

SimpleChurch App & Online Platform 101

Feb. 12, 2023



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*PoP Electronic
Communications Coordinator*

What is SimpleChurch CRM?



- A cloud-based, mobile-integrated Church Management System (CMS) software used to streamline member data management, integrate giving, and support our ministry at PoP. Simply put ... it's supposed to make everyone's lives simpler 😊.
- PoP members were given access to SimpleChurch **online platform** & the **mobile app** in early 2022.
- Launch date for **mobile app** was Jan. 30, 2022 (at Annual Meeting) and there have been 225 “active users” to date.

(CRM = Customer Relationship Management)

Mobile App vs Online Platform



- Mostly a matter of preference – using mobile device vs. laptop/desktop
- **Mobile app** allows you to see and do a bit more than the **online platform**
- Both are **GREAT** resources for **online giving**, viewing the **member directory** and viewing the **PoP calendar**!

Mobile App Features

- **WATCH** weekly worship services
- Have access to the **MEMBERSHIP DIRECTORY**
- Submit **PRAYER REQUESTS**
- View **GIVING** in real-time
- Receive important & timely **MESSAGES/NOTIFICATIONS**
- View the church **CALENDAR**
- **DONATE** to various funds
- Access worship **BULLETINS** & weekly **ANNOUNCEMENTS**
- **SIGN UP** for events & volunteer opportunities
- Manage **PLEDGES**

Download Mobile App



Using your **MOBILE DEVICE**, you have 2 easy options to choose from:

1. Download the app directly from the PoP website's Home Page (popappleton.org)
2. Download the app directly from your device's **iOS/Apple App Store** or **Google Play Store**

Download App via PoP Website

- On your mobile device, tap the link on the PoP website Home Page (popappleton.org). The page will look like this (image to right). Note: ***Do not attempt to download the mobile app from a desktop or laptop. It is for mobile devices only.***
- Choose and tap the correct app store for your device (iOS App Store for Apple devices or Google Play Store for Android devices).
- Download the app

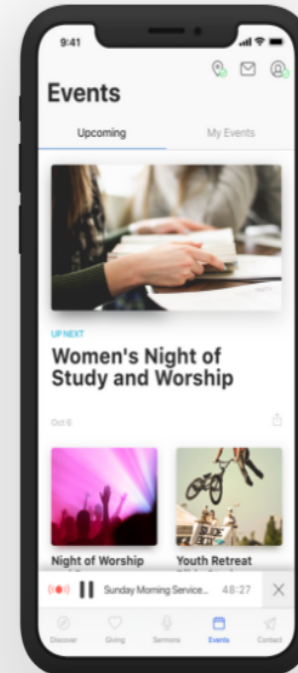


Prince of Peace Lutheran Church (ELCA)

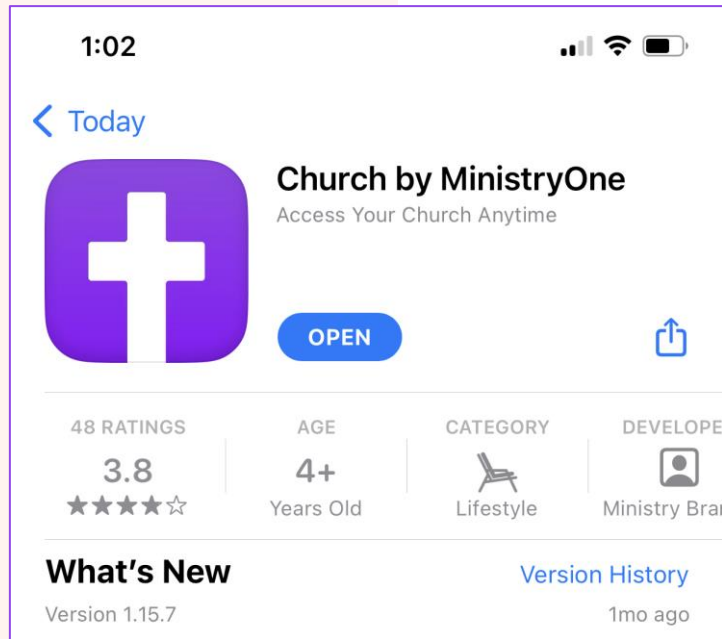
Stay Connected with Our App

View your donation history, register for events, contact us and more all with the convenience of your phone.

MinistryOne™



Download App via PoP Website



1. App is called “**Church by MinsitryOne**” (confusing, we know 😊).
2. Tap “**DOWNLOAD**” button.
3. Once downloaded, tap “**OPEN**” button or tap on the app icon on home screen of your device.
4. Select “Yes” when this notification pops up: “Would you like to set PoP (ELCA) as your church?”

Would you like to set Prince of Peace Lutheran Church (ELCA) as your church?

No

Yes

And you're in!

Download App via Mobile Device

1. Search for MinistryOne App

Go to the Apple App or Google Play Store.
Search for MinistryOne and download the app
to your mobile device



Download App via Mobile Device

2. Locate the MinistryOne App on Your Device

Your church app will be located within the MinistryOne App



Download App via Mobile Device

3. Find your church app by Name, City or Zip

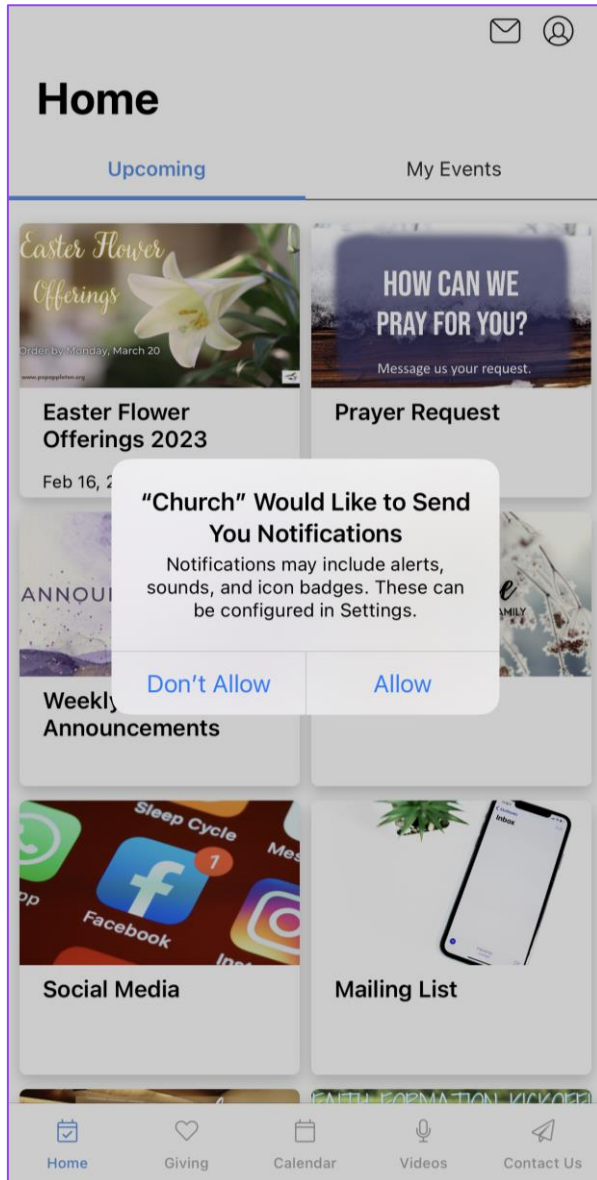
Enjoy exploring your new church app!



1. Type in **“Prince of Peace”**
2. Tap the **“Find Your Church”** button (iOS) / **“Find My Church”** button (Android).
3. **“Prince of Peace”** with the PoP logo will appear.
4. Select it by tapping on the image or text.
5. Choose **“Select This Church”** at the **very bottom** of your device’s screen.

And you’re in!

Download App via Mobile Device

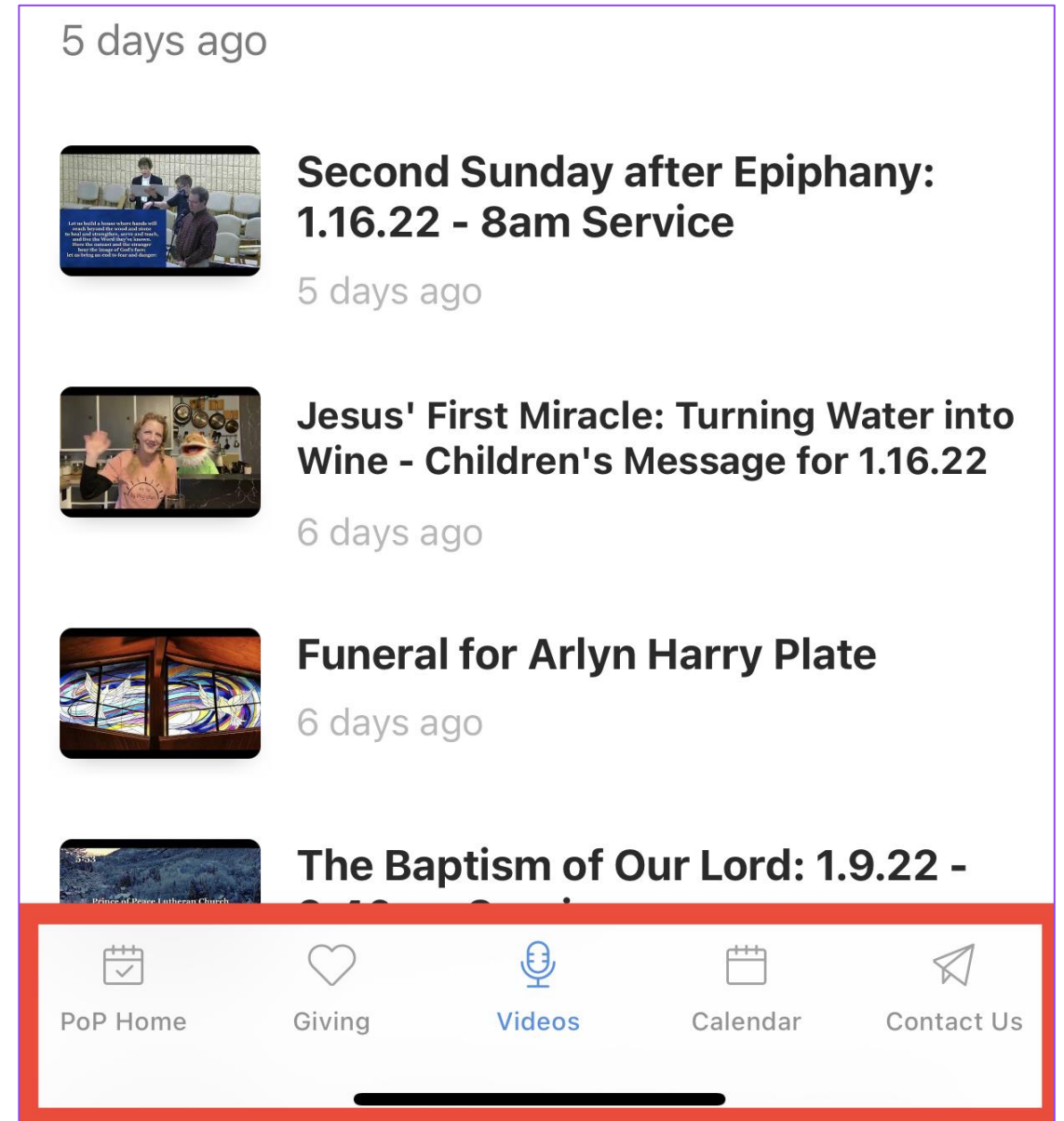


After you've tapped on "**Select This Church**" at the **very bottom** of your device's screen, this pop-up will appear. Choose whether or not to allow **Notifications**. We ***strongly recommend*** you select "**Allow**" so you receive timely and important messages pertinent to things going on at PoP!

EXPLORE the App!

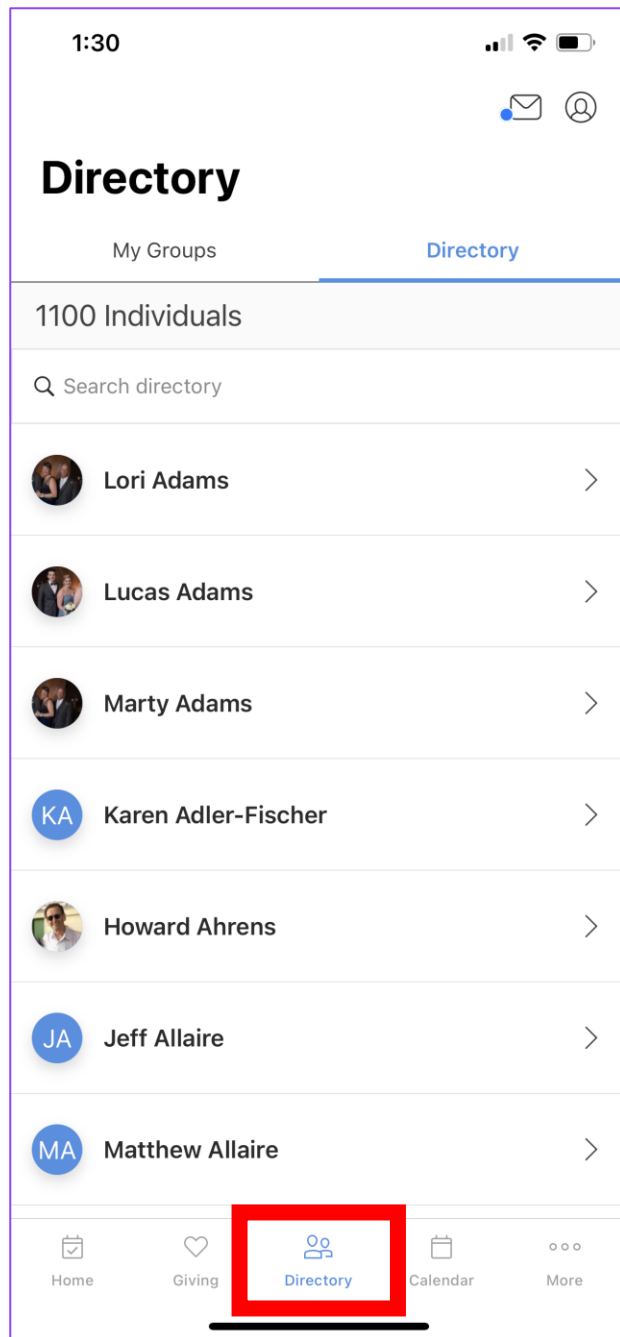
- You are now ready to explore the app and all that it has to offer!
- Simply use the bottom navigation menu and tap on any of the icons listed at the bottom of your screen (outlined in red in image to right) to choose where you want to go in the app.

Have fun exploring!




4 Mobile App Features of Focus


- Have access to the **MEMBERSHIP DIRECTORY**
- View the church **CALENDAR**
- **GIVING/DONATE**
- **SIGN UP** for volunteer opportunities

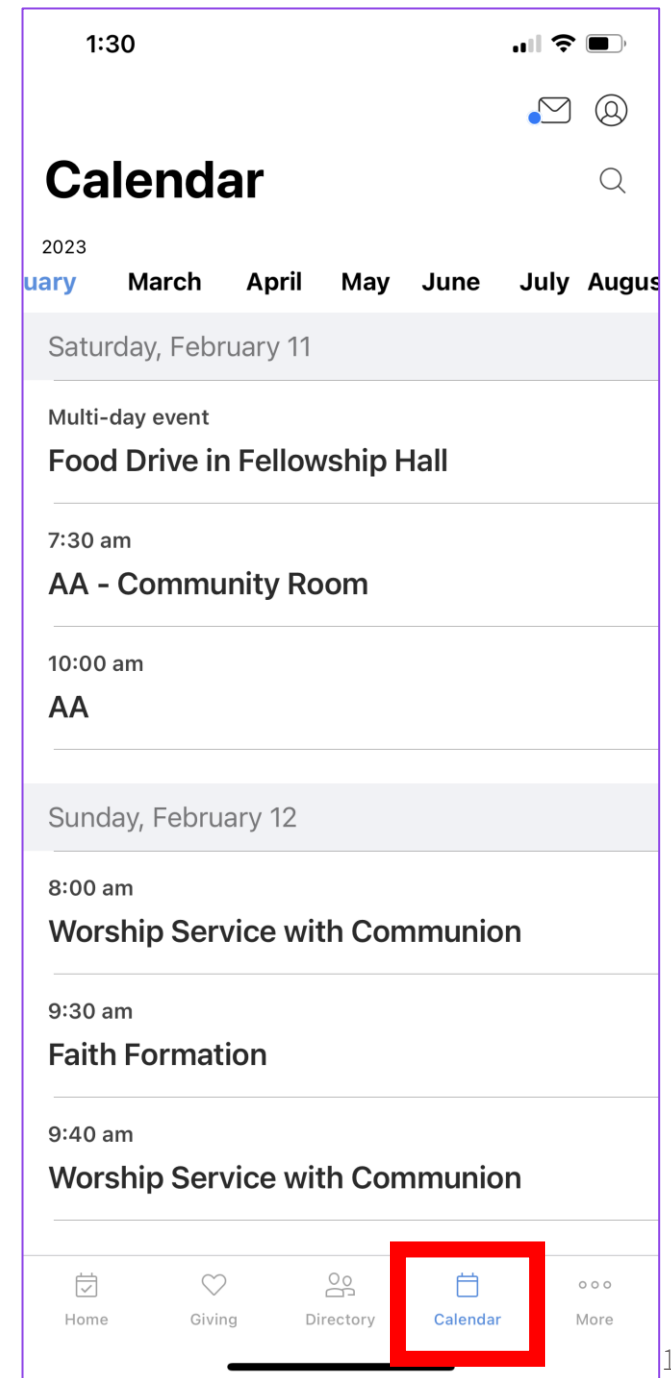


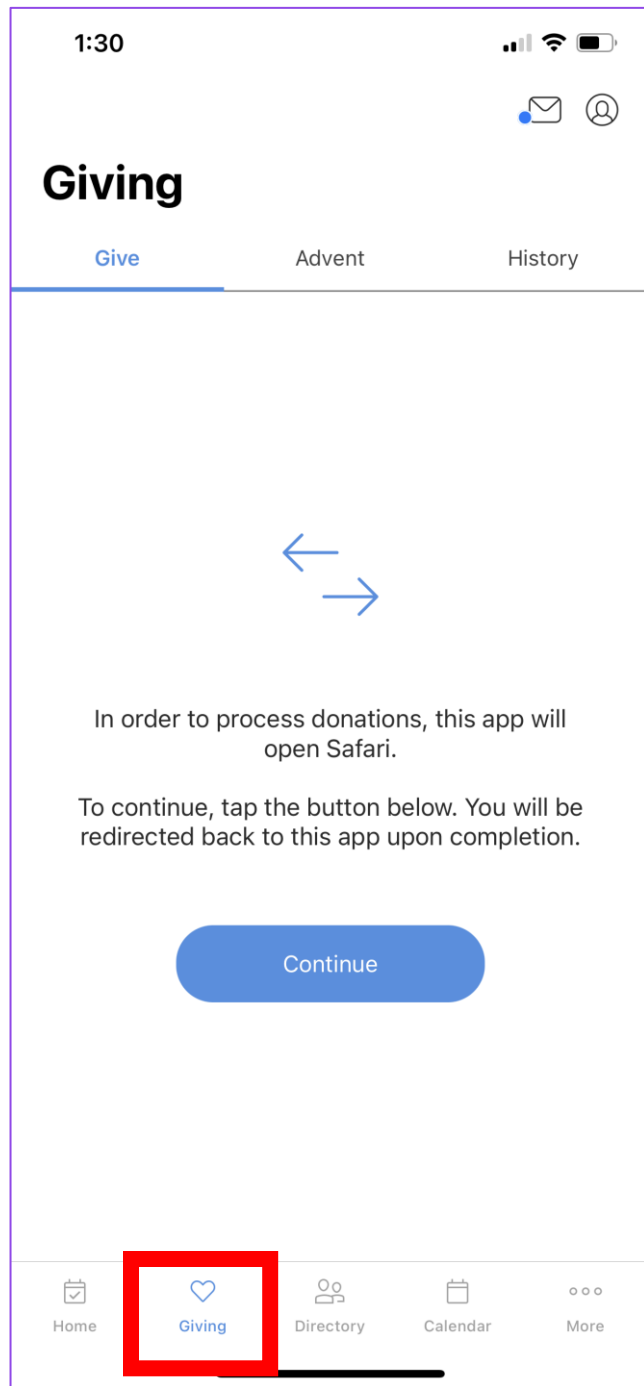
Membership Directory

- **Sign In** as a member (*info on pg. 20*)
- Locate “**Directory**” icon () in the middle of **bottom navigation menu**
- Select “**Directory**” tab and scroll / search for members
- Tap a **name** to see more info


PoP Calendar

- Locate “**Calendar**” icon () in **bottom navigation menu**
- Search/scroll to see upcoming events
- Goes back 2 months





Giving/Donate

- Locate “**Giving**” icon () in **bottom navigation menu**
- Click on blue “**Continue**” button to be taken to a secure site
- ***Note: You must be **SIGNED IN** to view your giving **History*****


Giving/Donate

- Tap “**Give Now**” tab
- Scroll down to make a **One-time** or **Recurring** payment
- Hit blue “**Submit!**” button
- ***Note: You must be SIGNED IN to view My Account***

1:30
◀ Church

Donate Now

Give Now My Account ▾



Welcome!

Prince of Peace offers members and visitors a safe, easy, convenient way to support our Ministry. We encourage you to make your gift online, even if you attend worship serves in person.

Living Generously
We are God's stewards and disciples and we have been called to be noble and generous in spirit, generous in our time, talents, and resources.
We can respond to our Lord with generosity.

forms.ministryforms.net

1:30
◀ Church
attend worship serves in person.

Living Generously
We are God's stewards and disciples and we have been called to be noble and generous in spirit, generous in our time, talents, and resources.
We can respond to our Lord with generosity.

My Donation

One-time Recurring

Fund ▾

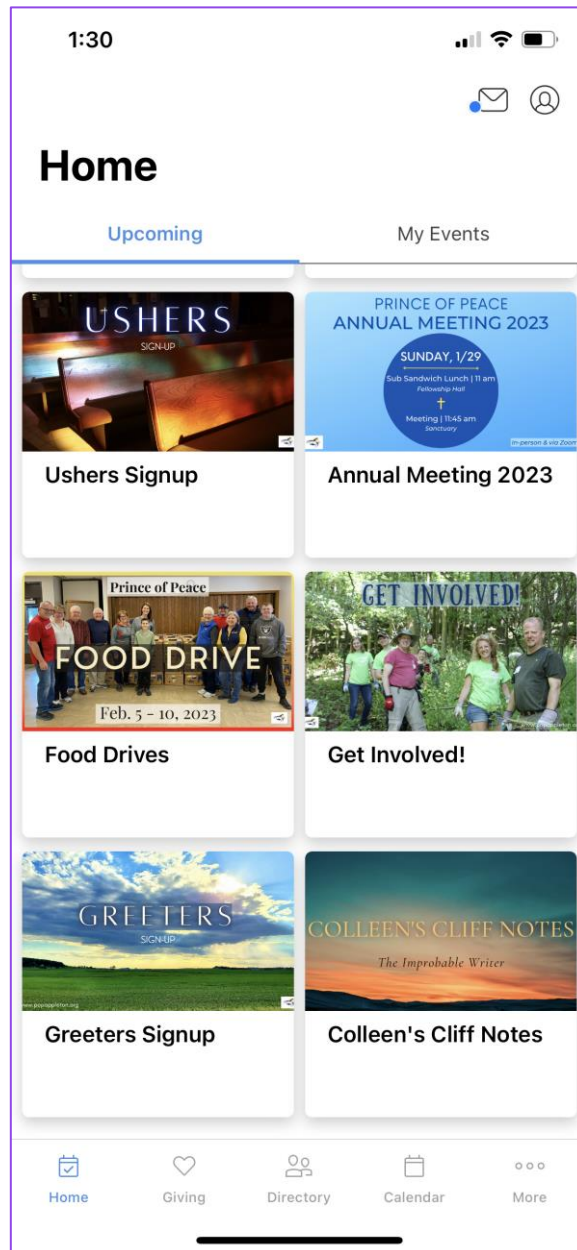
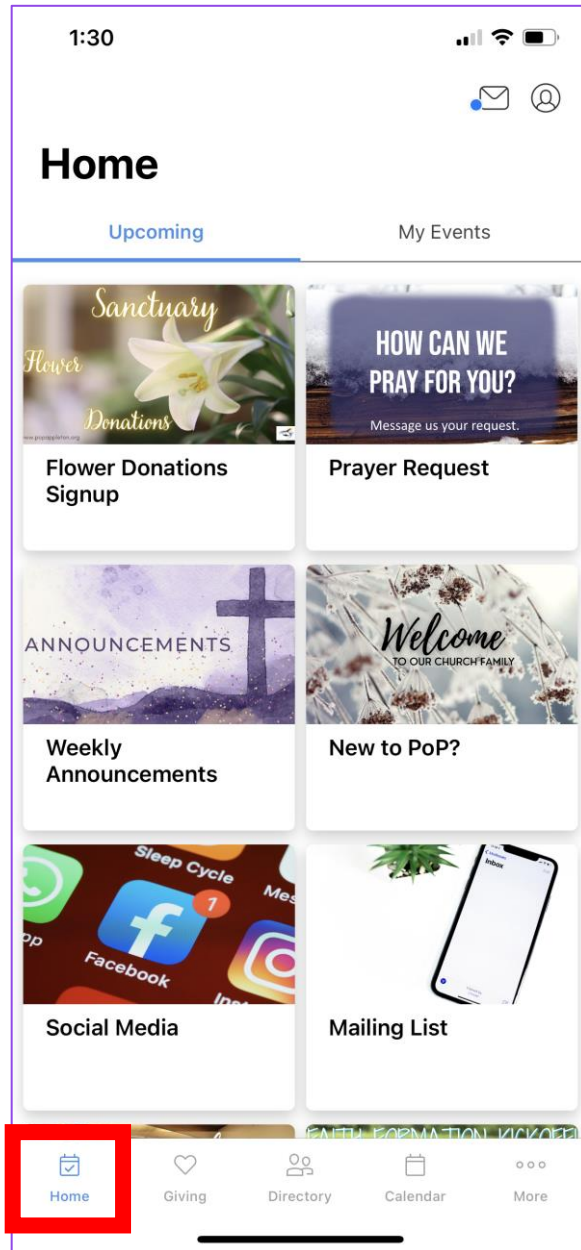
\$ Amount


Submit!

Online Giving powered by SimpleChurch Giving
[Need help?](#)

forms.ministryforms.net


Sign Up for Volunteer Opps



- Locate “**Home**” icon () in **bottom navigation menu**
- This is your “one-stop shop” for ongoing signup opportunities, events, weekly announcements, general information, and much more!
- Look at “**Get Involved**” form

Sign Up for Volunteer Opps

- Tap “**Get Involved**” image
- Read description, scroll and select opportunities to get involved at PoP
- Submit form



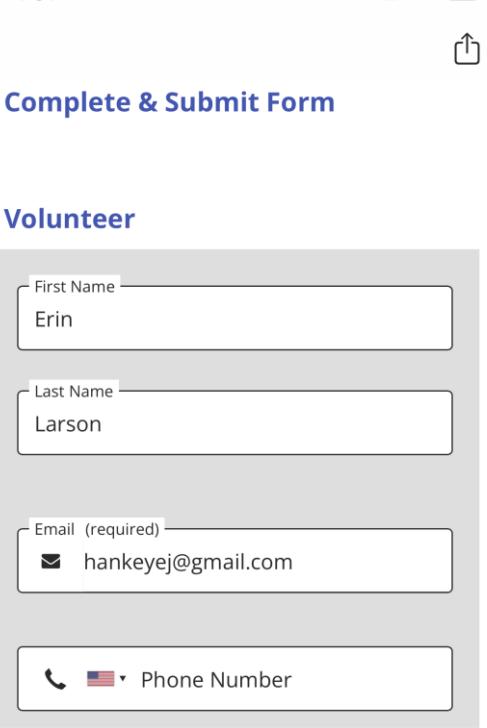
GET INVOLVED!

Get Involved!

Are you new to Prince of Peace and looking for ways to get involved? Or perhaps you've been a member for awhile, but are looking to reconnect and share of your time, talents and treasures through various volunteer opportunities?

Select any number of opportunities and submit this form to inform the PoP Office that you are interested in serving at PoP. Someone will be in touch with you to provide you more information on the area(s) of interest and discuss how you can serve.

Home Giving Directory Calendar More



1:31

< Complete & Submit Form

Volunteer

First Name
Erin

Last Name
Larson

Email (required)
✉ hankeyej@gmail.com

📞 🇺🇸 Phone Number

Become a Member of a Ministry, Group or Team

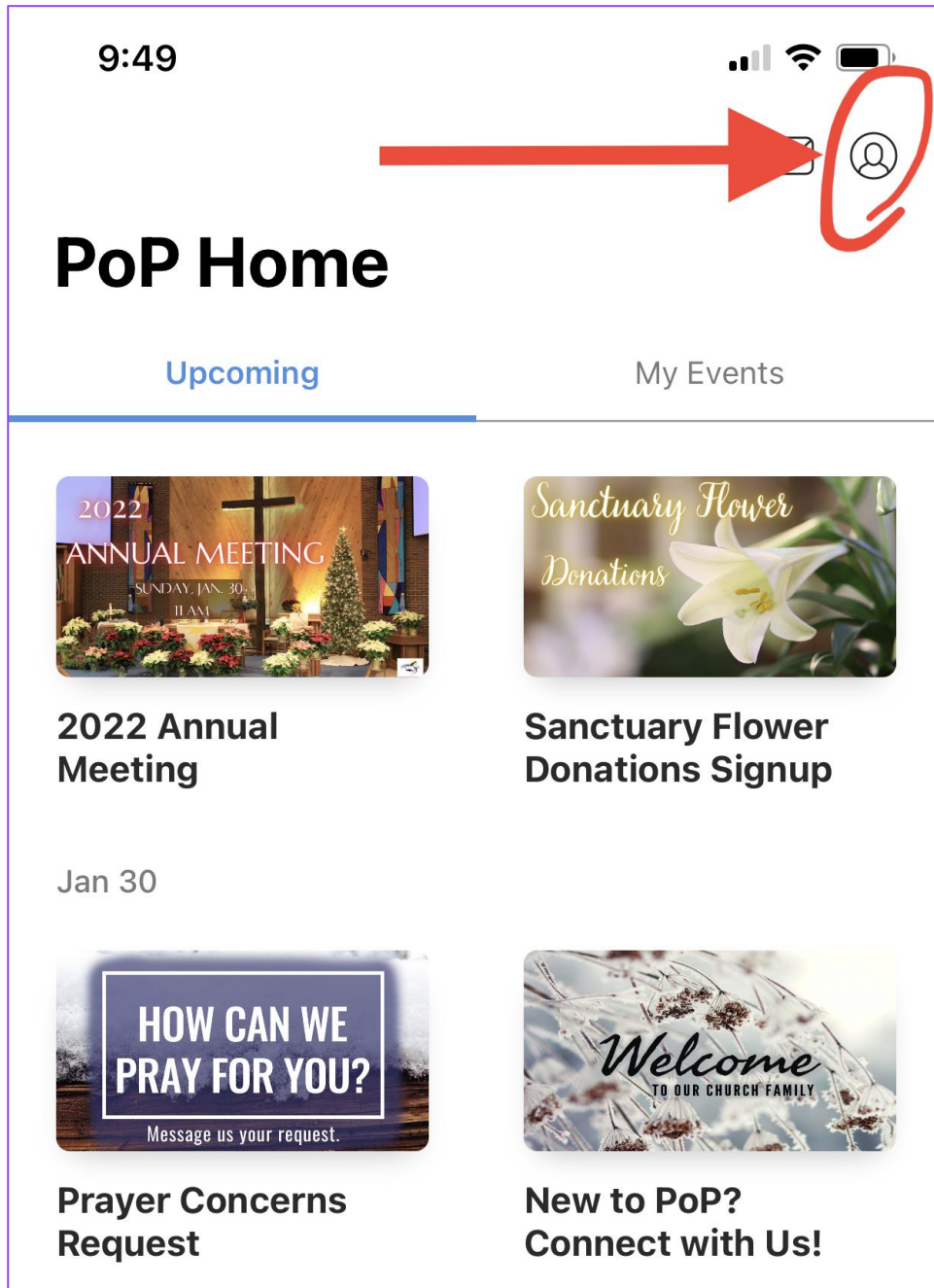
☐ Advocacy Team

☐ AV Team

☐ Connections to the Cross Ministry

☐ Global Missions Team

Home Giving Directory Calendar More



Sign In for App's **MEMBERS ONLY** Features

1. Tap on the Profile icon in the **upper right-hand corner** (*for both iOS/Apple & Android devices*).

Sign In for App's **MEMBERS ONLY** Features

2. Enter either the email address **OR** mobile phone number that you have on file with Prince of Peace and tap the “Next” button (*for both iOS/Apple & Android devices*).

Sign In

Please sign in to SimpleChurchCRM


Email

Mobile Phone Number

Next

Or

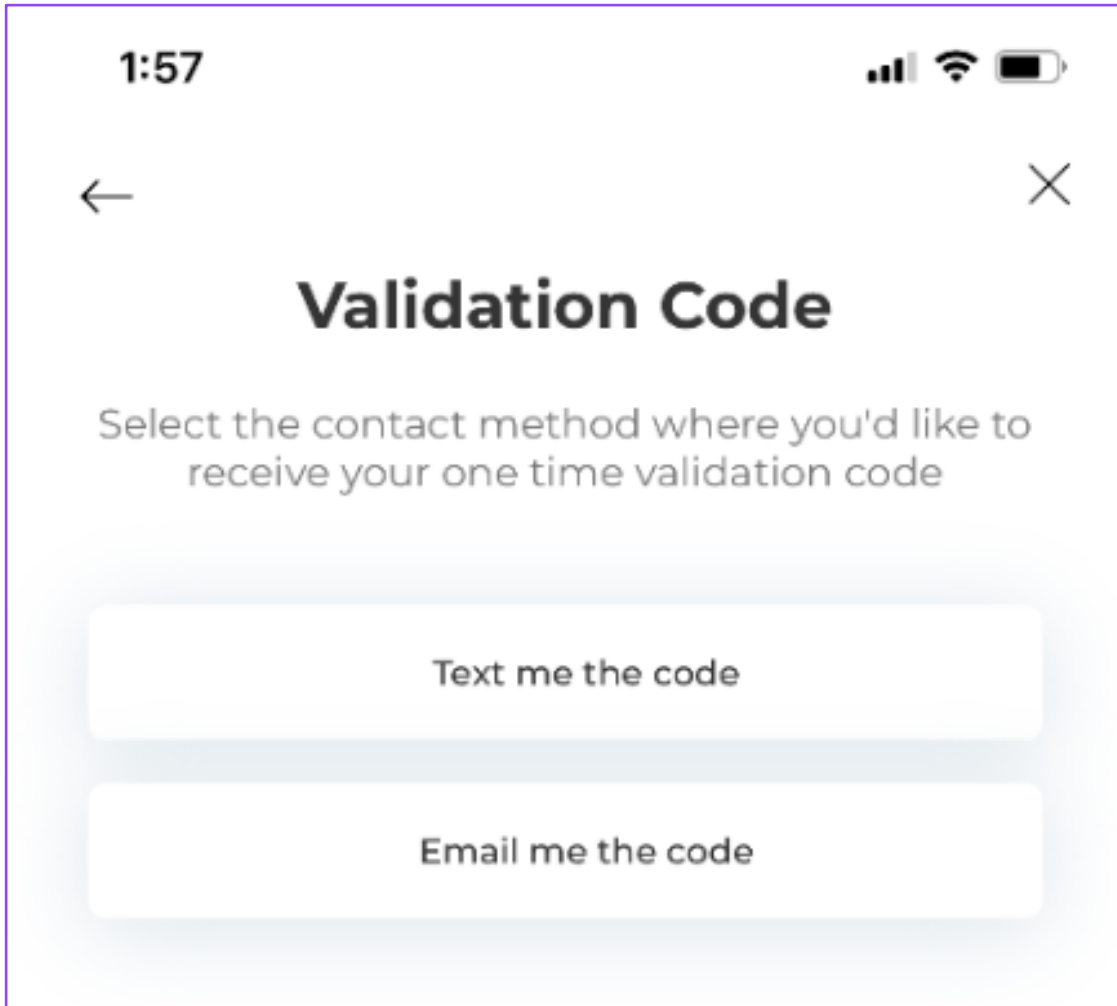
Sign In with Username & Password

 LOGIN WITH MINISTRY ID

Prince of Peace Lutheran Church (ELCA)

We care about your Privacy.

Sign In for App's **MEMBERS ONLY** Features



3. Select the contact method (email or text) of how you'd like to receive your one-time 4-digit validation code (*both iOS/Apple & Android devices*).

Sign In for App's **MEMBERS ONLY** Features

4. Enter the 4-digit validation code and tap the "Next" button.

NOTE: If you do not receive a validation code, or more information is being requested, this means that the email address or cell phone number you entered is NOT on file at Prince of Peace. Please call Prince of Peace to update your information: (920) 739-5255.

←

×

Validation Code

Enter the 4 digit validation code that was sent to (414) 651-0478

Validation Code

Next

Resend code

From Messages
2057

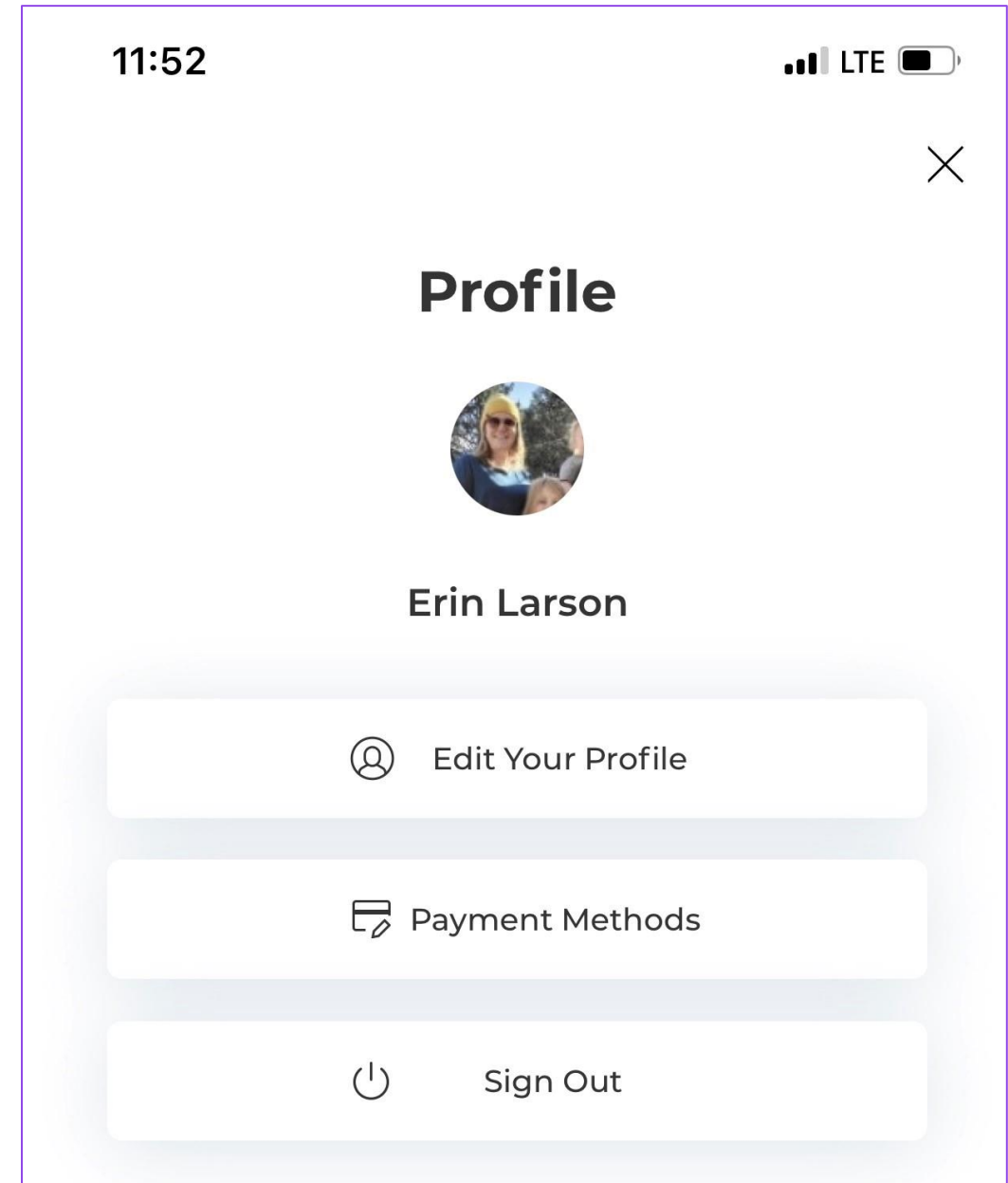
1 2 3
ABC DEF

MEMBERS ONLY

Features

You are now signed in as a PoP member. While signed in, you can:

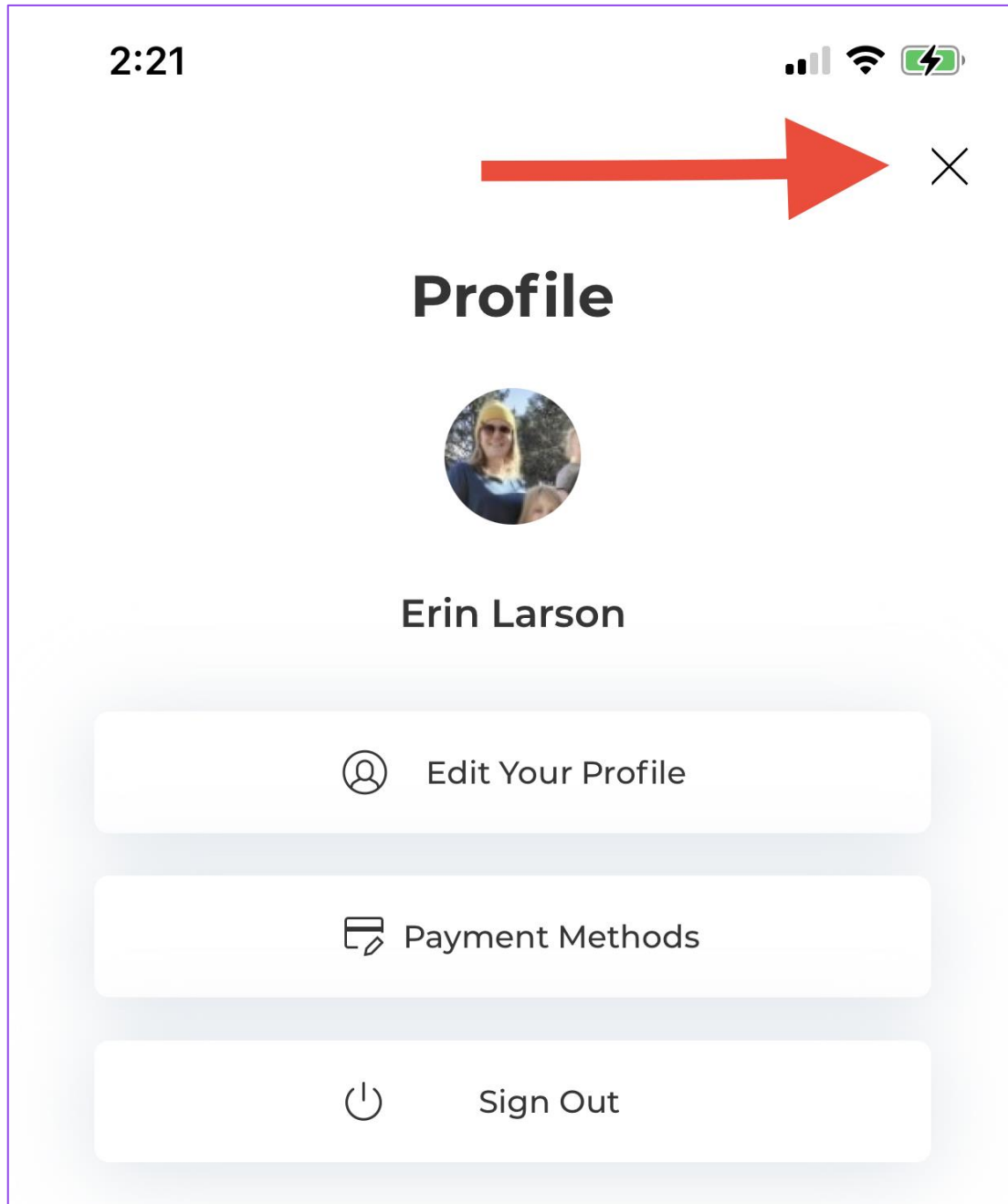
- edit your Profile (personal and contact info)
- view your recurring payments & payment history
- change/add payment methods
- access the PoP Membership Directory



MEMBERS ONLY

Features

5. To return to the main area of the app, simply tap the **“X”** (iOS) or **“back arrow”** (Android).

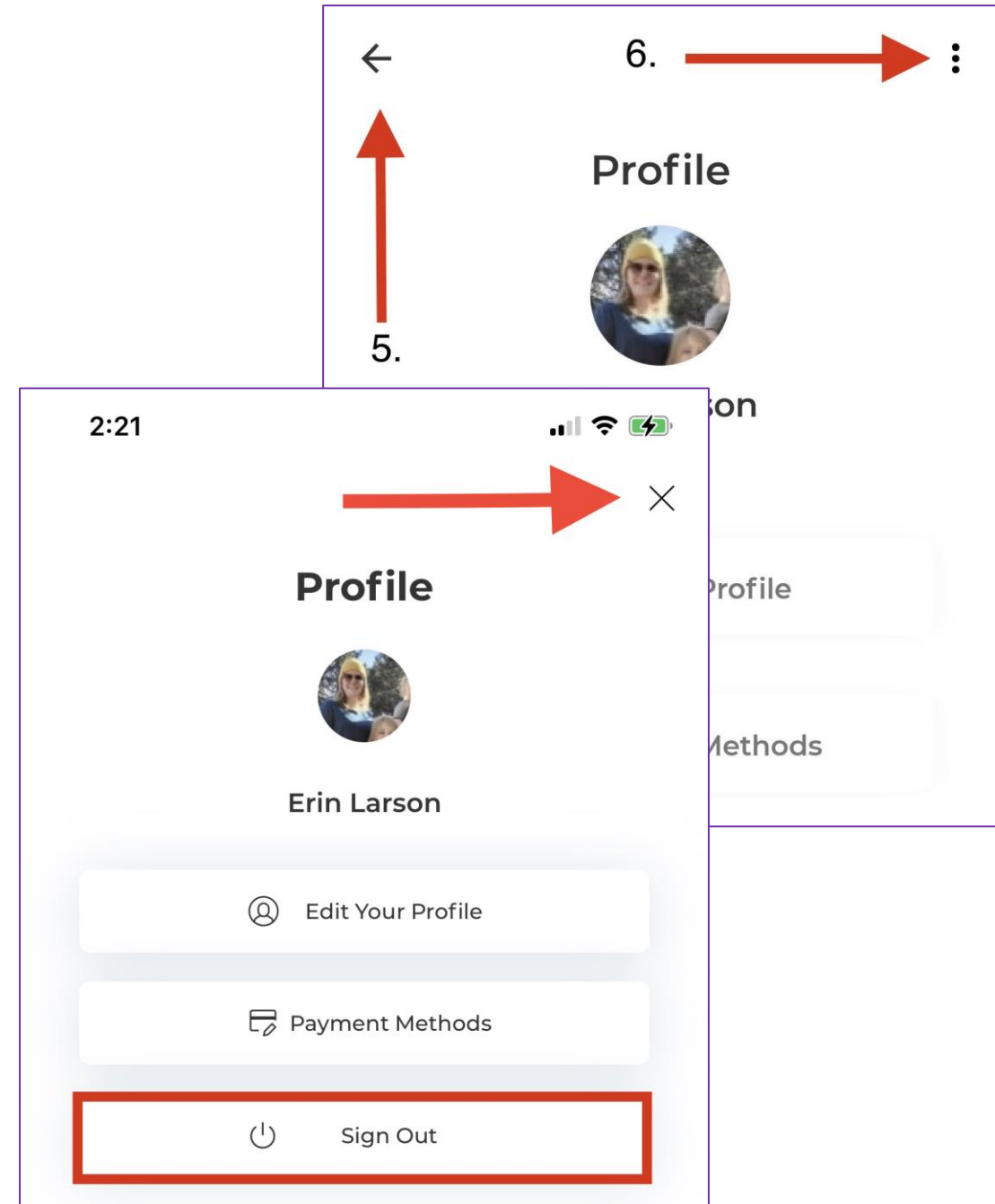


MEMBERS ONLY

Features

6. Optional: Sign Out

- You will remain signed in to your account while using the app, and after leaving/closing out the app, until you tap the “Sign Out” button (iOS) or the “**ellipsis**” icon (3 vertical dots) in the upper right-hand corner of your Profile page and tap the “Sign Out” button (Android device).
- Signing out each time is optional & preferential (I never do).

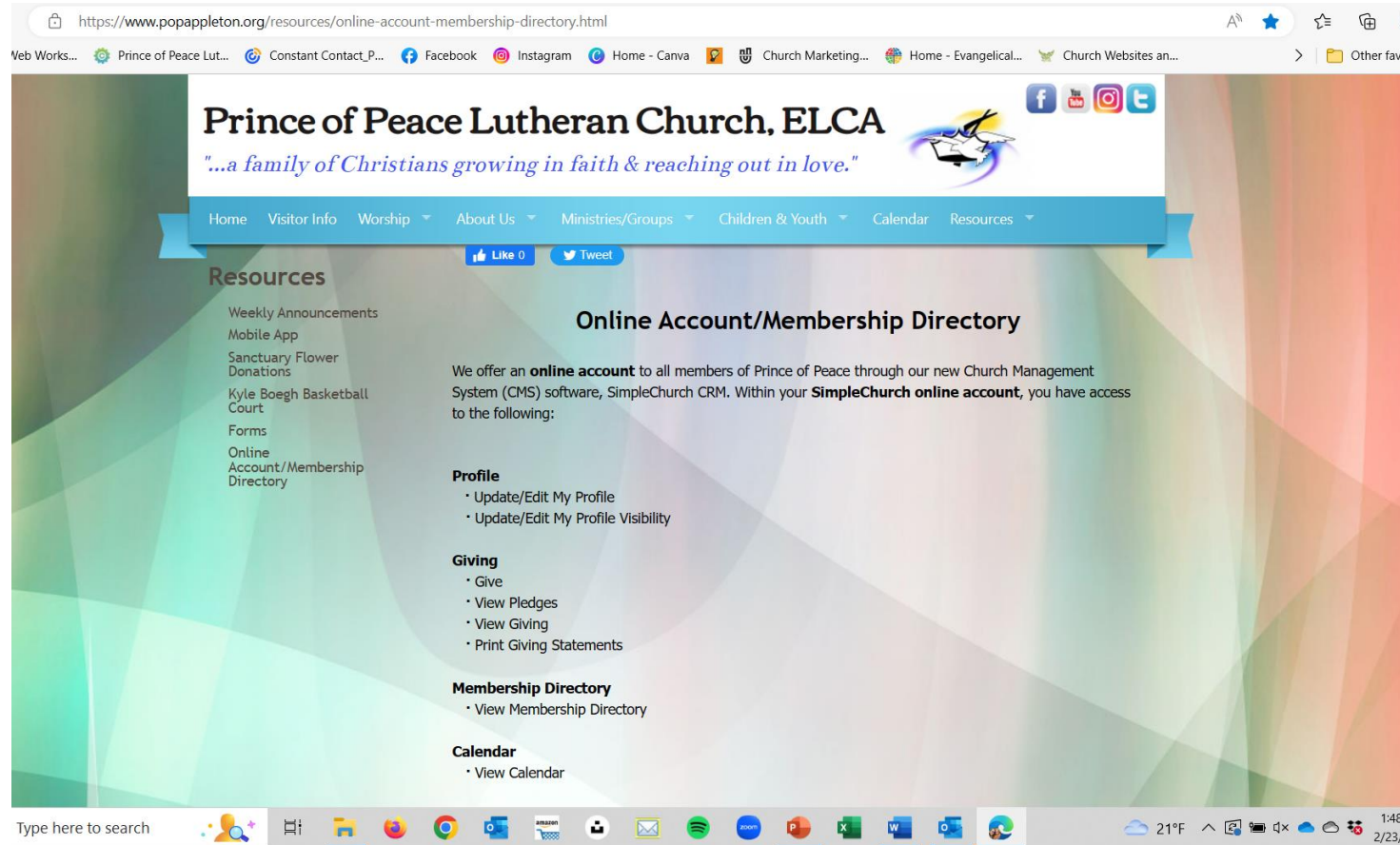


Online Platform Features

- Have access to the **MEMBERSHIP DIRECTORY**
- View the church **CALENDAR**
- **DONATE** to various funds
- **PRINT** giving statements (perfect for Tax Season!)
- View **GIVING** in real-time
- Manage **PLEDGES**



Accessing SimpleChurch Online Platform

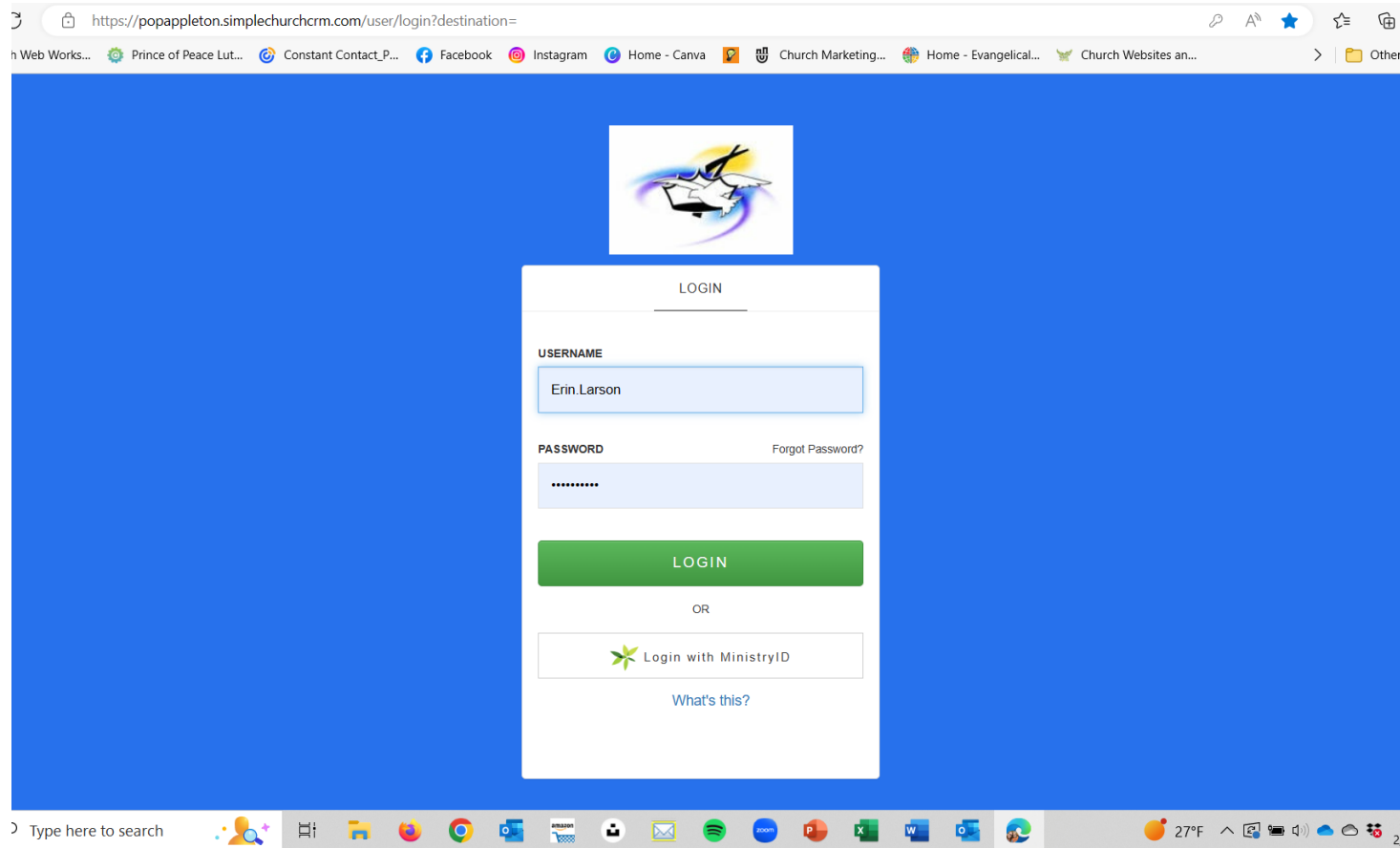


Option 1: via PoP Website

<https://www.popappleton.org/resources/online-account-membership-directory.html>

Read the info, scroll down, and click on the link to login to your SimpleChurch online account.

Access & Log In to SimpleChurch Online Platform



https://popapleton.simplechurchcrm.com/user/login?destination=

LOGIN

USERNAME

Erin.Larson

PASSWORD

Forgot Password?

LOGIN

OR

Login with MinistryID

What's this?

Option 2: via SimpleChurch Login Landing Page

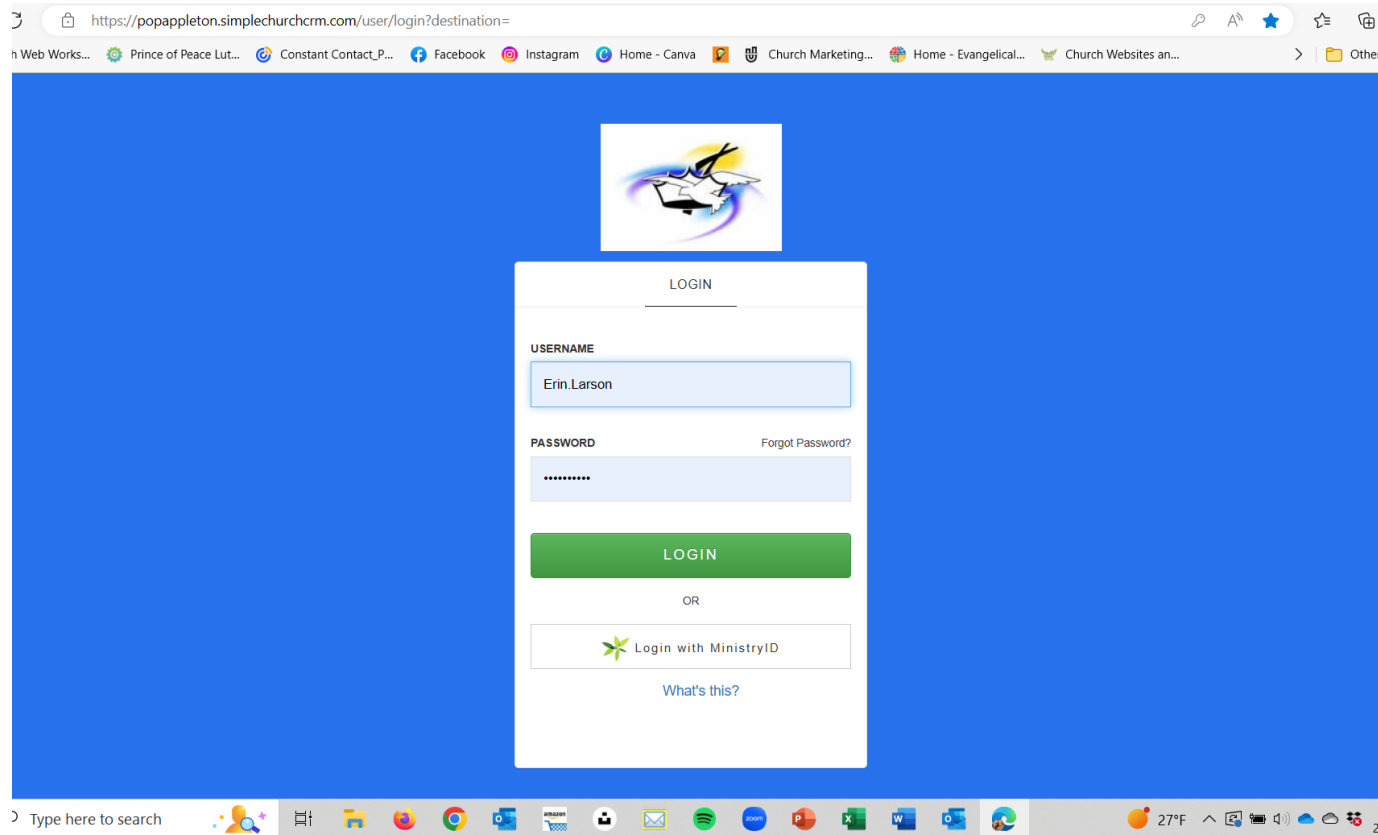
<https://popapleton.simplechurchcrm.com>

1. Put in your username (**FirstName.LastName**) and password and hit LOGIN.
2. Click “Forgot Password?” if don’t know login credentials
3. Enter email address on file with PoP. Check inbox for email on instructions to reset password.

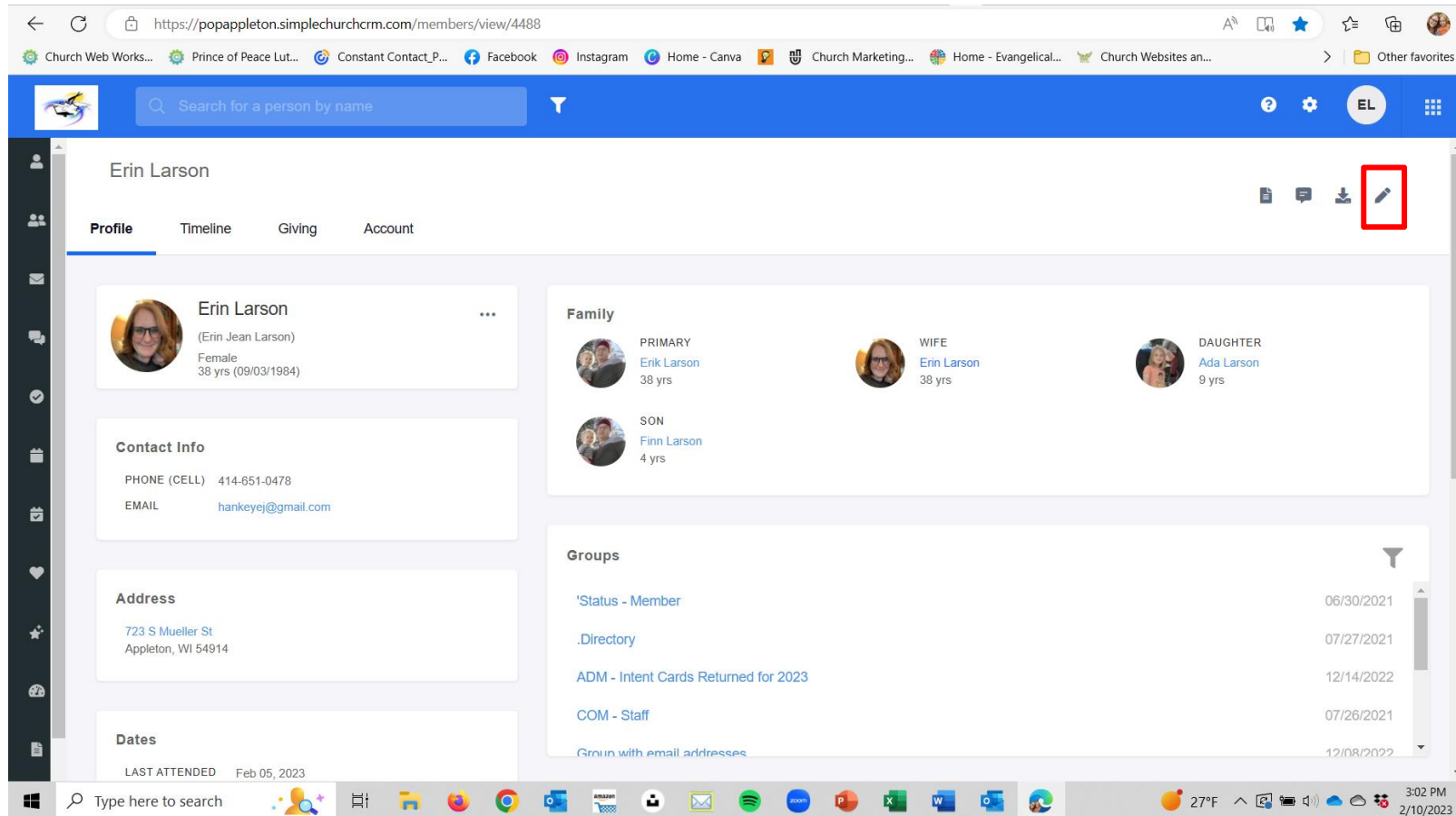
Access & Log In to SimpleChurch Online Platform

Additional step-by-step instructions:

1. Visit this site and read the info: <https://www.popappleton.org/resources/online-account-membership-directory.html>
2. Click on this hyperlink: "[login to your SimpleChurch online account.](#)"
3. Enter your login credentials - **Username:** First name.Last name / **Password:** whatever you've created
4. If you can't remember your password, click "**Forgot Password?**" Put in your Username of First.Last or your email address on file with us. You should receive an email with a temporary password to use to login.
5. Click on the link "**You can login here**" in the email to be taken back to the SimpleChurch login page. Enter your credentials, and you are now logged in.

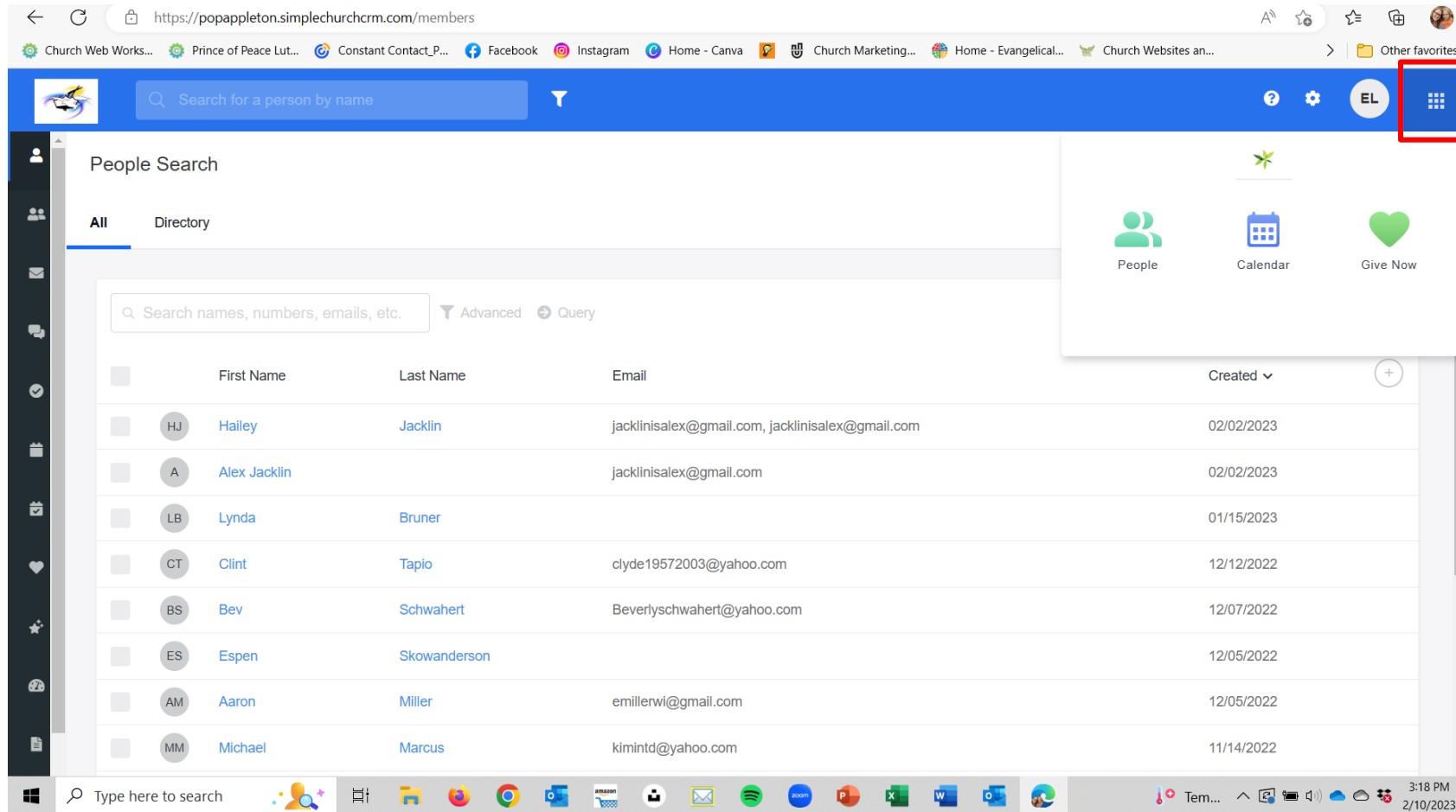


Use SimpleChurch Online Platform



- View/Edit Profile (red box around edit/pencil icon)
- View Giving: Current pledges & History
- Download/Print Giving Statements
- Submit Profile/Contact Info Changes

Use SimpleChurch Online Platform



People Search

All Directory

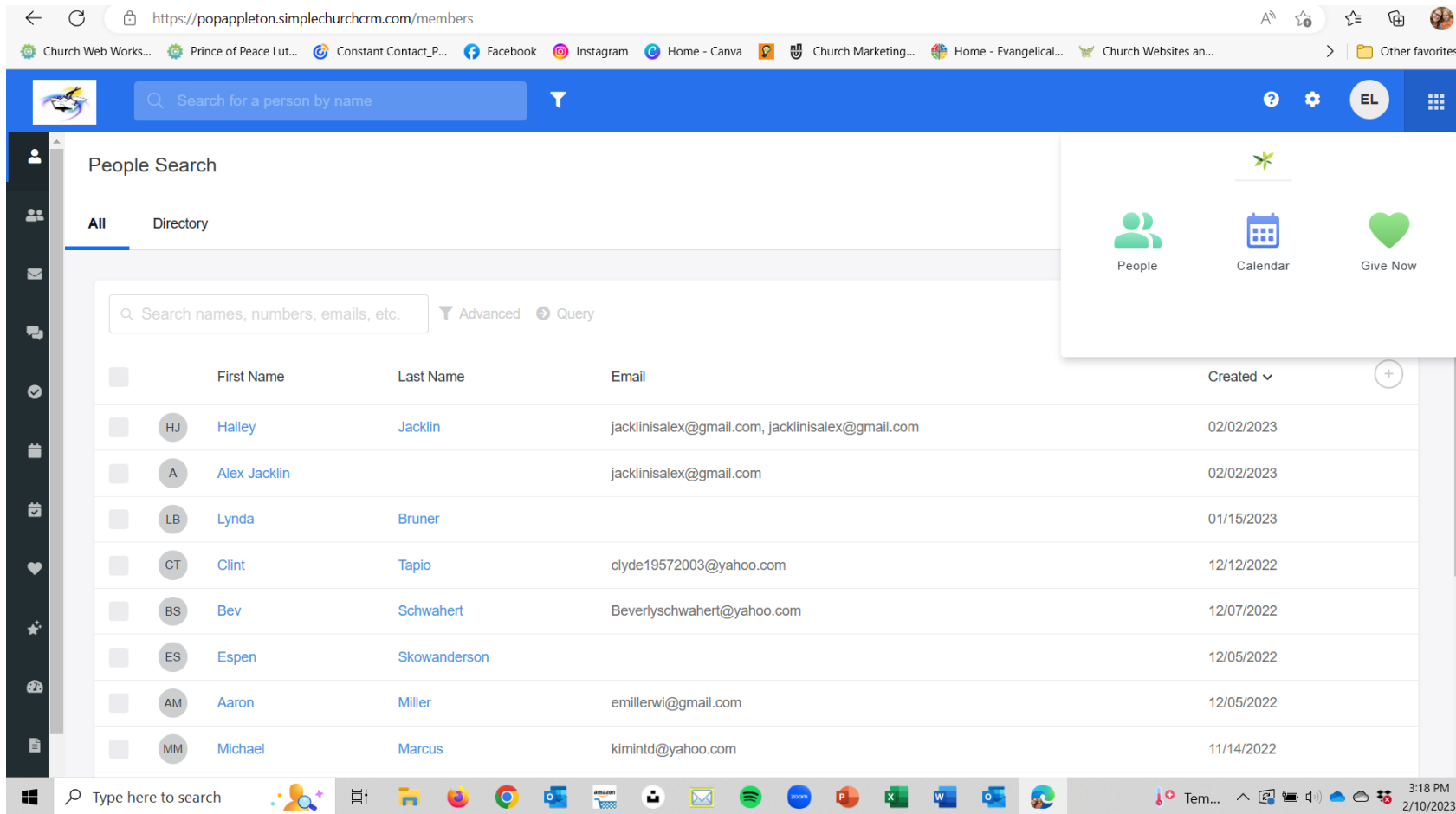
Search names, numbers, emails, etc. Advanced Query

	First Name	Last Name	Email	Created
HJ	Hailey	Jacklin	jacklinisalex@gmail.com, jacklinisalex@gmail.com	02/02/2023
A	Alex Jacklin		jacklinisalex@gmail.com	02/02/2023
LB	Lynda	Bruner		01/15/2023
CT	Clint	Tapio	clyde19572003@yahoo.com	12/12/2022
BS	Bev	Schwahert	Beverlyschwahert@yahoo.com	12/07/2022
ES	Espen	Skowanderson		12/05/2022
AM	Aaron	Miller	emillerwi@gmail.com	12/05/2022
MM	Michael	Marcus	kimintd@yahoo.com	11/14/2022

Click on the 9-dot Nav Menu (outlined in red) to:

- View Member Directory
- View PoP Calendar
- Give Now

3 Online Platform Features of Focus



- View/Edit Profile
- View Member Directory
- Give Now

Login now to <https://popappleton.simplechurchcrm.com>

Summary



- **SimpleChurch Mobile App & Online Platform** each have their strengths.
- Both are **GREAT** resources for **Online Giving**, using the **Membership Directory** and viewing the **PoP Calendar!**
- The mobile app provides a few more features, such as **accessing announcements/bulletins, watching worship services, and sign-ups for events & volunteer opportunities.**
- Access **BOTH TODAY** and stay connected with all that's going on at PoP!



Thank you!

Questions?



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