How to Access Church Contribution Totals in REALM

1. Sign In

2. Go to CONNECT

3. Select GIVING

How to Obtain Your Church Contribution Totals for the Year 2025

Step-by-Step Instructions

Accessing Your REALM Account

To begin, sign into your REALM account. Once you are logged in, check the menu heading located in the upper left-hand corner of the screen. Make sure that you are in the CONNECT section for Fountain of Faith Missionary Baptist Church.

Viewing Your Giving Information

On the left side of the screen, locate and select the "GIVING" option from the menu. Your year-to-date giving total will be displayed on this page.

Filtering Your Contribution Totals for 2025

Click on the "Year to Date" icon to open a dropdown box. Here, you have two options for selecting the date range:

- You may enter the dates manually by typing 01/01/2025 to 12/31/2025 in the date field and skip the next step.
- Alternatively, scroll down in the dropdown box and select "last year" if you did not enter the date manually.

Next, under the "FUND" section, click the dropdown arrow and check the "SELECT ALL" box to include all applicable funds in your report.

Finalizing and Printing Your Contribution Totals

Scroll down and select the "FILTER" icon. The total amount you have contributed and the total number of gifts for the selected period will be displayed on the screen. If you need a physical copy, you have the option to print this page.