REMEMBER TO SHARE A PHOTO WITH THE FUNERAL HOME ASAP WHICH MAY HELP THEM WITH PREPARING THE BODY COSMETICALLY.

Please inform the funeral home that the Tabernacle staff will have the sanctuary opened to receive the body one and half hours before the service is scheduled to start. They are to send abled men and women who can lift and bring the body up the sanctuary steps upon arrival or let them know that the body can be rolled inside using the Admin. Building Entrance - handicap ramp. The Tabernacle Staff opening the church is usually not physically able or prepared for heavy lifting.

STANDARD NEWSPAPER INFORMATION:

Funeral Services will be held at Tabernacle Baptist Institutional Church at 903 East Union St. Jax., FL 32206 with Pastor Michael C. Edwards officiating. Public viewing will be held one hour before the services at Tabernacle.

This is the standard order of service information for funerals at Tabernacle. If you have any special request beyond what is given (i.e. a special guest soloist, etc.) please do not hesitate to contact the pastor, church clerk, or church office at your earliest convenience and we will do our best to accommodate your needs during your time of bereavement.

Order of Service

Pastor Michael C. Edwards, Officiating Day, Date

	Day, Date
Processional	
Invocation	
Hymn	Choir
Scripture	(Scriptures can read by one or two persons) (Names can be printed or left blank for flexibility)
Old Testament	Revname
New Testament	Rev. <u>name</u> . <u>church name</u>
(optional) Prayer	Revnamechurch name
(optional) Solo	······
Resolution	
Acknowledgement	
Reflections As Family As Friend As Neighbo	2 minutes or / Co-Worker
Selection	Choir
Words of Comfort	Pastor Michael C. Edwards bernacle Bapt. Inst. Church
Recessional	Contracte Dapa Lieur Cienteir

Repast......Tabernacle Baptist Church Fellowship Hall (optional)

<u>Tabernacle Baptist Institutional Church Funerals</u> *Membership Matters*

Greetings,

Our deepest condolences are extended along with our prayers of comfort and strength for the entire family. As it relates to funerals held at Tabernacle, we pray that you will find the following information helpful to you during your planning and arrangements.

WHEN DEATH OCCURS

When there is a death of a love one, Tabernacle's first priority is to offer the bereaved family spiritual support that includes, but are not limited to, prayer for the family, caring compassion, love and guidance. At the time of death, Membership Status is an important matter because it determines the privileges available and the amount of church expenses that will be incurred by the family. Membership is not determined solely by a person visiting or attending a church frequently. To be a Covenant member, a person must publicly join, complete the Membership Orientation Classes, and <u>annually</u> maintain their active membership status through sufficient financial contributions, ministry participation, and by maintaining a current Membership Profile in the church records yearly.

FUNERAL MUSICIAN

The church organist/keyboardist musician will play at the service. However, if the family has another musician that they would prefer using instead of the church musician, please notify the church in advance before the day of the service so that it is arranged and approved. If there is a special hymn or song request or if the family has a special soloist that they would like to include on the program, please contact the Tabernacle church musician as soon as possible at least 48 hours before the service. The advance contact will allow the soloist and church musician to collaborate on the song selection, the musical key and musical arrangement. The Tabernacle church musicians' fee are paid by the church.

FUNERALS FOR DEATH OF A NON-MEMBER WHO IS NOT IMMEDIATE FAMILY

Lastly, when a member of Tabernacle who has actively supported the church ministry has a Non-Immediate family member to die who is not a member of Tabernacle; a full price service is offered to the family. In this context, Non-Immediate family includes persons who are not their biological parents, who are not their blood sister/brother, and who are not their natural or legal children. In such case, the family is charged \$850 for the funeral service and Fellowship Hall facilities for a repast. **The repast is optional**, however, if a repast is desired by the family, the family must provide the adequate funds to cover the expense of the food, drinks, eating utensils, etc. to be used and served by the Culinary Ministry for their family & guest.

SPECIAL VIEWING: There is a \$150 additional fee in the event the family also chooses to use the TBIC Sanctuary instead of using the funeral home facilities for a **Public Viewing** prior to the day of the funeral.

<u>The repast is optional</u>, however, if a repast is desired, the Fellowship Hall Fee is an additional \$300 for the use of the facilities only. The bereaved family is responsible for the meal, drinks, serving utensils and eating utensils. The family may also choose to provide the church with adequate funds to purchase the food, drinks, eating utensils, etc. to be used and served by the Tabernacle Culinary Ministry for their family & guest. The funds must be collected three days in advance to allow for time to make the necessary purchases.

If the family chooses <u>not</u> to have a repast, the family is only charged \$550 for just the funeral, or \$850 for both a funeral and the use of the Fellowship Hall facilities for a repast. The fee for use of the Fellowship Hall for a Repast is for the facilities only.

FUNERAL FOR DEATH OF A NON-MEMBER WHO IS IMMEDIATE FAMILY

Also, when a member of Tabernacle who has actively supported the church ministry has an immediate family member who dies and is not a member of Tabernacle, the funeral service is offered to the family at a reduced cost. In this context, Immediate Family only includes, biological parents; grandparents; legally adopted children; children of natural birth; siblings who are blood sister/brother; and legally married spouses. In such case, the family is only charged the reduced fee of \$350 for the funeral service and Fellowship Hall facilities for a repast or just \$250 for the funeral service without a repast. The family is also responsible for additional funds to purchase and provide the food, drinks, plates, forks, napkins and other eating utensils. In the event the family also chooses to use the **TBIC** Sanctuary for a Public Viewing prior to the day of the funeral instead of using the funeral home facilities, there is a \$150 additional fee for the public viewing.

The repast is optional, however, if a repast is desired, the bereaved family is responsible for the meal, drinks, serving utensils and eating utensils. The family may also choose to provide the church with adequate funds to purchase the food, drinks, eating utensils, etc. to be used and served by the Tabernacle Culinary Ministry for their family & guest. The funds must be collected three days in advance to allow for time to make the necessary purchases.

If the family chooses <u>not</u> to have a repast, the family is only charged \$350 for just the funeral, or \$600 for both a funeral and the use of the Fellowship Hall facilities for a repast. The fee for use of the Fellowship Hall for a Repast is for the facilities only.

<u>FUNERAL DEATH OF A TABERNACLE COVENANT MEMBER</u>
When a Covenant Member of Tabernacle dies who has annually maintained their membership status; the Tabernacle church family rallies together to provide additional support and courtesy to the bereaved family. One of the many privileges of being a supportive Covenant Member of Tabernacle is that in the event of death, there is no cost to the family for having a Tabernacle funeral in the sanctuary. A funeral for a Member is free of charge to the family. A family repast in the TBIC Fellowship Hall is also available to the family, if desired, free of charge as well.

SPECIAL VIEWING: However, there is a \$150 fee in the event the family also chooses to use the TBIC Sanctuary instead of using the funeral home facilities for a **Public Viewing** prior to the day of the funeral.

TBIC FUNERAL & FACILITY FEES	FOR TBIC COVENANT MEMBER	NON-MEMBER, IMMEDIATE FAMILY	NON-MEMBER, NON-IMMEDIATE FAMILY
REPAST FACILITIES ONLY	NO CHARGE	\$250.00*	\$300.00*
SANCTUARY FUNERAL	NO CHARGE	\$350.00	\$550.00
FUNERAL & REPAST TOTAL	NO CHARGE	\$600.00	\$850.00

*REPAST FEE IS FOR THE USE OF THE FACILITIES ONLY AND DOES NOT INCLUDE FOOD, DRINKS, PLATES, NAPKINS, EATING UTENSILS, ETC.