



FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

## YMCA of the Palouse Job Description

Job Title: Camp Counselor  
FLSA Status: Nonexempt  
Status: Full Time

Report to: Director of Programs  
Contact: [admin@palouseymca.org](mailto:admin@palouseymca.org)  
Revision Date: March 2017

---

### Position Summary:

Camp Counselor will be responsible for providing supervision and direction for the Summer Day Camp program and participants. Staff responsibilities include activity planning, leading daily field trips, leading interest clubs with campers, and overall camp assistance. Applicants **MUST BE AVAILABLE** Monday through Friday from 7:00am – 6:00pm.

### Responsibilities:

- Assist in programming and daily planning to promote social, physical, and intellectual growth of children ages 5-12 under supervision of Director of Programs
- Maintain a healthy and safe learning environment which meets each child's social, emotional, cognitive, and physical health needs
- Communicate with parents daily
- Liaise with the Director of Programs and attend all staff trainings and meetings

### Qualifications:

1. Must be available Monday through Friday 7:00am – 6:00pm
2. At least **18 years** of age
3. Have a high-school diploma
4. Have a Driver's License with a clean driving record
5. Must have **1-year** of experience in a relevant camp or classroom setting with children ages 5-12
6. Obtain CPR/First Aid and AED certification within one week of hire
7. Must submit a negative TB test within one week of hire
8. Must submit proof of Bloodborne pathogens training with one week of hire
9. Must submit proof of Food Handlers Card within one week of hire
10. Must submit and be cleared by Washington State Department of Early Learning portable background check

### Hours:

Full-Time 35 hours+ per week, Monday – Friday. Occasional weekend trainings and weekly evening staff meetings.

Visit our website at [palouseymca.org](http://palouseymca.org) or our office at **105 NE Spring St. Pullman, WA**, for an employment application and information. Interested applicants must also submit a **Y employment application**, as well as a current **cover letter** and **resumé** in order to be considered.

