



## **Extended Care**

### **Morning Care : 6:30 am - 7:30 am**

Morning care is offered to all enrolled students. Simply enter Entrance A with your student and check them in at the front desk. After signing in students, drop off will be in the lobby of Entrance A. For younger ages, parents will be directed to drop students off in a specific classroom. Teachers will pick them up from this location. Cost is \$3/day for ages 2 and up. No charge for under 2. These are weekly charges due after the week of care. There is no extra charge for arrivals after 7:30 am.

Drop off at the Mt. Carmel campus starts at 7:30 am. If your 5th-12th grade student needs to ride the bus over, they may be dropped off at the church office (smaller building next to the Redwing campus) starting at 7:00 am. The last bus will depart at 7:40 am. There is no morning care charge if you drop your student at the bus drop off starting at 7:00 am. If you need to drop off prior to 7:00 am, please enter the Redwing school parking lot, enter through Entrance A, and sign them in with the morning care receptionist. There will be a charge of \$3/day.

### **Regular (No Extra Charges) Pick-up**

-Regular preschool pick-up starts at 2:48 pm at Entrance A.

-K-4th pick-up starts at 3:10 pm at Entrances B, C and D. The Redwing school parking lot will shut down at approximately 3:08 pm.

-5th-12th grade student pick-up at the Mt. Carmel campus starts at 2:35 pm. Mt. Carmel buses depart at 2:40 pm and arrive at the church office around 3:00 pm each afternoon.

Parents of 5th-12th grade students may park in the church office parking lot to avoid Redwing school parking lot traffic. Please keep the loop around the church office clear for bus drop-off.

### **After Care**

All enrolled students are automatically signed into after care if they are not picked up after school. Pick up is at Entrance A. Please be prepared to come inside, show your ID, and sign your student out on the sheet provided at the front desk.

-Parents of preschool students will pick their students up in the location posted on the board at the front desk. This is updated throughout the afternoon.

-Parents of K-2nd, 3rd-4th, and 5th -12th will wait in the Entrance A lobby. The receptionist will call your student down to this location.

Cost for ages 2 years and up is \$5/day for pick-ups by 4:30 pm and \$10/day for pickups 4:30-6:00 pm. Under the age of 2 is \$5/day for pick-ups between 4:31-6:00 pm. These are weekly charges due after the week of care.

### **Payment for Extended Care**

You may either prepay by adding funds to the childcare prepay category in your family portal account or pay by invoice. Payment with cash or check is also accepted at the front desk. An extended care late charge of \$15 is applied to accounts that are past due.