

# **PENNSYLVANIA EASTERN KEYSTONE BAPTIST ASSOCIATION**



## **CATECHISM CLASSES ORDINATION COUNCIL APPLICATION**

**Dr. Wayne Weathers, Moderator**  
**Dr. J. Wendell Mapson, Jr., Catechist**  
**Dr. Marsha Brown Woodard, Director of Christian Education**



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*Rev. Dr. Wayne Weathers, Moderator*

*Rev. Billy Thompson, Vice Moderator-at-Large*

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### ORDINATION PROCESS

Rev. Dr. Marsha Brown Woodard, PEKBA Director of Christian Education

Rev. Dr. J. Wendell Mapson, Jr., PEKBA Catechist

The following is the process implemented to ensure that **Candidates for Ordination** through the *Pennsylvania Eastern Keystone Baptist Association* are adequately catechized and examined.

1. Applications for Ordination must be submitted with all parts completed and signed by the Senior Pastor of the potential candidate. Applications are available on-line ([www.pekba.com](http://www.pekba.com)) or hard copies may be obtained by contacting:

**Rev. Dr. Marsha Brown Woodard**

Saints Memorial Baptist Church

47 South Warner Ave.

Bryn Mawr, PA 19010

(610) 525-5806

(484) 940-0730

[pastorpreachermidwife@gmail.com](mailto:pastorpreachermidwife@gmail.com)

2. All candidates are **required** to attend: the **Orientation Session, Twelve(12) Catechism Classes** and the **Council Orientation Session**. Sessions will be held virtually through ZOOM:

*Link will be sent after application has been received.*

**Orientation Session:** Saturday March 25, 2023 9:00am-11:30 am

**Catechism Classes** will be held on Saturday mornings and Monday evenings

**Saturdays** from 9:00 AM-12:15PM and **Mondays** from 7:00PM-8:30PM

**Saturdays: April 1, 15, 22, and 29**

**Mondays: March 27, April 3, 17 and 24**

*Classes are designed for persons from PEKBA congregations whose Pastors have determined that they are ready to be considered for Ordination. If the congregations' Association dues is not current then, in addition to the course fees, the Annual dues will also need to be paid*

*If this is a non-PEKBA congregation, it is expected that the congregation will become a member of PEKBA. In this instance in addition to the fees for the course, the congregation will also need to pay the Annual dues to the Association. A meeting may be required with the Director of Christian Education, an Area Moderator, or the PEKBA Moderator to determine if the application will be accepted*

*Individuals may not apply without the consent and support of their Pastor*

1. Classes will take place on Saturday mornings and Monday evenings. There will be **TWO** classes on **Saturday** mornings and **ONE** class on **Monday** evenings.
2. Students are also required to complete the necessary reading and other assignments for each class.
3. Students are required to attend all sessions, in the event of an emergency student will need to make arrangements to make up the session. Repeated absences will result in the student needing to take the classes at another time
4. This spring classes will be held virtually and students are expected to log in on a device with a camera so that they can be seen by the instructor and members of the cohort. Other than break time students are expected to be visually present in the room (as would be the case if the class were in person).
5. After successful completion of the classes and assignments, students are able to participate in the Ordination Exam. Date and Place for the Council will be determined at a later date.
6. The Council will determine if a candidate receives **Pass With Distinction, Pass, Conditional Pass** or **Unsatisfactory**
7. Upon the **successful completion** of all *Catechism Classes* and **successful completion** of the *Council*, (Candidates who receive either a PASS With DISTINCTION or PASS) the Senior Pastor and Candidate will be notified in writing. This is so that the Senior Pastor if they so choose may begin preparing for the Ordination Service.
8. When a date has been determine, The Association will provide a Report of the Council as well a Certificate of Ordination for the Church to present to the candidate. The Association will also participate in the Ordination Service for the candidate, under the direction of that Senior Pastor.

9. If a candidate receives a **Conditional Pass**, the Council in conjunction with the Director of Christian Education and The Moderator will determine what is needed. The Senior Pastor will not move toward Ordination until those conditions have been met
10. When those conditions have been met, the Pastor will be notified in writing. After this notification the Pastor may begin preparing for the Ordination Service. The Association will provide a Report of the Council as well a Certificate of Ordination for the Church to present to the candidate. The Association will also participate in the Ordination Service for the candidate, under the direction of that Senior Pastor.
11. In the event that the candidate **does not successfully** complete either the classes, or the Council, the Senior Pastor will also be notified in writing. The Council will indicate what additional work is needed by the Candidate. The candidate is not ready to proceed with Ordination and will need to appear again before an Ordination Council (panel) once the additional work has been completed.

The Catechism classes are **\$350.00** per candidate. It is expected that the payment will be paid in full by the Orientation Session. If there is a need for a payment plan that arrangement should be made by the Orientation Session and must be completed **before** the end of the classes.

In the event that a student withdraws from the course, or does not complete for any reason including not successfully passing the Ordination Council **there will be no refunds.**



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**ORDINATION APPLICATION**

**Cost - \$350.00 per candidate**

Date: \_\_\_\_\_

Spring 2023

**Candidate's Personal Information**

1. Name of Candidate: \_\_\_\_\_

2. Address: \_\_\_\_\_

3. City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

4. Candidate's Mobile Number: \_\_\_\_\_

5. Candidate's Email Address: \_\_\_\_\_

**Candidate's Educational Background:** (Please check all that apply)

6. G.E.D. \_\_\_\_ H.S. Diploma \_\_\_\_ Bachelor's \_\_\_\_ Master's \_\_\_\_ Doctoral \_\_\_\_

7. Please list below the Post High School Academic Institutions Attended and the dates of graduation:

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**Current Church Involvement:**

8. Church Affiliation: \_\_\_\_\_

9. Address: \_\_\_\_\_

10. City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

11. Senior Pastor: \_\_\_\_\_

12. Is Congregation a Member of PEKBA? Yes\_\_\_\_\_ No\_\_\_\_\_

13. Is Congregation PEKBA Dues Current ? Yes\_\_\_\_\_ No\_\_\_\_\_

14. Briefly describe your current involvement in the church:

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**Additional Requirements to Complete the Application Process:**

**The following are to be submitted with this application.**

**All documents must be typed/double spaced (Times New Roman/12 Font)**

Please Submit HARD COPIES as a word document or a pdf (ie do not scan and send by email)\*

1 - The candidate must write a **1 page Biography.**

2 - The candidate must write a **1 page Conversion Narrative.**

3 - The Candidate must write a **1 page Call to the Ministry Narrative.**

4. The Candidate must write a **1 page Your Role in the Church**

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***TO BE COMPLETED BY THE SENIOR PASTOR***

**Pastor** \_\_\_\_\_

Senior Pastor's Mobile Number: \_\_\_\_\_

Senior Pastor's Email Address: \_\_\_\_\_

How long has the Candidate been affiliated with Church? \_\_\_\_\_

In what role (s) does the Candidate currently serve in Church:

What role, if any, will the candidate be considered for post ordination?

**Signatures:**

**Candidate:** \_\_\_\_\_

**Senior Pastor:** \_\_\_\_\_

**Application Deadline:**

- **Spring 2023 Please submit by Wednesday March 15, 2023**

**Tuition - \$350.00 per candidate**

Checks should be made payable to PEKBA

*Payment for the course is expected prior to the first class*

**Please Submit Completed Application and Check to:**

**Rev. Dr. Marsha Brown Woodard**

Saints Memorial Baptist Church

47 South Warner Ave.

Bryn Mawr, PA 19010

**Note: Please include “PEKBA Ordination” on the envelope.**

*\*Because of the COVID -19 Restrictions for this COHORT*

*Applications can also be sent electronically to this email address:*

[pastorpreachermidwife@gmail.com](mailto:pastorpreachermidwife@gmail.com)

***Documents should be sent in either PDF or Word format***