

**CARY'S BAPTIST CHURCH
2020 BUDGET REQUEST FORM**

(Please complete shaded areas)

A. SUMMARY INFORMATION

1. Committee/Ministry/Budget Line :

2. Name of person to contact with questions concerning this budget request:

Name:

Phone #

E-mail:

3. Total \$ amount REQUESTED for 2020: (Formula from sum of Item B below)

Total \$ amount BUDGETED for 2019:

4. If requesting more money for 2020 than allocated in 2019, please explain why.

B. DETAILS OF REQUEST

Please list all expenses you expect your Committee/Ministry to incur in as much detail as possible.

Please list all expenses in order of their priority in case the amount requested needs to be reduced during the budget process. Use additional sheets if necessary.

<i>Description/Itemized Projected Expenses</i>	<i>Estimated Cost</i>
Total	\$ -

Completed BY: