

FAITH LUTHERAN CHURCH
8265 Winton Road
Cincinnati, OH 45231
513-931-6100/www.faithcinci.org

JOB POSITION (part time): Director of Choirs

The purpose of the Director of Choirs is to develop and coordinate the church music program as it relates to the traditional service, including all choirs and instrumental groups.

NATURE AND SCOPE: Music is of vital importance to the worship and spiritual life of Faith Lutheran Church. The Director of Choirs maintains a highly visible position within the church and must be able to communicate in a positive way to members of the congregation and church staff, as well as work collaboratively with church committees.

MAJOR RESPONSIBILITIES

1. Conduct at all regular and special services, presentations, and rehearsals involving the Senior Choir and the Bell Choir.
2. Select appropriate music for choirs and soloists.
3. Recruit and develop talent from within the congregation, working cooperatively with other committees and programs within the church.
4. Maintain a music library.
5. Attend Worship and Music committee meetings.
6. Secure soloists, and instrumentalists as needed for regular or special services,
7. Oversee the care and maintenance of pianos, hand bells, choir robes, and musical equipment, recommending outside maintenance or service as needed.
8. Purchase music and related materials and verify invoices for payment.

REQUIRED SKILLS

1. Conducting skills
2. Strong communication skills
3. Good organizational ability
4. Knowledge of vocal and instrumental techniques, including hand bells and chimes
5. Some knowledge of piano

QUALIFICATIONS

1. Christian
2. Bachelor of Music degree or comparable experience
3. Previous church work desirable
4. Three (3) references required