

Qualifications:

- A lifestyle congruent with the biblical requirements for leaders (1 Timothy 3:1-13; 2 Timothy 2; Titus 1:5-9; Matthew 20:28; Matthew 28:19-20; 1 Peter 5:2-3)
- Must be trained, licensed, and ordained into the Baptist ministry
- A Bachelor's Degree from a 4 year accredited college
- 5+ years of pastoral experience in a Baptist Church
- Ability to develop and deliver biblically sound and spirit-filled sermons
- Strong leadership, administrative, and communication skills
- Resume and completed application

Duties and Responsibilities:

- Serve as the spiritual leader of the church
- Provide an overall vision for the direction of the ministry
- Operate as the church's primary Bible teacher and preacher, responsible for the regular Bible teaching ministry of the church
- Provide Pastoral comfort during bereavement and turbulent life events. Ensure ongoing ministry to homebound, nursing home and hospitalized members
- Provide Christian counseling, officiate weddings, and funerals services. When needed, counsel members and families on how to live biblically faithful lives
- Conduct Baptisms according to the doctrinal commitments of our church as needed. Officiate the Lord's Supper on a regular basis
- Serve as a leader by example in personal discipleship, stewardship, and evangelism.
- Work with and train deacons. Motivate church officers in the spiritual aspects of their office.
- Encourage youth and outreach ministries
- Develop disciples to help grow the church
- Meet with the church's Joint Board on a regular basis to report on the spiritual, organizational and financial health of the congregation. Meet quarterly with the church
- Meet regularly with staff and other church leaders to disciple and train them in ministry.
- Serve as an ex-officio member of all committees and teams
- Develop relationships with other churches and organizations in our community consistent with our church's mission and values.

**A Resume will not be accepted in lieu of an application**

**If you have previously applied for this position and would like to be reconsidered, please send an email to [zion1601@yahoo.com](mailto:zion1601@yahoo.com). If any information from your previously submitted application has changed, please notify us of those changes in the email.**

**Personal Information**

Name: \_\_\_\_\_  
  First                    Middle                    Last

Date of Birth: \_\_\_\_\_  
  Month                    Date                    Year

Birthplace: \_\_\_\_\_  
  City                    State

Home Address: \_\_\_\_\_  
  City                    State                    Zip Code

Phone (Include area code):  
Home: \_\_\_\_\_

Cell: \_\_\_\_\_

Work: \_\_\_\_\_

Email: \_\_\_\_\_

Website Address (if applicable): \_\_\_\_\_

Baptism Date/ Year: \_\_\_\_\_

Marital Status: \_\_\_\_\_ Marriage Date: \_\_\_\_\_

Spouse's Full Name: \_\_\_\_\_  
  First                    Middle                    Last

**EDUCATION**

**(Add additional sheet if needed)**

**High School:** \_\_\_\_\_

Year Graduated: \_\_\_\_\_

City/ State: \_\_\_\_\_

**College/ University:** \_\_\_\_\_

Year Graduated: \_\_\_\_\_

Degree: \_\_\_\_\_

City/ State: \_\_\_\_\_

**Seminary:** \_\_\_\_\_

Year Graduated: \_\_\_\_\_

Degree: \_\_\_\_\_

City/ State: \_\_\_\_\_

**Biblical Training:** \_\_\_\_\_

Location: \_\_\_\_\_

Date: \_\_\_\_\_

**Licensed:** \_\_\_\_\_

By What Church: \_\_\_\_\_

Year: \_\_\_\_\_

**Ordained:** \_\_\_\_\_

By What Church: \_\_\_\_\_

Year: \_\_\_\_\_

Other: \_\_\_\_\_

**CHURCH/ MINISTRY AFFILIATIONS/ EXPERIENCES**

**Current Church Name:** \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Pastor's Name:

Phone ( \_\_\_\_\_ ) \_\_\_\_\_

Positions Held/ Major Responsibilities: \_\_\_\_\_

**Former Church Information:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Pastor's Name:

Phone ( \_\_\_\_\_ ) \_\_\_\_\_

Positions Held/ Major Responsibilities: \_\_\_\_\_

**Former Church Information:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Pastor's Name:

Phone ( \_\_\_\_\_ ) \_\_\_\_\_

Positions Held/ Major Responsibilities:

**EMPLOYMENT HISTORY**

**Current Employment**

Company: \_\_\_\_\_

Title/ Position: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Phone (\_\_\_\_\_) \_\_\_\_\_

Hour's Per Week: \_\_\_\_\_

If not employed, state reason for leaving your last employment:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

May we contact your current/ previous employer? (Circle) Yes No

**Previous Employment**

Company: \_\_\_\_\_

Title/ Position: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Phone (\_\_\_\_\_) \_\_\_\_\_

Hour's Per Week: \_\_\_\_\_

State reason for leaving:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Company: \_\_\_\_\_

Title/ Position: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Phone (\_\_\_\_\_) \_\_\_\_\_

Hour's Per Week: \_\_\_\_\_

State reason for leaving:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**QUESTIONNAIRE**

Are you currently a pastor at a church? (Circle) Yes No

**If yes, why would you consider moving to another church?**

(Attach additional sheets, if necessary)

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**Give a brief summary of your calling to the ministry.**

(Attach additional sheets, if necessary)

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**What is your church Affiliation(s) outside of church?**

(Attach additional sheets, if necessary)

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**REFERENCES**

**List Three (3) Personal References**

**At least one reference MUST come from current/ previous employer. DO NOT INCLUDE RELATIVES.**

Reference #1

**Name:** \_\_\_\_\_

Title/ Position: \_\_\_\_\_

Email: \_\_\_\_\_

Phone ( \_\_\_\_\_ ) \_\_\_\_\_

Reference #2

**Name:** \_\_\_\_\_

Title/ Position: \_\_\_\_\_

Email: \_\_\_\_\_

Phone ( \_\_\_\_\_ ) \_\_\_\_\_

Reference #3

**Name:** \_\_\_\_\_

Title/ Position: \_\_\_\_\_

Email: \_\_\_\_\_

Phone ( \_\_\_\_\_ ) \_\_\_\_\_

**List Three (3) Christian- Affiliated References  
DO NOT INCLUDE RELATIVES.**

Reference #1

**Name:** \_\_\_\_\_

Title/ Position: \_\_\_\_\_

Email: \_\_\_\_\_

Phone ( \_\_\_\_\_ ) \_\_\_\_\_

Reference #2

**Name:** \_\_\_\_\_

Title/ Position: \_\_\_\_\_

Email: \_\_\_\_\_

Phone ( \_\_\_\_\_ ) \_\_\_\_\_

Reference #3

**Name:** \_\_\_\_\_

Title/ Position: \_\_\_\_\_

Email: \_\_\_\_\_

Phone ( \_\_\_\_\_ ) \_\_\_\_\_

**Additional Questions:**

1. Have you ever been convicted of a criminal offense as an adult? (Circle) YES NO If yes, Explain:

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2. Do you have any legal issues pending (Civil or Criminal)? (Circle) Yes No If yes, Explain:

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**CONSENT and Signature**

**Please read and INITIAL the statements below, before you sign the application.**

\_\_\_\_\_ I have read and fully understand all questions requested in the application. I certify that all answers given by me are true, accurate, and complete. I understand that the completion/ execution of this application does not insure me a position, nor does it obligate me or Zion Missionary Baptist Church in Springfield, Illinois in any way.

\_\_\_\_\_ I hereby authorize Zion Missionary Baptist Church of Springfield, Illinois to conduct a thorough background investigation in order to verify the information in this application and supporting documentation hereto. Furthermore, I release from all liability Zion Missionary Baptist Church, and all persons, companies, and parties supplying such information.

\_\_\_\_\_ I certify that all information I have submitted for employment is true, accurate, and complete to the best of my knowledge. I acknowledge that any false statement made by me on this application, or any supplemental information provided, may inhibit further consideration of my application.

\_\_\_\_\_ All information and artifacts received, become the property of the Zion Missionary Baptist Church of Springfield, Illinois and will be held in the strictest confidence.

**Printed** Applicant Name: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_  
Date: \_\_\_\_\_

**APPLICANT CHECKLIST PAGE**

Candidates chosen to continue in the selection process will be notified and asked to provide additional information later in the selection process. Candidates must consent to a reference check, criminal history background check, drug screening test, and a credit/ financial history review (performed through outside agency to ensure complete confidentiality).

**MAIL APPLICATION PACKET TO:**

Pastoral Search Committee  
Zion Missionary Baptist Church  
P.O. Box 20764  
Springfield, Illinois 62708

\_\_\_\_\_ Resume

\_\_\_\_\_ DVD or CD of recent sermon

\_\_\_\_\_ Completed Application/ Personal Information

\_\_\_\_\_ License and Ordination Certificate (copy)

\_\_\_\_\_ Other applicable Certifications if available

\_\_\_\_\_ A completed and signed application checklist

**Printed** Applicant Name: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_