BENEVOLENCE REQUEST FORM

Love Fellowship Church Of God In Christ, Inc.

*5707 Parker Road * Houston, TX 77016 * (713) 635-7690 * www.lovethefellowship.org*

Instruction: Requester must complete section I, II, III before funds and approval to be considered.

Today's Date		Date Rec'd by Board	

Section I

Name/Recipient				
Contact number		Other Contact Method (email/phone)		
☐ Check if new address	Street Address 1			
	Street Address 2			
I have read and signed the Benevolence Policy Agreement ☐ Yes ☐ No	City		State	Zip Code

Section II

Reason for Request	
Supporting Documentation: ☐ **Yes** ☐ **No** (Supporting documentation can consist of bill payments, late notices, etc. and any documentation will be helpful for approval.) Please attach any documentation to back of this form.	

Section III

ITEMIZED FUNDS				
List all Items of funds and total amount. Sign and date this request.				
Date Needed	**Check to**	**$ Amount**	**Approval (Yes/No)**	**Office only: Check #**
			☐ Yes ☐ No	
			☐ Yes ☐ No	
			☐ Yes ☐ No	
			☐ Yes ☐ No	
			☐ Yes ☐ No	
			☐ Yes ☐ No	
			☐ Yes ☐ No	
			☐ Yes ☐ No	
Total Amount			**Subtotal (Requested)** **Subtotal (Approved)** **Total Fund Amount**	
Requested by		Date Approved		

Section IV

Approved by		Date Approved	
Approved by		Date Approved	
Approved by		Date Approved	
Approved by		Date Approved	
Approved by		Date Approved	