



Chelsea First
United Methodist Church

VOLUNTEER AND EMPLOYEE INFORMATION FORM

In compliance with its Safe Sanctuary Policy and in order to provide a safe environment that allows for spiritual growth, Chelsea First United Methodist Church requires that every employee and any individual who desires to volunteer with any church related ministry involving persons under the age of 18 complete this application.

Full Name: _____ Date: _____

List any Previous Names Used: _____ Race: _____

Nickname: _____ Date of birth: _____ Gender _____

Your current age: _____ Adult (18 +) _____ Youth (14-18) _____ Youth (12, 13 yrs.)

Current Address: _____

Preferred phone: _____ Alternative phone: _____

Email address: _____

Current Employer: _____

Occupation: _____ Hours per week: _____

Spouse's Name (if applicable): _____

List children and ages (if applicable):

CFUMC Volunteer & Employee Information Form

Driver's License # (if applicable): _____

Have you ever had your driver's license suspended or revoked? _____ No _____ Yes

Have you ever been charged, convicted of, or pled guilty to any crime, either a misdemeanor or a felony? _____ No _____ Yes

If yes, please explain fully: _____

Do you have any medical conditions the staff should be aware of? _____ No _____ Yes

If yes, please explain:

Are you currently a member of CFUMC? _____ No _____ Yes

If not, name the church of which you are currently a member:

Previous Addresses

Please list addresses for the past 10 years (attach sheet for additional addresses).

Address: _____ City: _____ St: _____ Zip: _____

Address: _____ City: _____ St: _____ Zip: _____

Address: _____ City: _____ St: _____ Zip: _____

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References

Adults, please list two personal references (people who are not related to you by blood or marriage) and provide complete address and phone information for each. References are confidential.

High school and middle school youth can provide either a letter of recommendation or personal references.

Name: _____

Email Address: _____

Preferred phone: _____

Relationship: _____

Length of time known: _____

Name: _____

Email Address: _____

Preferred phone: _____

Relationship: _____

Length of time known: _____

Safe Sanctuary Covenant Statement

The congregation of Chelsea First United Methodist Church is committed to providing a safe and secure environment for all children, youth, volunteers and employees who participate in ministries and activities sponsored by the church. The following policy statements reflect our congregation's commitment to preserving this church as a holy place of safety and protection for all who would enter.

1. No adult who has been convicted of child abuse (sexual, physical, or emotional) should volunteer to work with children or youth in any church-sponsored activity.
2. All Adult volunteers involved with children and/or youth must be members or regular attendees for at least six months in accordance with the "Six-Month Rule".
3. Adults who volunteer or work with children and/or youth shall observe the "Two-Caregiver Rule".
4. Adults who volunteer or work with children and/or youth should attend regular training and educational events when provided by the church to keep volunteers informed of church policies and state laws regarding child abuse.
5. Adult volunteers and employees shall immediately report to their supervisor any behavior that seems abusive or inappropriate.

AUTHORIZATION

I have read this Safe Sanctuary Policy and aforementioned Covenant Statement, and I agree to abide by all the policies set forth herein. In addition, I attest that the information contained in this form is correct to the best of my knowledge and has been documented and signed of my own free will. I agree to be bound by the policies of the Chelsea First United Methodist Church, and to refrain from illegal or unethical conduct in the performance of my services on behalf of the church. I authorize the churches and personal references listed on this form to give any information that they may have regarding my character and fitness for work with children or youth. I understand that Chelsea First United Methodist Church may conduct a background check with my consent.

Signature

Date

FOR MINORS ONLY

If the applicant is a minor, the minor's parent or guardian must also sign and certify the provided information. I have read the information and agree that the information provided is true and accurate. I know of no reason why the applicant should not be allowed to work with minors.

Parent/Guardian Signature

Date