## ST. ANTHONY BOARD OF EDUCATION MINUTES

## Tuesday April 17th, 2018 at 6:30 p.m. SAS Library

- 1. Opening Prayer: Mary Porter (Prayers for Carolyn Lavorato)
- 2. Roll Call:

Mary Porter P Joe Fitzgerald P Ruth Sereg P Harry Reed P

Carolyn Lavorato A Lisa Darnell P Michael Flaherty P John Bonanno P

Monsignor Chiodo P Father Dan P

Administrator: Dr. Joe Cordaro P Faculty Rep.: Kari Howard P

DRE: Chris Corrice P Accountant: Mark Paris A

Home and School Rep.: Audra Hutton P

3. Approval of Agenda: Mike Flaherty and Harry Reed

- 4. Approval of Minutes:
  - Approval of February Minutes: approved February
  - Question under Recruitment and marketing-cleared up through email
  - Approval of March Minutes: Table approval of March minutes
- 5. Audience Concerns: (Please be Brief and to the point 5 minutes allotted per person) No Concerns
- 6. Reports:
  - a. Home and School Report: Audra Hutton @ last Home and School nominated a new Board
    - Katie Fitzgerald as President, Jennifer Wong as Vice President, Patricia Beck as Secretary, and Danelle Flaherty as Treasurer. Next Home and School meeting on May 8<sup>th</sup> @ 7:00 p.m., May 17<sup>th</sup> will be having a Walk A Thon as a spring fund raiser walking to Greys Lake and back. Awesome prizes, 3<sup>rd</sup> grade and younger will need to be with an adult & 4<sup>th</sup> grade and up can walk by themselves, Adults along the way to keep groups moving along, Services Hours can be given out. May 18<sup>th</sup> middle school picnic & bowling. May 23 Home and School will be hosting 8<sup>th</sup> grade graduation reception. May 24<sup>th</sup> Spirit Day & Home and School will be providing lunch for Teachers, Faculty and Staff.
  - b. DRE: Chris Corrice- youth group this Sunday will be talking about vocations. Closing out religious Ed on May 6<sup>th</sup> and will be taking all the children that do not currently attend mass will be taking them to mass that day. Letters will be going out English & Spanish with May crowning afterwards. Goal every child that's in attendance of religious ED that they have attended mass at least once for the year, a lot have not been to mass ever.
    - First Communion in May
    - Retreat this weekend for confirmation students.
    - Evaluating religious Ed material that use on Sundays
    - New Confirmation program using in fall.
    - Vocation Bible School -consideration-would need volunteers
  - c. Administrator/Principal Report: Dr. Joe Cordaro
    - April 17 Unit Leader mtg. 7:45, Faculty mtg. 3:30, BOE 6:30

- April 18 Technology comm. 7:30, Adoration 11:30-2:30, April 19 Intermediate Unit 7:45, 1<sup>st</sup> to the zoo 9:45, 2<sup>nd</sup> to Science Center 10:00, SI Forum 6:00 in café, April 22 Cordaro Retirement Gathering 12:00-2:00, April 24 Spring Band Rehearsal 2:00, Wellness Comm. 3:30, Spring Band Concert 6:30, April 25 SI Unit mtg. 3:30, SI Committee 4:15, April 26 Middle School Unit 7:45, 6<sup>th</sup> to DCHS Musical 9:15, 6-8 Spring Music Concert Rehearsal 1:30, K-2 PBIS Assembly 2:45, 6-8 Spring Concert 6:30. April 27 NO Classes: PD at DCHS, PLC's all day. April 28 First Communion Retreat 9:00.
- May 1 Unit leaders 7:45, Grandview University Honor Band. Faculty mtg. 3:30. May 2 PBIS Comm. 7:30. 5<sup>th</sup> to living History Farm 8:30. May 3<sup>rd</sup> New Teachers 7:45. Band Car Wash 3:30. May 4<sup>th</sup> All School Mass-May Crowning. May 6 Last PRE-Classes of year. May 9 School Improvement 7:30, SI Unit mtg. 3:30. May 10 -Primary Teachers 7:45, 5<sup>th</sup> to DMACC 8:30. May 11-No Classes-PD. SIM's work. May 12- First Communion 10:00. May 13 Mother's Day. May 14 Mother's Day Mass & Picnic K-2 10:30. May 15 Unit Leaders 7:45, 3-8 to Iowa Cubs 12:00, Faculty Mtg. 3:30. BOE Meeting 6:30.
- School Improvement Committee Report: We have finished putting the questions into the digital survey. The next step is to get it translated in Spanish and send out.
- Thank you to Katie Fitzgerald and Shannon McDonald for putting together the Talent Show. Did a great Job. A lot of Talented Students.
- 1. Five Year Strategic plan:
- 2. Adventure Club: 29 students
- 3. Secretary: As of April 16<sup>th,</sup> enrollment for 2018-19 273 students
  - 36 totals to leaving- 14 moved to other school, (8- out of District)
  - 6 Due to back tuition, 9 unknown/no response to call, 6 left mid-year.
  - Exit letters were sent out and only 1 sent back/responded
  - 287 present students returning to SAS equals 93% Retention Rate
- 4. Parking Lot Update: Fasteners are ordered. (to be able to fasten down the speed bumps)

  1 will be 22 feet from the drive on the ingress side and the other will be 34 feet from
  that (2 car lengths) in between will want to do reflective paint that says "SLOW"

  Joe Fitzgerald will talk to John Bonanno with assisting of paint
- 5. Faculty Report: Teachers concerned after meeting with Father Dan on pay freeze Will discuss with new Administrator when she starts in July
- d. Budget/Financials Report: Mark Paris/ Father Dan- Table for Executive session
  - 1. Long term Strategy to increase pay Scale (increase Revenue Sources)
- e. Recruitment and Marketing: Lisa Darnell received an email from Joe Graziano on web site new exciting things coming, Joe is working on back end & is planning to put that out after school lets out, interactive components to website for the Teachers. Joe Graziano would like to meet with the teachers and explain the new features and functionally, better but is different. For website the Parish is moving to a new site, will discuss with new administrator on her goal with what direction she would like the website to go.
- f. Health and Wellness Report: No Report meeting was canceled
- 7. Old Business:
  - a. Board of Education Committee Reports:

- 1. Budget/Tuition Delinquency Report: Discuss in Executive
- Tithing and Attendance Report: Ruth Sereg contacted the 32 families that have not tithed yet: Response was needed envelopes. The last tithing statement will go out May 21, 2018
- 3. Research, Curriculum Report:
  - a. Constitution and Policy Updates
    - Constitution not signed yet
    - Policy Updates 201.06 not approved rewritten
    - Reviewing 802 sections Rewritten not approved.
    - 805.1 PRE-Tuition Regulations, Keep #3. Change 8<sup>th</sup> grade to 10<sup>th</sup> or grades designated by bishop. Policy 805.1 approved.
    - 806.1 Bus Reimbursements Addition Only those students living outside
      of the St Anthony School busing routes are eligible to collect
      reimbursements individually from the state. Policy 806.1 approved
    - Proposal in the past at the end of policy sections. For having a Policy for Teacher Dress and Nepotism policy similar to everything else in the 400 sections that would fall under personal, which the board does not govern.
       Proposal from sub committee of the policies was to take all that out.
    - Proposed New Policies Coaching and Teams
    - Angel Fund is that going to be governed by Tuition Committee? No
    - Will have a policy for the Angel Fund Father Dan will work on
    - Rules and Responsibility now that we have the term limits for the positions Every Board Member Reads the Constitution, Every Board Member Reads the Policies.
    - Clarify Terms to end in June
    - No Mentor emails this month
- 4. Buildings and Grounds: Joe Fitzgerald will speak to Dave Miller about reinstating committee

## 8. New Business

- 1. Plans for Dr. Cordaro Retirement reception. John Bonanno has been handling all is going as planned. Will check to see if Kids are lectors at 11:00 mass, John Thank you for doing this. We appreciate very much.
- Membership term current term, Mary and Joe's current terms ends at the end of the school year we should put something put in e-newsletter, Mary is planning on running again. Joe is undecided currently. Ruth would have to be voted for Secretary as well. May meeting voting
- 3. Diocese Board Meeting Monday 4:30 will have to email Dr. Bonday for date and location
- 4. Meitler meeting June 21st 1:00-3:00 in the afternoon at the Dioceses at Catholic pastoral
- 9. Next Meeting Tuesday May 15<sup>th</sup>, 2018 at 6:30 p.m. SAS Library
- 10. Adjournment: Mary Porter
- 11. Closing Prayer: Father Dan (Please Pray for Carolyn Lavorato)
- 12. Executive Session (if required) Yes