principal Report: Dr. Joe Cordaro

- This month's events: Feb. 23, second trimester ends, Feb. 26, NO Classes, Faith Journey Service Day. Feb. 28, Spanish Immersion Comm. Mtg. March 1, 5th to JA Biz town, Comprehensive Strategic Plan 2:00-4:00 pm @ pastoral Center. March 9, NO Classes—PD in am. March 9-18 Spring Break. March 20, Reconciliation 2-8. March 21 BOE meeting @ 6:30 pm in library.
- Special Notes: continuations on Twin C - updating progress-group together that is requesting books this summer to Boston College for workshop, great group. Communicating back and forth Trading off information trying to look for school that has same type of Spanish immersion program. To share information.
- Letters of intent: Given to teacher's last week to indicate their intent to return as teachers at SAS. Will be returned early March.
- Stations Every Monday has begun on Monday and will be school wide each Monday until lent is over.
- Lunch Counts: Summary: From Nov.-Jan. 22, 7,825 lunches were served for an average 211.8 per day. (66%). From Jan. 1 – Jan. 22, 2148 lunches served for average of 195 per day (60%). Breakfast served 815 breakfast for an average of 22 per day.
Questioned lunches due to budget being off. Father Dan had sent an email for that- Due to the government subsidy being off. Would need to monitor. Is the food quality there? Will follow up on.
Dr. Joe Cordaro has talked to Student council about the lunch's, maybe one day a week could have Students Choice. The kids would take a survey. We follow up on. May be put on google Docs?
- Iowa assessments are coming and will be sent to be scored, takes 6 weeks
- Parent-Teacher conferences have been completed and went well. Percentage of attendance-not calculated yet.
- Invitation for Strategic Planning "Kick Off" Thursday March 1, 2018, 2:00 to 4:00 p.m. Evaluate where our school is at, putting together a committee, trying to pump up a district school. will need a RSVP if attending.
Location: Diocese of Des Moines Pastoral Center
- Advanced ED new company coming into help us improve our school throughout the whole diocese, collection of data, Teachers have filled out survey's, understand where we are on certain things, going to visit our School and CTK, they want to visit with our schools, and visit with principal's, pastor's and BOE March 20th @ 6:30 – 8:00 p.m. Will meet with the Teachers during the day and meet at night.
- Any Exit interviews? None have come in yet from Dr. Bonday. Will Check
- No Back up for Robo call process. Will Check on this, Darcy should be able to do.
- Delinquent Tuition and Tithing Report: Registration for next year has begun as of Feb 5. & over the past 2 weeks 27 families are now 60 to 90 days behind in their payment were sent letters indicating they will not be able to register until payment has been received or arrangements have been made. A few have made payments; 4 families will be running up against their dead line and will be asked to remove their students.

1. Five Year Strategic plan – No Update

2. Adventure Club:
 - All day-7, AM only – 0, pm only – 3, B/A DHS students – 7, part time 2 weeks/mo. – 1, extended care – 9, extended care DHS – 2, Total # 29.
 - What is Budget based on? Dr. C will find out.
3. Secretary Report: 1 student left
4. Parking Lot Update: Permanent solution: Keep attendant out by cones.
 - A lot of congestion, turns people around every day.
 - Was looking at a Gate to take place of the cones. Costly
 Have looked at other options. (Signs, Loud colorful signs, crossing guards, etc.,) Joe Fitzgerald (Buildings & Grounds) will research new ideas and have an update next month.
- d. Budget/Finance Reports: Mark Paris
 - Financial Reports were sent out in advance
 - Questions have been sent to Father Dan.
 - donations coming in next month
 - Additional charges for Janitorial
 - Questions about Delinquency
 - Year to Date
1. Long Term Strategy to increase pay Scale (increase Revenue Sources)
 - Struggling with a study to compare with what others are doing,
 - Endowment type?
 - What will it take to move the dial?
 - Check with the Finance council.
 - Faculty did speak to Msgr.
 - Wanting to make progress towards long term and short term.
- e. Recruitment and Marketing:
 - Orientation for parent information night for our Spanish Immersion – sent mailings out and did phone calls, 13 new families came in and sign up
 - Recruitment update: Hired Kim Liman used to work for Iowa right to life and on the staff at Iowa Catholic Radio, she did marketing and communications there. She has accepted position. She will facilitate communications between all the different dimensions of the parish, different ministries, work better together and to promote St Anthony's school and parish. A lot of talent. She will be an advantage to the school.
 - Status of Website? have someone else available to make some revision to the website. Lisa will speak to Joe G about updates.
 - Discussion of Discounts: trying to get ST Anthony on this Page.
- f. Health and Wellness: Harry Reed: Met 4th Tuesday of the month and discussion was of themes for the days of the week. Ask about policy, so we can put on website.
7. Old Business:
 - a. Board of Education Committee Reports:
 1. Budget/Tuition Delinquency Reports: Will discuss in Executive
 2. Tithing and Attendance Report: Tithing Statements have not gone out yet

3. Research, Curriculum Report: Mary Porter:
 - No new Mentor letter out yet since January
- a. Constitution and Policy Updates:
 - Dr. Bonday's signature and then to the web.
 - Policy: 400 section which is personal – with exception of 1 will say “please reference hand book”.
 - Policy for Tithing will be updated: raise from \$12 to \$15
 - Policy for the BOE: proposal is to be vote on President, Vice president and Secretary every year.
 - Copies of the Constitution and Policies of both the Diocese's and ST Anthony. Read St. Anthony Hand book.
 - Looking at having an educational policy.
 - Father Dan has continued meeting with a small group with firming up our Delinquency Policy
8. Buildings and Grounds: No meeting
9. New Business:
 - Mary attended pastoral council-more integration parish and school, doing religious artwork, poems, posting artwork, sing, etc. has shared with Msgr. and Father Dan, and know has sharing them with Carolyn and the Board
 - Carolyn will be taking them to the School Improvement Committee.
 - Once we have an actual proposal then take to Msgr. for approval
 - Make sure have religion in class room
 - Diocese has a Board meeting would like for one from our Board attend. They meet every other month.
 - Review Mietler
 - Spanish Immersion committee met. Discussion on Two Way Immersion network” TWINS” through Boston College, and working with the University of Iowa, specialized in bilingual grammar. Continuing with the Spanish immersion in the middle school? A lot of processing to do to determine. All our current Spanish immersion Teachers are either staying or applying to stay.
 - Posting for New Principal has been posted on Teach Iowa
 - Hiring committee has been formed.
 - March 9th is the deadline set for Principal applications.
10. Next Meeting Tuesday March 27th, 2018 at 6:30 p.m. SAS Library
11. Adjournment: Mary Porter
12. Closing Prayer: Mary Porter
13. Executive Session: (if required) yes

