**Director of Christian Education**

Christian Community Presbyterian Church (CCPC) is a Christian congregation that seeks
to worship God, grow in faith and community, and place our gifts in the service of Jesus Christ.

Our caring faith community is seeking a Director of Christian Education (DCE) to oversee all educational ministries (**Children, Youth, and Adult**) of the church by recognizing, nurturing and empowering volunteers, teachers, and leaders as they seek to help others grow in their faith. We are looking for a dynamic, outgoing person who has a strong relationship with Jesus Christ; is inspired and creative; organized yet flexible; and can encourage and motivate others. Team-building is an important skill as is the ability to communicate through verbal, written, and technological methods. The Director of Christian Education will work under the direction of the pastor and in cooperation with the Christian Education Committee of the Session.

**Responsibilities:**

Plan and coordinate Christian education programming for all ages. This includes evaluating, recommending, and implementing curricula for instructors. Work collaboratively with the pastor, Session, Deacons, and other church staff to further the work and ministry of the church. Should incorporate ties to current events into education programs.

Recruit, train, and oversee volunteers for all Christian education offerings.

Supervise the children and youth ministry program. Examples of program events include: Regular Sunday School, Bi-Annual Confirmation Program, Vacation Bible School, youth retreats, Christmas Programs, Halloween Party, Easter Programs, and Youth Sunday.

Maintain regular office hours during the week; reliably attend evening meetings and weekend church services and functions.

Attend staff meetings and retreats.

Serve as an advocate for the interests of children and youth within the church.

Coordinate the Outreach Ministry of the church, including guest follow-up and new member integration.

Lead, organize, motivate, educate, and mentor young people and families to become involved in the Christian faith and work of the church.

Regularly communicate directly with Session and the congregation.

Work with the Adult Education Committee to oversee the development and implementation of various adult study groups.

Assist in coordinating the church calendar of activities and Christian education in partnership with the Pastor, staff, and Session members.

Live within a given program budget and provide a detailed financial and activity report to the Session monthly.

Champion a variety of outreach programs and events geared toward recruitment and incorporation of members and newcomers into the Christian fellowship of the church.

**Qualities:**

Openly support the theology, doctrines and practices of the PCUSA.

A thorough understanding of child and teen development and family dynamics.

Emotional and relational maturity; servant-leader mindset, passion for outreach.

Open minded and non-judgmental.

An effective teacher who connects with the audience in groups of all sizes.

Outstanding written and verbal skills.

Excellent knowledge of social media, computer skills, use of other education and marketing technologies.

Excellent program management and problem solving skills.

Ability to work comfortably in a multicultural and multigenerational environment.

Self-directed, outgoing, energetic, empathetic, and compassionate.

Independent self-starter.

**Education/Experience:**

Bachelor’s Degree in Christian Education or related field.

Minimum three years of experience in similar or related position.

Experience coordinating the efforts of volunteers.

Demonstrated teaching experience.

Experience working with youth and adult individuals from a wide variety of theological perspectives and backgrounds.

**Compensation/Benefits**

$42,000 to $56,490 annual salary based on experience.

Contributions toward health insurance, retirement, and continuing education.

Two weeks paid annual leave. One week paid conference leave.

Must pass criminal and CPS background check.

For additional information and full posting information:

<http://ccpc.bowiemd.org/>

ccpc.bowie.recruitment@gmail.com

Posting open until position is filled.