The Arkansas ARP ESSER III Afterschool and Summer Learning

Competitive Grant Program

APPLICATIONS WILL NOT BE ACCEPTED BEFORE MAY 15, 2022

Request for Applications

Deadline for Receipt of Applications:
{Electronic submissions only to aosn@astate.edu}

Deadline: July 15, 2022 - 5:00 PM CST

Contact Information:

Laveta Wills-Hale

The Arkansas Out of School Network

501 Woodlane St., Suite 521-S

Little Rock, AR 72201

Email: lwillshale@astate.edu

Phone: (501) 660-1012

The Arkansas ARP ESSER III Afterschool and Summer Learning

2022 Competitive Grant Program

Title Page

School/Group/Organization Applying:

School Principal/Executive Director/Project Director:

Designated Grant Contact Person: Title:

Address:

City/State/Zip Code:

Phone Number:

Email Address:

Project Site(s) Location (If multiple sites, please provide the physical address of <u>each</u> site):

Project Name (If different from the name of the entity applying):

Brief Project Description: Please provide a brief summary describing the project for which funds are requested to including the targeted area of the state or school district, identify the number of students to be served, age groups, and percentage of Free and Reduced Lunch Rate of the targeted school district. Briefly summarize the project goals, objectives, key elements and anticipated outcomes.

Amount of funding requested: **(The maximum award is $150,000 dollars.)**

Number of students served:

Program type:

__ Afterschool & Summer

__ Summer Only

Age range(s) of students served:

Number of sites served:

Cost per student:

Authorized Signature and Date (Required)

General Instructions and Funding Criteria

I. Overview:

The Division of Elementary and Secondary Education (DESE) has partnered with Arkansas State University and its sponsored initiative, the Arkansas Out of School Network (AOSN), to oversee the American Rescue Plan (ARP) ESSER III sub-awards for afterschool, summer, and extended-year learning programs to support student learning and social emotional development. A-State and AOSN will accept applications, distribute funding, and manage the sub-award process.

Priority will be given to programs that have not previously received funding through the ARP ESSER III Afterschool and Summer Competitive Grant Program administered by ASU and AOSN. Priority will also be given to organizations or schools located within school districts with 50 percent or higher Free and Reduced Lunch rates and students or communities that fall under Community Eligibility for the Free and Reduced Rate Lunch program. _In addition, geographic areas that have limited access to afterschool and summer programming will be prioritized, as well as those students who were the most disproportionately impacted by the COVID-19 pandemic_.

II. Eligible Applicants:

Preference will be given to applications for programs that:

- address the academic impact of lost instructional time by supporting the social, emotional, cognitive, and physical needs of students; and
- **address the disproportionate impact of COVID-19 on student subgroups by serving one or more of the following target populations of students**:
  - **Students from low-income families**
  - **Students from each racial or ethnic group**
  - **Gender**
  - **Children with disabilities**
  - **English learners**
  - **Migratory students**
  - **Students experiencing homelessness**
  - **Children and youth in foster care**
  - **Other (i.e. youth involved in the criminal justice system, students who have missed the most in-person instruction or students who did not consistently participate in remote instruction, etc.)**

Entities interested in applying should represent school districts, entities that partner with school districts, community-based organizations, faith-based organizations, licensed youth development programs, public libraries, nonprofit organizations, career and technical programs, public and private institutions of higher learning, and others as determined by AOSN and approved by the DESE.

III. The ARP ESSER III Afterschool and Summer Learning Program Goals, Outcomes & Eligible Activities:

Program Goals:
Applicants must provide clear program goals regarding the specific knowledge and skills participants will receive **to support student learning and Social Emotional Learning (SEL)** through program activities and learning objectives evidence-based best practices.   Applicants must state how their program goals are SMART:

- Specific
- Measurable
- Attainable
- Relevant
- Time-Sensitive

Programs should address the following outcomes:
- Improved student achievement and academic skills
- Improved school engagement (attendance in school)
- Social, emotional, and behavioral development
- Improvement in health and wellness priorities
- Reduced contact with the judicial system
- Increased graduation rates
- Increased parent and family engagement
- College or career readiness or work-based skills

Eligible activities include:
- Personal development skills or life skills
- Social Emotional Learning (SEL)
- Fluency in Literacy and Computational Skills or Math Skills
- Helping youth explore a broad range of careers with an emphasis on STEM fields
- Employability and Workforce preparation
- Substance abuse prevention
- Health and wellness
- Financial literacy
- Family Engagement
- Vocational or Technical Skills Training

Required Application Components:
Please complete all sections. Do not alter the order or substitute headings.

I. Organizational Capacity. (Maximum 45 Points)
Describe in narrative form the Capability, Capacity, and Qualifications of the responding entity to provide a summer learning program/project.

Criteria:

- *Provide the Applicant's Information. Include Contact Name, Physical & Mailing Address, Phone Number, Fax Number (if applicable), Contact Email Address, Website (if applicable).*

- *Provide a brief history of your organization.*

- *Provide a chart of your organization's structure. If a 501(c)3, also provide a list of your organization's board members and their affiliations.*

- *Describe your organization's experience providing the specific, proposed program*. Include a list of the project team's professional qualifications and relevant experience for persons who will work with the program.

- *Describe your organizations experience with federal funds/programs.* This should include a list of previously funded afterschool, summer or other youth-focused academic or enrichment programs, including the amount of funding awarded.

- *Describe your experience assessing and evaluating the impact of a program or some other type of youth-focused academic or enrichment program.*

- *Describe your organization's experience providing programs to the required student populations.*

II. Program Needs Description (Maximum 10 points) -
Describe the target audience for your organization's program and include any demographic data and other relevant information that clearly describes the need for the program.

Criteria:

- *Describe the needs of those students who have experienced the most disruption and learning loss due to the COVID-19 pandemic and those who have been disproportionately impacted.*

- *List all applicable factors of students' academic learning loss and the impact of COVID-19 on the students' overall well-being including Social Emotional, physical, and the mental health of the students, and how the proposed summer program will address those needs. Be sure to include any relevant data regarding overall school performance and any other relevant data to accurately describe the target population.*

- *Include all relevant demographic data and a description of the geographic region and access to similar programs and services.*

- *Include socio-economic data, such as the percentage of students receiving Free and Reduced Lunch Rate in the district in which the project will occur, the overall child poverty rate of the county in which the program will occur, the impact of COVID-19 on the employment rate or industry/business closures in the county where the proposed project will occur, or any additional adverse conditions to aid in the project description.*

- *The response will clearly identify the number of students that will be served and how those students will be selected.*

III. Description of Proposed Program Services. (Maximum 50 points)
The application includes a narrative description of how the proposed program goals, objectives, and activities are aligned to meet the stated needs of the student population, and how the activities described are comprehensive in scope and are likely to contribute to achieving the stated outcomes. The goals, objectives, and outcomes to be achieved by the proposed program or project should clearly state how they are Specific, Measurable, Attainable, Relevant, and Time-Sensitive (SMART).

Criteria:

A.) All applications should address the following items in the program description.
- *The application also includes specific information regarding the evidence base or research base to support the proposed program goals, objectives, and activities.* **(Please note, this is not intended to be a separate heading, this information should be included as a part of your description of each of your goals in this section.)**
- *The application describes meaningful collaborations to include school–community partnerships or collaboration with other entities in support of the targeted student population and how that collaboration will utilize the skills and resources offered by collaborative partners to meet the needs of the target population. (**Describe the partnerships in this section and include the documentation as an additional attachment.**)*

- *Increasing proficiency in literacy skills, math or computational skills, and other academic content areas through a varied instructional or program design including hands-on experientially-based activities that are supported by a valid curriculum or other evidence-based strategies.*

- *Decreasing discipline referrals, increasing student grades, or increasing attendance.*

- *Increasing on-time promotion and improving the overall graduation rate of the student population.*

- *Reducing involvement with the juvenile justice system.*

- *Increasing college and career readiness by teaching 21st Century Skills and competencies through, career exploration, STEM education (Formal/Informal), or other work-based skill development opportunities.*

- *Increasing Social Emotional Learning by addressing the emotional and/or social disruption or ACEs and trauma experienced as a result of the COVID-19 Pandemic.*

- *Increasing parent involvement and family engagement.*

IV. Work Plan – Goals, Objectives, Activities and Timeline (10 points maximum) – September 1, 2022 – August 31, 2023
Provide a description of how the project will be implemented and the timeline for execution including any start-up activities. (Can be in chart form – see <u>EXAMPLE</u> below)

Although only one goal statement should be addressed on each sheet, additional sheets may be used if needed to list the necessary objectives to meet a particular goal.

<table>
<tr><td colspan="6"><u>**PROBLEM TO BE ADDRESSED**</u>: **The Sample Town Afterschool Math Program (STAMP) will address the 2020-2022 below average NWEA math scores of 60 referred racial minority 4th,5th and 6th grade youth who have been** disproportionately impacted by the COVID-19 pandemic through intensive one-on-one tutoring, homework assistance and parent involvement with 60 parents/guardians of STAMP program youth.</td></tr>
<tr><td colspan="6"><u>**GOAL STATEMENT**</u>: **By the end of the 2022-2023 school year, 100% of STAMP youth will have a documented 30% increase in their NWEA math skills and documented improvement in their next school nine weeks' math grades with 100% of STAMP parents/guardians having a monthly documented 25% increase in parental involvement in the STAMP youths' math success.**</td></tr>
<tr><th>Implementation Plan</th><th>Activities</th><th>Outcome Objectives</th><th>Data Source/ Measurement Tools</th><th>Person(s) Responsible</th><th>Timeline</th></tr>
<tr><td>--STAMP Referral Meetings with Sample Town Schools' Teacher, Counselors, Ancillary, School Parent</td><td><u>Sample Town Afterschool Math Program (STAMP) Every Nine Weeks:</u> *One-on-One Tutoring: M-F 4:00pm-4:45pm</td><td>100% of targeted 4th grade:20 youth, 5th grade:20 youth, and 6th grade:20 youth who participate in</td><td>MAP (Measures of Academic Progress) assessments will track growth in</td><td>1 - STAMP Coordinator 4th Grade</td><td>-Ongoing during 1st nine weeks (Start-up Sept 2022 to Oct. 2022)</td></tr>
</table>

Coordinator, STAMP Sustaining Partners (Start-up Sept..2022) --Youth referrals based on 2020-2022 below average NWEA math scores; and (Start-up Sept..2022) --Youth enrolled in STAMP following parents' completion of STAMP Enrollment Form (Start-up Sept. 2022)	*Homework Assistance: M-F 5:00pm-5:30pm	STAMP will have 30% documented growth their math skills and documented increases their math academic achievement	mathematics through Fall, Winter and Spring Results: 2020-2023; pre/post math assessments; school academic math test scores and grades for 1st, 2nd 3rd and 4th nine weeks; track # of STAMP sessions attended; track # of youth with on-time promotion to next grade	1 - STAMP Coordinator 5th Grade 1 - STAMP Coordinator 6th Grade 2 - STAMP Math Tutors 4th grade (10 students each) 2 - STAMP Math Tutors 5th grade (10 students each) 2 - STAMP Math Tutors 6th grade (10 students each)	-Ongoing during 2nd nine week (Oct. 2022 to December 2022) -Ongoing during 3rd Nine week (January 2023 to March 2023) -Ongoing during 4th Nine weeks (March 2023 to May 2023) End May 31, 2023
--Each parent completes a STAMP Enrollment Form which requires parents' agreement to (1) use of the STAMP Homework Assistance Line, (2) participation as a STAMP Parent Volunteer, and 3) attendance at a STAMP coordinated STAMP Youth-Parent-School Math Achievement Meeting; (Start-up Sept. 2022)	STAMP Parent Involvement Project Every Nine Weeks: *STAMP Parent Homework Assistance Line (Telephone or Virtual): M-F 5:30pm-7:00pm and Sat 10:00am to 12:00pm -- Parents provided the STAMP Homework Assistance Line telephone number and virtual session links; *STAMP Parent Volunteers: --Parent recruited as STAMP Parent Volunteers and --Parents serve as STAMP Parent Volunteers during: -One-on-One Tutoring: M-F 4:00pm-4:45pm -Homework Assistance: M-F 5:00pm-5:30pm *STAMP Youth-Parent - School Math Achievement Meetings: --Parents required to attend a youth-parent-school meeting to develop a plan for each youth's math growth and academic achievement – meeting set up by STAMP Coordinator; -- Parents provided name and contact information for area school math teachers, School Parent Coordinators for future contact/meetings and referral to STAMPS's ancillary support services and sustaining partners	100% of 60 parents/guardians of enrolled STAMP youth will have a monthly 25% increase their parental involvement in their STAMP youth's math success	Monthly: Track # of parents' telephone calls and/or virtual sessions for math assistance Monthly: Track # of parent volunteers in STAMP Math *One-on-One Tutoring: M-F 4:00pm-4:45pm *Homework Assistance: M-F 5:00pm-5:30pm Monthly: Track # of STAMP Parent Involvement events; Track # of parents participating in STAMP coordinated Youth-Parent-School Math Achievement Meetings regarding youth's' math success'	1 - STAMP Coordinator 4th Grade 1 - STAMP Coordinator 5th Grade 1 - STAMP Coordinator 6th Grade	-Ongoing each month during 1st nine weeks (Start-up Sept. 2022 to Oct. 2022) -Ongoing each month during 2nd Nine week (Oct. 2022 to December 2022) -Ongoing each month during 3rd Nine week (January 2023 to March 2023) -Ongoing each month during 4th Nine weeks (March 2023 to May 2023) End May 31, 2023

V. Evaluation: (15 points maximum)

Programs will agree to comply will all evaluation requirements and data collection to support the demonstration of effectiveness of the program. Applicants will provide a description of data collection methods and staff responsibilities related to the evaluation. Funded programs shall

specifically report the extent to which the program outcomes have been attained and stated goals and objectives have been achieved. Examples of baseline data that will be required include:

- *Attendance and truancy*
- *Discipline referrals*
- *Suspension and expulsion*
- *Grades and test scores*
- *Juvenile justice referrals*
- *On-time promotion*
- *Graduation rates*
- *Career Exploration and Workforce Readiness*
- *Social Emotional Learning*
- *Health and Wellness*
- *Parent involvement and family engagement*

VI. Budget and Budget Narrative. (15 points maximum)
Criteria:
Funding will be awarded on a reimbursable basis with the maximum award of $150,000 dollars per organization, whether your organization is a single site or your organization has multiple sites. Organizations with multiple sites will determine the allocation of the funding request among its sites and include a separate budget for each site and a comprehensive budget using the budget template provided.

- *The applicant will include an itemized budget on the form provided. The budget narrative describes the purpose of the items listed on the budget form and should be included on a separate sheet and should be placed behind the budget.*

- ***If you are an organization with multiple sites, you will submit a comprehensive budget showing all costs and the cumulative (total costs) for all sites. In addition, you will include a separate budget for each site. You will submit one (1) comprehensive budget narrative covering all costs for all sites.***

- *The budget and budget narrative present the expenses in a realistic, accurate manner, and are related to the program goals, objectives, activities, and outcomes.*

- *Unallowable Expenses on Budgets and Budget Narratives:*
  - *Food and snacks are not allowable **(unless part of a cooking or nutritional education activity for the students).***
  - *Real property such as vans, buses, trailers (equipment) are not allowable.*
  - *Expenses without proper documentation.*

- *Do not provide any information on matching, in-kind, or other funds in any section of the proposal.*

- *The allowable Indirect Cost Rate for this grant is 10% and indirect costs should not exceed this limit.*

- *The rate for the use of school buses or program vehicles to transport students is 2.18 cents per mile. The rate for staff travel to approved or required meetings is .42 cents per mile and should be used to estimate travel costs for grant related travel.*

- **The budget template can be altered to add additional line items.**

VII. Submission Instructions:

The completed application must be submitted by 5:00 p.m. (CST) on July 15, 2022 to the Arkansas Out of School Network at aosn@astate.edu. Notifications of award will be issued on **August 1, 2022.**

- **Electronic submissions only.**
- Please use font size of 11pt or 12 pt. in Calibri or Times New Roman and limit the narrative section to 10 pages not including the budget narrative and budget.
- Please include a header at the top of the page that includes the name of the organization and include page numbers in the heading.
- ***Please note. If you prefer, the fillable forms may be printed and completed by hand, signed, scanned and submitted as a PDF. (Be sure to name the document so we can clearly identify the attachments for this item)***
- <mark>**All applicants will be required to register their organization with the federal government at Sam.gov at https://sam.gov/content/home and applicants should provide us with their Dun & Bradstreet (DUNS) number. If you do not have a DUNS # you may apply for it through this link at Dun & Bradstreet https://www.dnb.com/.**</mark>
- ***Submit completed application to: The Arkansas Out of School Network by July 15, 2022, by 5:00 PM CST to aosn@astate.edu. Applications that are submitted to any other email will not be accepted. Late submissions will not be accepted.***
- ***A complete application includes:***
    - ***The application components: Title page(signed), narrative content and Work Plan – ten (10) page maximum. (The title page does not count towards the 10 page limit, but must be included as page 1 in the application.)***
    - ***The budget form(s) and budget narrative***
    - ***Letters of support or MOUs***

- *Subrecipient Questionnaire*
- *Scope of Work Form (The Project's goals and objectives can be attached to this form, but the top portion of the form must be completed and the form must be signed.)*
- *Vendor Forms: IRS Form W-9, Arkansas State University Vendor Information Request Form and Restriction of Boycott Israel Certification (Please Note: The Restriction of Boycott Israel Form is required for all applicants)*
- *All required forms must be signed by the authorized representative of your organization.*

Contact:

Karl Benz, Special Projects Manager, The Arkansas Out of School Network at (501)660-1014 or kbenz@astate.edu

Laveta Wills-Hale, Network Director, The Arkansas Out of School Network at (501) 660-1012 at aosn@astate.edu