FAIRVIEW BAPTIST CHURCH

MINISTRY FAIR 2014

Sunday, January 26, 2014
Immediately following 10:00 a.m. Morning Worship
12 noon – 1:00pm


MISSION STATEMENT: “In keeping with the mandate of the Great Commission as uttered by the Lord Jesus Christ in Matthew 28:18-20, the Fairview Missionary Baptist Church mission is to bring people to Jesus and membership in is family, develop them to Christ-like maturity, and equip them for their ministry in the church and their life mission in the world, in order to magnify God’s Name.”

On January 26, the church will hold a Ministry Fair. The Fair has a two-fold purpose: to enlist members in Ministry and to showcase the mission and work of the Ministries. It is a wonderful way for members to meet and gather information about the various ministries, committees, and educational opportunities that are available within the church.

1. **To enlist members.** Many of our membership are not actively involved in ministry. Use this as an opportunity to engage with the membership and encourage them to sign up for ministry work. The Ministry Fair will serve to generate awareness, enthusiasm, and involvement among our members, ultimately increasing ministry participation.

2. **To showcase your ministry.** Each ministry will be showcased through the use of a display at a table or booth. This will give the congregation an opportunity to see what you do and the contribution you make in carrying out the mission of the church. This festive event allows members to ask questions, discern their many gifts and talents, and learn how they can share their gifts within a particular ministry.

For those already involved in ministry, they are afforded an opportunity to recommit their time and talent in order to carry out the church’s mission statement and help build the Kingdom of God on earth. The Fair also encourages the practice of stewardship of time and talent by fostering a deeper realization about our call to be followers and disciples of Jesus Christ.
In order to make the Ministry Fair successful, **we need the cooperation of ALL Ministries.** We’re asking that you and your ministry members would begin now praying for the success of the Fair and spreading excitement among the membership of the Fair. Encourage them to attend and to visit your booth.

**BELOW ARE SOME IDEAS TO CONSIDER IN PLANNING FOR THE MINISTRY FAIR:**

1. **Involve all members of your Ministry.** There will be various areas that they can be used – promotion, design, setup, greeters, cleanup, follow, etc.

2. **Plan a theme,** centered on the mission, goals and work of your Ministry and aligning with the mission of the church.

3. **Assign someone to set up and break down your booth.** The efficiency of the setup is crucial as we will be working within a limited timeframe.

4. **Seek to make your booth attractive!** Use attention getters that will not interfere with other exhibitors in your area. Be creative in decorating, using vibrant “eye-catching” displays.

5. **Develop handouts.** Members will have received a brief description of your Ministry on Sunday, January 19. Please have additional information prepared to distribute that will further explain your Ministry’s work. If members take the time to visit your booth, please take the time to visit with them about your Ministry and how you would benefit from having them as a part of your Team!

6. **Offer door prizes!** People will normally gravitate to areas that offer them something.

7. **Have positive volunteers** with a passion for the Ministry to man your booth - someone who can explain your Ministry and tell those visiting how being involved in the Ministry has impacted their own lives.

8. **FOLLOWUP IS THE KEY!** Plan to follow up with those that expressed an interest in the Ministry. Provide a guest book or signup sheet. This will serve as a way of contacting those individuals who are interested in learning more your Ministry or who wish to become involved. Contact and thank prospective members through a letter, postcard, E-mail, or telephone.
OTHER INFORMATION REGARDING THE MINISTRY FAIR

BOOTH SPACE: We will make every effort to assign your ministry to an area that would best benefit you and those attending the Fair. Due to limited space, some Ministries will share space. We will assign like Ministries in classrooms. This will assist the members in locating their areas of interest.

If your Ministry or staff position is an appointed position, we will have a table available in the Fellowship Hall that you may display information about your work and how you serve the membership.

SETUP: We will have to set up for the Fair on Sunday morning. Please have your display intact as much as possible as we will only have a brief window of time to have everything in place. All booths must be set up by 10:30 a.m. The Fair will begin immediately following 10:00 a.m. Morning Worship.

DOOR PRIZES: We will have periods during the fair that we will be giving out door prizes. Please let us know if your Ministry will have a door prize. We will have general drawings with names of those that completed their membership Registration Forms. Also, an entry form will be developed, listing all ministries that have a display. Members will take this form with them to each ministry booth/table. Upon visiting each ministry booth/table, the member will receive a checkmark. If all ministries are checked off on the form, that member will automatically be entered in a drawing for a prize presented at the end of the Fair.

QUESTIONS: Ministry Leaders can expect to be contacted by Sister Clara Finley, Enlistment Ministry Director, by January 20 to follow up with your progress in preparation for the Fair or answer any questions you may have regarding setup. If you have questions prior to that date, please feel free to contact Sister Finley or Sister Maeleatha Patterson, Membership Coordinator.

PRAY, PRAY, PRAY!

It Happens After Prayer! Please pray for the success of the Ministry Fair.

Then He said to His disciples, "The harvest is plentiful, but the workers are few. Therefore beseech the Lord of the harvest to send out workers into His harvest." Matthew 9:37-38