

UNIVERSITY BAPTIST CHURCH (UBC)

FORT WORTH, TEXAS

POSITION TITLE: Pastor

SUPERVISOR: Personnel Committee

PREFERRED MINIMUM REQUIREMENTS: Theology or Divinity degree from an accredited seminary or graduate school; 10 years of ministerial experience, including 5 years as pastor.

PRINCIPAL FUNCTION: The Pastor is responsible to the Lord and to the church to provide visionary leadership that keeps the UBC Core Values, Mission, Strategy and Vision of the church before the congregation. The Pastor is responsible to proclaim the gospel of Jesus Christ, to teach and preach the revelation of God in the Bible, to engage in pastoral care, and to provide administrative leadership of the staff and in all areas of church life.

RESPONSIBILITIES: The Pastor will provide leadership and oversight in the following areas. Delegation is allowed as appropriate.

1. **Core Values, Mission, Strategy and Vision:** Provide leadership to the church in determining God's will for UBC. Provide leadership for communicating God's will to the congregation and community through tools such as our Core Values, Mission, Strategy and Vision statements. Be responsible for ensuring that ministers, ministries, programs and financial resources are aligned with our Core Values, Mission, Strategy and Vision.
2. **Worship:**
 - *Corporate Worship* – Make planning and preparation of worship a priority of the weekly schedule. Meet regularly with the Minister of Music for prayer and planning of worship. Prioritize time for Bible study, prayer and solitude in the planning and preparation of sermons each week.
 - *Personal Worship* – Encourage the daily practice of personal worship by every church member.
3. **Prayer:** Practice, model and promote prayer in the church and in the personal life of members. Incorporate prayer as a major part of worship on Sunday morning. Strive to promote and maintain a major prayer service at another time in the week.
4. **Local and World Missions:** Lead in missions by functioning as the minister working with the Missions Committee in planning, promoting and budgeting the mission ministry of the church. Model the importance of missions and the ministries of the church by personal participation.
5. **Outreach and Evangelism:** Through preaching, teaching, programming and personal example, introduce Jesus as Savior and Lord and lead the members of the church to share the good news of the grace of God in Christ Jesus. Lead church programs, classes, activities, and departments to organize for growth and to make reaching out to the unchurched and non-Christians of our community a priority.
6. **Discipleship:** Develop and maintain a comprehensive, church-wide program for growth as a follower of Christ. This could include addressing discipleship training in small groups, Sunday School classes, discipleship classes (in-house and online), private prayer and worship. The goal is to help develop

followers of Christ to achieve spiritual maturity evidenced by participation in worship, prayer, evangelism, missions, and ministry.

7. **Fellowship**: Nurture the fellowship of the church by promoting UBC as a family where every person is welcome and everyone is included. Model this fellowship through enthusiastic participation.
8. **Pastoral Care**: Oversee pastoral care ministries to those in the church community. This covers a wide range of situations such as providing counseling, visitation, comfort, prayer support, and being present during times of pain or crises. Ensure visitors receive follow-up contacts. Perform wedding ceremonies and conduct funerals, as requested.
9. **Leadership**: Supervise and manage ministerial staff. Serve as first level supervisor for ministers; serve as second level supervisor for other staff. Serve as ex-officio member of all committees of the church and as ministry staff liaison with specific committees/teams (varies as needed). Serve as chair of the Church Council and work with the deacons of the church as they minister. May serve as moderator of church business meetings.