

Pennsylvania Baptist State Convention

Check or Reimbursement Request

Print all requested information on this form Revised Date 2/2014

Date		Ministry	
Amount of Reimbursement		Requested By	
Description of Expense			
Data Needed		Ministry Head Approved By	Print Names:
Ministry Head Signature			
Amount Approved		Treasurer Signature	
PBSC President Signature			

Mail Request to: Sister Nicole P. Tarpley, Financial Secretary, 131 School Road, Uniontown, PA 15401

Mail Address to send the check: (print)

Official Use only below this Line

Check # _____

Date Received: _____

Date Receipt Mailed: _____

Treasurer's Comments or Concerns

For query or questions please contact:

Sister Saude A. Jordan

SJBusybee44@comcast.net

717-468-4725