## PENNSYLVANIA EASTERN KEYSTONE BAPTIST ASSOCIATION



# CATECHISM CLASSES ORDINATION COUNCIL APPLICATION

Rev. Edmund Sherrill, Moderator Dr. J. Wendell Mapson, Jr., Catechist Dr. Marsha Brown Woodard, Director of Christian Education



#### PENNSYLVANIA EASTERN KEYSTONE BAPTIST ASSOCIATION Rev. Edmund Sherrill., Moderator Rev. Dr. Wayne Weathers, Vice Moderator-at-Large

#### **ORDINATION PROCESS**

Rev. Dr. Marsha Brown Woodard, PEKBA Director of Christian Education Rev. Dr. J. Wendell Mapson, Jr., PEKBA Catechist

The following is the process implemented to ensure that **Candidates for Ordination** by the *Pennsylvania Eastern Keystone Baptist Association* are adequately catechized and examined.

1. Applications for Ordination must be submitted and signed by the Senior Pastor of the potential candidate. Applications are available on-line (www.pekba.com) or hard copies may be obtained by contacting:

#### Rev. Dr. Marsha Brown Woodard

Saints Memorial Baptist Church 47 South Warner Ave. Bryn Mawr, PA 19010 (610) 525-5806 (484) 272-7824 pastorpreachermidwife@gmail.com

2. All candidates are **required** to attend: the **Orientation Session**, **Twelve(12) Catechism Classes** and the Council Orientation **Session** which will be held at the:

#### **Saints Memorial Baptist Church**

47 South Warner Ave. Bryn Mawr, PA 19010

#### Orientation Session March 16, 2019 9:00am-11:00 pm Catechism Classes: 9:30-2:30 March 30

April 6 April 13 April 27 May 4 Classes are designed for persons from PEKBA congregations whose Pastors have determined that they are ready to be considered for Ordination. If this is a non-PEKBA congregation it is hoped that the congregation will become a member of PEKBA. A meeting may be required with the Director of Christian Education, an Area Moderator, or the PEKBA Moderator to determine if the application will be accepted

- 1. Classes will take place on Saturdays. There are either **TWO** or **THREE** classes scheduled on each Saturday.
- 2. Students are also required to complete the necessary reading and other assignments for each class.
- 3. Students are required to attend all sessions, in the event of an emergency student will need to make arrangements to make up the session. Repeated absences will result in the student needing to take the classes at another time
- 4. After successful completion of the classes and assignments, students are able to participate in the Ordination Exam. The Council will be held at the Monumental Baptist Church
- 5. The Council will determine if a candidate receives **Pass With Distinction**, **Pass**, **Conditional Pass** or **Unsatisfactory**
- 6. Upon the **successful completion** of all *Catechism Classes* and **successful completion** of the *Council*, (Candidates who receive either a PASS With DISTINCTION or PASS) the Senior Pastor and Candidate will be notified in writing. This is so that the Senior Pastor may begin preparing for the Ordination Service.
- 7. The Association will provide a Certificate to the Church. The Association will provide a Report of the Council. The Association will also participate in the Ordination Service for the candidate, under the direction of that Senior Pastor.
- 8. If a candidate receives a **Conditional Pass**, the Council in conjunction with the Director of Christian Education and The Moderator will determine what is needed. The Senior Pastor will not move toward Ordination until those conditions have been met
- 9. When those conditions have been met, the Pastor will be notified in writing. After this notification the Pastor may begin preparing for the Ordination Service. The Association will also participate in the Ordination Service for the candidate, under the direction of that Senior Pastor.
- 10. In the event that the candidate **does not successfully** complete either the classes, or the Council, the Senior Pastor will also be notified in writing. The Council will indicate what additional work is needed by the Candidate. The candidate is not

ready to proceed with Ordination and will need to appear again before an Ordination Council (panel) once the additional work has been completed.

The Catechism classes are **\$350.00** per candidate. It is expected that the payment will be paid in full by the Orientation Session. If there is a need for a payment plan that arrangement should be made by the Orientation Session and must be completed before the end of the classes.

In the event that a student withdraws from the course, or does not complete for any reason there will be no refunds.



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## **ORDINATION APPLICATION**

Cost - \$350.00 per candidate

Date: _	Spring 2019
Candidate's Personal Information	
1.	Name of Candidate:
2.	Address:
3.	City: State: Zip Code:
4.	Candidate's Telephone Number:
5.	Candidate's Email Address:
Candidate's Educational Background: (Please check all that apply)	
6.	G.E.D H.S. Diploma Bachelor's Master's Doctoral
7.	Please list below the Post High School Academic Institutions Attended and the dates of graduation:
Church Involvement:	
8.	Church Affiliation:
9.	Address:
10.	City: State: Zip Code:
11.	Senior Pastor:

12. Is Congregation a Member of PEKBA?

Yes\_\_\_\_ No\_\_\_\_

13. Briefly describe your current involvement

Additional Requirements to Complete Application Process: (The following are to be submitted with this application. All documents must be typed/double spaced/Times New Roman/12 Font) Please Submit HARD COPIES (ie do not scan and send by email)

- 1 The candidate must write a **1 page Biography**.
- 2 The candidate must write a **1 page Conversion Narrative.**
- 3 The Candidate must write a **1 page Call to the Ministry Narrative.**
- 4. The Candidate must write a **1 page Your Role in the Church**

### [To be completed by the Senior Pastor)

Pastor

Senior Pastor's Telephone Number: \_\_\_\_\_

\_\_\_\_\_

Senior Pastor's Email Address:\_\_\_\_\_

How long has the Candidate been affiliated with Church?

In what role (s) does the Candidate currently serve in Church:

What role, if any, will the candidate be considered for post ordination?

Signatures:
Candidate: \_\_\_\_\_\_
Senior Pastor: \_\_\_\_\_

**Application Deadline:** 

- Winter/Spring 2019 (submit by March 6, 2019)
- Fall 2019 (TBA)

Tuition - \$350.00 per candidate

Checks should be made payable to PEKBA Payment for the course is expected prior to the first class

## **Please Submit Completed Application and Check to:**

**Rev. Dr. Marsha Brown Woodard** Saints Memorial Baptist Church 47 South Warner Ave. Bryn Mawr, PA 19010

Note: Please include "PEKBA Ordination" on the envelope.