

St. Paul United Methodist Church
Board of Trustees Meeting Minutes
February 27, 2013

In attendance:

Kara Smith, Don Brash, Mike Constantinou, Janice Feldt, Steve Bauman, Cynthia Sides
Mike Troutner and Pastor Bob Martin.

Absent:

Micki Barrow and Gary Zimmerman

Meeting opened at 7:35 with opening scripture of Acts 20 read by Don Brash. Pastor Bob lead us in opening prayer.

Arch Johnston was introduced by Pastor Bob as our new Executive Director of Church Administration.

There were no minutes to approve from the previous meeting as it was election officers meeting only

Don Brash - Chairman
Mike Troutman - Vice Chairman
Janice Feldt - Secretary

New Business:

Arch Johnston reported that there are 3 pending transactions before 2012 financials can be closed. He expects to be close by end of month and also stated that approximately \$10,000 of the \$157,000 given by the Trustees to make up budget short fall in 2012 would be returned to trustees.

Arch also explained importance of the inspecting the church properties. All properties will be inspected and findings reported to Arch by the March 27th 2013 trustee meeting.

Assignments as follows:

Parsonage inspection - Cynthia Sides, Mick Barrow, Janice Feldt and Arch Johnston
Sanctuary/Children Ministry Buildings - Mike Troutman, Gary Zimmerman, Steve Bauman.

Open Arms/CLC/Woodshop – Kara Smith Mike Constantinou, and Don Brash.

Sanctuary Organ – is not working, it is a greater cost to repair than the organ is worth. Mike C mad motions to remove and Mike T. seconded the motion. Motion Carried - - Arch will looking into having it removed.

Arch also asked what is the limit of his financial/ spending authority. In the past it has been \$5,000 and will continue to be \$5000. An email or meeting will be called for anything above the \$5000 limit. Arch also requested that the board meet monthly to stay on top of church needs/issues.

Sanctuary Parlor – Discussion about converting parlor to a quiet room for sanctuary and place a monitor so service could be live streamed into parlor. Arch is to look into and follow up with committee.

Room Reservations/Pricing Schedules – Arch has uncovered multiple fee schedules for the renting of church facilities. He is working to find a volunteer to be point person to cover the scheduling and is working up one fee schedule to bring back for committee approval. Arch also stated the need to increase cleanliness of the properties.

Church Busses – Busses are not being utilized enough to stay in good working order. The lack of use is creating maintenance issues. Scouts use one of the smaller busses once a month. Don has spoken with Calvin Frasier about condition of the busses. Calvin has reported that Glory II and Glory III are in good working condition and could be sold for \$25,000-30,000.

Glory II has broken entry door and seat depth is very small but has better tires. Glory III has the deeper seat depth, has some issues with door opener. A motion was made by Cynthia and seconded by Steve to sell Glory II after the tires were moved to Glory III Don will get in contact with Calvin Fraiser about selling Glory II.

Old Business

Cindy brought the clutter in the walkway over the gym. Arch stated that it was cleaned out today. Trash disposed off and anything useful found a home, Other items to go to rummage sale.

Open Forum

Cynthia stated the need for a new volley ball net. Cynthia will be getting in touch with Charlie Stantz to have it replaced. Charlie handles those funds.

Kara stated the need to grate the north CLEC parking lot. Rebar needs to be hammered down.

Don stated that Bob Hepp had approached him about planting grass in the commentary in front of the sanctuary. The dollar weed has taken over the grass. Sean Powers will be contacted about moving Debbie's memorial bench may be moved back over to Commentary. Arch will also talk with the lawn maintenance company about the dollar weed.

Arch wanted to share the things he had observed during his first week at St Paul.

A church member wanted to rent our kitchen for making Salsa to sell. She needed a commercial kitchen. We were reminded that there is to be no profit making activity in non profit facility.

Bobby Van Duynes had asked about painting the youth room hallway – and was given the ok.

There are several issues with the Sanctuary. The Chancel needs to be cleaned up and painted, 3 thermostats need to be replaced as there is a variance of 14 degrees between the 3 and lighting needs to be replaced. A motion was made by Kara to have Arch take action needed to start these changes. Mike C. seconded – motion carried.

A discussion about security in the church was brought up. Cynthia stated that RG's catering company has keys to the CLEC, who else may have keys?? Something we need to address.

Mike Troutman led closing prayer

Next meeting March 27, 2013 - -meeting adjourned at 9:05pm