



**May 19, 2020**

**Greetings,**

I hope you have all had the opportunity to view the video that was released regarding our reopening. If not, it is included in this correspondence and can also be found on our website.

As you likely know, we can open on May 24th per Indiana's Back on Track plan. We intend to do just that between the hours of 6am-6pm for key fob holders, but we will be opening with care and caution. The building will be closed on Monday, May 25th for Memorial Day. Beginning Tuesday, May 26th we will have a grand reopening between the hours of 4am-midnight for key fob members.

Because we will have a limited capacity in this first stage, we encourage you to make a reservation for your preferred workout time. Slots will be available 3 days prior.

<https://www.signupgenius.com/go/70A054CADA82CA5F85-workout>

The chart included will outline all the areas of our facility and the planned opening timeframe and guidelines. We want to ensure that we proceed safely, which will also mean that we will open slowly with caution.

We have spent many hours creating this plan with the assistance of local, state and national experts. We understand the importance of the facility for your well-being, but we need to be a responsible partner in the fight to slow the spread of the virus. We will continue to respond appropriately to any new information that presents itself, therefore, this plan is subject to change at any given time.

I am confident that we can get the Y and your wellness journey back on track together. Please be patient with us and the new procedures in place. Everything that we are doing is to protect our members and our staff.

Thank you and stay well!

**Shannon Burhans, President & CEO  
PORTAGE TOWNSHIP YMCA**

# PORTAGE TOWNSHIP YMCA STAGED REOPENING



FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

<i>Social Distancing Guidelines in all Areas</i>	<b>Soft Opening</b> May 24 <sup>th</sup>	<b>1</b> <b>Grand Reopening</b> May 26 - May 27	<b>2</b> <b>Welcome Back All Y Members</b> May 28 - May 31	<b>3</b> <b>Week 2</b> June 1 - June 7	<b>4</b> <b>Week 3</b> June 8 - June 14	<b>5</b> <b>Weeks 4 - 6</b> June 15 - July 5	<b>6</b> <b>Week 7</b> July 6 & Beyond
<b>Hours &amp; Access:</b>	Key Fob Only: 6am - 6pm	Key Fob Only: Monday - Friday 4am - 1pm 3pm - Midnight  Saturday - Sunday 4am - Midnight  Senior Key Fob Only: Monday - Friday 1pm - 3pm	Key Fob: Monday - Friday 4am - 1pm 3pm - Midnight  Saturday - Sunday 4am - Midnight  Seniors Only: Monday - Friday 1pm - 3pm  Portage Y Member 14 & Over Only: Monday - Friday 6am - 1pm 3pm - 8pm  Saturday & Sunday 6am - 6pm	Key Fob: Monday - Friday 4am - 1pm 3pm - Midnight  Saturday - Sunday 4am - Midnight  Seniors Only: Monday - Friday 1pm - 3pm  Portage Y Member 14 & Over Only: Monday - Friday 6am - 1pm 3pm - 8pm  Saturday & Sunday 6am - 6pm	Key Fob: Monday - Friday 4am - 1pm 3pm - Midnight  Saturday - Sunday 4am - Midnight  Seniors Only: Monday - Friday 1pm - 3pm  Portage Y Member 14 & Over Only: Monday - Friday 6am - 1pm 3pm - 8pm  Saturday & Sunday 6am - 6pm	<b>Normal Hours Resume</b>  Key Fob: Sunday - Saturday 24-hours  Portage Y Members Only: Monday - Friday 4am - 9pm  Saturday & Sunday 6am - 6pm	<b>Normal Hours Resume</b>  Key Fob: Sunday - Saturday 24-hours  Portage Y Members Only: Monday - Friday 4am - 9pm  Saturday & Sunday 6am - 6pm
<b>Reservations:</b>	Recommended	Recommended	Recommended	Recommended	Recommended	Optional	Optional
<b>Facial Coverings:</b>	Recommended	Recommended	Recommended	Recommended	Recommended	Optional	Optional
<b>Float Room:</b>	Open By Appt	Open By Appt	Open By Appt	Open By Appt	Open By Appt	Open By Appt	Open by Appt
<b>Food Program:</b>	Closed	Monday - Friday Curb-side Pick-up 11am - 1pm Breakfast & Lunch	Monday - Friday Curb-side Pick-up 11am - 1pm Breakfast & Lunch	Monday - Friday Curb-side Pick-up 11am - 1pm Breakfast & Lunch	Monday - Friday Curb-side Pick-up 11am - 1pm Breakfast & Lunch	TBD	TBD
<b>Nutrition Kitchen:</b>	Closed	Open via order window with limited hours	Open via order window with limited hours	Open via order window with limited hours	Open via order window with limited hours	Open	Open
<b>Cardio Center:</b>	Max 35 people	Max 35 people	Max 35 people	Max 35 people	Max 35 people	Open	Open
<b>Strength Training/ Cybex:</b>	Max 15 people	Max 15 people	Max 15 people	Max 15 people	Max 15 people	Open	Open
<b>Free Weights:</b>	Max 20 people	Max 20 people	Max 20 people	Max 20 people	Max 20 people	Open	Open
<b>Y Café:</b>	Max 10 people	Max 10 people	Max 10 people	Max 10 people	Max 10 people	Open	Open
<b>Indoor Walking Track:</b>	Closed	Closed	Closed	Max 15 people	Max 15 people	Open	Open
<b>Group Exercise:</b>	Outside & Virtual	Outside & Virtual	Outside & Virtual	Indoor with restrictions, Outside & Virtual	Indoor with restrictions, Outside & Virtual	Open	Open
<b>Fun Zone:</b>	Closed	Closed	Closed	Closed	Closed	Open with Restrictions	Open
<b>Gymnasium:</b>	Closed	Closed	Closed	Shooting Only Limited Hours	Shooting Only Limited Hours	Half Court with Restrictions	Open
<b>Racquetball Courts:</b>	Closed	Closed	Closed	Max 1 person per court	Max 1 person per court	Max 2 people per court	Open
<b>Locker Rooms:</b>	Closed	Closed	Closed	Open with restrictions	Open with restrictions	Open with restrictions	Open
<b>Sauna:</b>	Closed	Max 1 Person	Max 1 Person	Max 1 Person	Max 1 Person	Open	Open
<b>Youth Programs:</b>	Closed	Closed	Closed	Closed	Closed	Begin with Restrictions	Continue with Restrictions
<b>Summer Camp:</b>	Closed	Open with Restrictions	Open with Restrictions	Open with Restrictions	Open with Restrictions	Open with Restrictions	Open with Restrictions
<b>Lu:</b>	Closed	Closed	Closed	Closed	Closed	Open with Restrictions	Open with Restrictions

**YMCA of the USA has suspended Nationwide Reciprocity until further notice as are guest passes. Summer Feeding Program will also operate at off-site locations during the summer. See website for details. This phased plan is subject to change at any given time, without notice.**