



# International Conference of Police Chaplains

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*Serving All Law Enforcement Chaplains*

## **AUXILIARY BYLAWS**

### ARTICLE I – NAME

This organization shall be called the Auxiliary of the International Conference of Police Chaplains (ICPC), further referred to in this document as the “Auxiliary of the ICPC.”

### ARTICLE II – MEMBERSHIP

Members shall be concerned persons who indicate an interest and participate in the annual activities of the Auxiliary at the ATS.

### ARTICLE III – PURPOSE

The purpose of the Auxiliary of the ICPC is to encourage members to grow in faith, affirm their gifts, support one another in their calling, and engage in ministry and action supporting the programs of the ICPC.

### ARTICLE IV – PARTICIPATION

To accomplish the purpose of the Auxiliary of the ICPC, the members shall commit themselves to:

- Come together at the Annual Training Seminar for study, support and action;
- Support financially the program of the Auxiliary of the ICPC.

### ARTICLE V – MEETINGS

Section 1. A business meeting shall be held during the Annual Training Seminar of the ICPC to receive reports, project plans, elect officers and review finances.

Section 2. Program sessions shall be scheduled with the ATS committee to be reviewed at the mid-winter executive committee meetings.

### ARTICLE VI – OFFICERS

Section 1. The officers of the Auxiliary of the ICPC shall be a President, President Elect, Vice President, Secretary and Treasurer.

Section 2. The term of office shall be two years.

Section 3. Duties of the officers shall be as follows:

- a. **President** - preside at all meetings, serve as a liaison to the ICPC Board of Directors, work with all Auxiliary Annual Training Seminar committees; make appointments to fill unexpired terms; appoint all committees; serve as ex-officio member on all committees.
- b. **President Elect** - assist the President and assume duties if President is unavailable. President-Elect shall automatically succeed President at end of term.
- c. **Vice President** - assist the President and assume the duties of the President Elect is unavailable.



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- d. **Secretary** - shall keep and update all written records, communications and activities; maintain a list of names and addresses of all Auxiliary members, send a letter to prospective members and communicate information to all members of the Auxiliary.
- e. **Treasurer** - receive and disburse the funds of the Auxiliary; keep the financial records; sends a copy of the annual report to the ICPC Corporate Office.

Section 4. Officers shall be elected by majority vote of those present at the annual business meetings.

Section 5. Standing Committees

1. Advisory Committee shall consist of the last three Presidents and will be a support group for the current officers.
2. Finance Committee shall consist of the Treasurer, and four members appointed by the president at least one of whom must have served on the Finance Committee in the past two years.
3. Nominating Committee shall consist of the Immediate Past President and two members appointed by the current President.

### ARTICLE VII – RELATIONSHIP TO THE ICPC

The Auxiliary of the ICPC shall participate in the life and work of the ICPC and report annually to the ICPC Board of Directors.

### ARTICLE VIII – FINANCES

Section 1. Fiscal Year.

The fiscal year shall be July 1 through June 30.

Section 2. Monies

Finance Committee shall develop and administer finances supporting the program of the Auxiliary.

Respectfully submitted by Judy McMurray and the Executive Committee of the Auxiliary.

January 2017