

BRISTOL TENNESSEE CITY SCHOOLS RANDOM DRUG TESTING PROCEDURE

In order to create a safe, crime-free and drug-free environment for students, faculty and community members, the Board of Education authorizes drug testing for all students who participate in school sponsored extracurricular activities in Bristol Tennessee City Schools. For the purpose of this procedure the following will be considered school sponsored extracurricular activities:

Athletic Programs	Off Season Weight lifting/conditioning Programs
Cheerleading	Robotics
Class Officers	ROTC
Color Guard	Slim Pickens
Marching Band	Student Council

* BTCS reserves the right to review and make amendments to this list.

All students in grade seven through twelve in the Bristol Tennessee City Schools who participate in school sponsored extracurricular activities will be subject to random drug testing. Prior to participating in school sponsored extracurricular activities at Tennessee High School or Vance Middle School students and their parent/guardian will be required to read the BTCS Random Drug Testing Procedures and sign and return the BTCS Random Drug Testing General Authorization Form to the school at which they are enrolled. The BTCS Random Drug Testing General Authorization Form will remain active through a student's middle school and high school enrollment. If, during this time, a parent/guardian or student wishes to resend the form they may do so by submitting a written request to the principal of the school at which they are attending. To better inform both the parent/guardian and the student, informational meetings will be held at the beginning of each sports season to discuss the BTCS Random Drug Testing Procedures as well as to give participants the opportunity to ask questions regarding the program. **A student will not be allowed to participate in school sponsored extracurricular activities until a BTCS Random Drug Testing General Authorization Form is properly executed and on file with the school they attend.**

To ensure that the drug testing process is done properly and confidentially, BTCS will contract the services of a laboratory that is certified by the Substance Abuse and Mental Health Services Administration (SAMHSA) to perform the drug screening of its students. The laboratory will send qualified collectors to the school to oversee the collection of all specimens. Bristol Tennessee City Schools will also have a district representative present to witness the collection procedures. Randomly selected students will be required to provide a sample for laboratory analysis for the presence of any illegal substance, including nicotine and alcohol. Any student selected for testing who is not in school on the day of testing will be tested at the next available testing time. If a student refuses to perform the screening, he/she will be considered as having a positive test result. Students not able to provide an adequate specimen at the testing time will be considered as having a positive test result. If a specimen tests positive in the initial

screening, it shall be retained for at least ten (10) days for possible retesting or reanalysis. If a specimen tests negative in the initial screening, all records of the test, requests for the test or indications that a student has been tested shall be destroyed.

If a student test is positive, the laboratory will report the positive findings to the parent/guardian of the student and the building principal in a confidential and secure manner. Upon notification, the principal will contact the parent/ guardian to set up an administrative meeting. The building principal will also notify the student's extracurricular sponsor and/or head coach, of the positive result. All test results are considered confidential information in accordance with Tennessee Code Annotated 10-7-504 and will be handled accordingly. The building principal will keep all test results until 30 days after the student's expected graduation date. No student who tests positive shall be suspended or expelled from school solely as the result of that positive test.

If the parent/guardian or student wishes to contest the results, they must do so, in writing, to the building principal within five (5) working days from the first notification of a positive test. The laboratory will arrange for the split portion of the original specimen to be submitted to another laboratory approved by BTCS.

CONSEQUENCES OF A POSITIVE TEST

I. First Offense

An administrative meeting, which may include the student, parent/guardian, coach/sponsor, counselor, SRO, and a school administrator, will be conducted to discuss the positive test. The purpose of this meeting will be educational in nature and the following action will be taken:

- A. The student's privilege to participate in school sponsored extracurricular activities will be suspended.
- B. In order for the student to resume participating in a school sponsored extracurricular activity, they must enroll in a drug education program that is approved by BTCS. Information on approved programs will be provided at the administrative meeting. Verification of enrollment must be provided to the administration before the student will be allowed to resume participation.
- C. A student who chooses not to enroll in a drug education program will not be permitted to participate in school sponsored extracurricular activities. A student who withdraws from the drug education program prior to its completion will be suspended from continued participation in school sponsored extracurricular activities pending verification of the completion of the drug education program.
- D. The student will be required to have follow-up screenings at all future BTCS drug screenings to ensure they remain substance free.

- E. Other consequences may be applied by the coach/sponsor.
- F. The school administrator will provide the parent/guardian and student with a copy of the procedure and will clearly explain the consequences of a second positive test.

II. Second Offense

If a student has a second positive test, an administrative meeting, which may include the student, parent/guardian, coach/sponsor, counselor, SRO and a school administrator, will be conducted to discuss the positive test. The purpose of this meeting will be educational in nature and the following action will be taken:

- A. The student's privilege to participate in school sponsored extracurricular activities will be suspended for one calendar year from the date of the second offense.
- B. In order for a student's privilege to participate in school sponsored extracurricular activities to be reinstated, they must complete a drug rehabilitation program that is approved by BTCS. Information on approved programs will be provided at the administrative meeting. If the student completes the approved drug rehabilitation program, their suspension may be reduced by 50%.
- C. Upon completion of the drug rehabilitation program a reinstatement meeting, to include all committee members, will be scheduled to discuss reinstatement of the student's privilege to participate in school sponsored extracurricular activities. Verification of completion of the drug rehabilitation program must be provided at this meeting.
- D. The student will be required to have follow-up screenings at all future BTCS drug screenings to ensure they remain substance free.
- E. The student will not be eligible for school-sponsored banquet awards, but will be recognized for all out of school awards.

III. Third Offense

If a student has a third positive test, an administrative meeting, which may include the student, parent/guardian, coach/sponsor, counselor, SRO and a school administrator, will be conducted to discuss the positive test. The purpose of this meeting will be educational in nature and the following action will be taken:

The student's privilege to participate in school sponsored extracurricular activities will be revoked for the remainder of his/her enrollment in Bristol Tennessee City Schools.

BRISTOL TENNESSEE CITY SCHOOLS

DRUG TESTING POLICY GENERAL AUTHORIZATION FORM

I understand that my performance as a participant in a school sponsored extracurricular activity and the reputation of my school are dependent, in part, on my conduct as an individual. Participation in school sponsored extracurricular activities is a privilege, not a right. I hereby agree to accept and abide by the policies, standards, rules and regulations set forth by The Bristol Tennessee City Schools and the sponsors of the activity in which I participate.

I authorize Bristol Tennessee City Schools to conduct random drug testing during the time I am enrolled in middle school and high school extracurricular activities to test for illegal substances, including nicotine and alcohol. I agree that this authorization will remain in force and continue from school year to school year. I further authorize the release of information concerning the results of such a test to my parents and/or guardians and to the School Principal and/or Athletic Director.

Student Signature	Printed Name	Date
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Parent or Guardian Signature	Date
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List all Extracurricular Activities in which you anticipate participation (see list below):

The following BTCS school sponsored extracurricular activities are subject to random drug testing:

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|-------------------|---|
| Athletic Programs | Off Season Weight Lifting/Conditioning Programs |
| Cheerleading | Robotics |
| Class Officers | ROTC |
| Color Guard | Slim Pickens |
| Marching Band | Student Council |