

All Saints Lutheran Church Council Minutes

Nov. 20, 2018 at 6:30 pm

Council Members: Pastor Eric Aune, Andy Bronczyk, Mike Fasching, Rhonda Fenney, Kim Kurtz (absent), Dan Fero(absent), Tim Sauer, Jeff Schmidt, Al Steinhagen, Shelley Jagow, Mike McPadden, Darcy Gray (visitor)

- I. Call meeting to order
- II. Devotions: Eric
- III. Business not related to a ministry team
 - a. Guest speaker – Jeff Hebeisen to discuss insurance coverage for church
 - i. Council needs to pick a policy
 - ii. Official Motion: To elect the insurance policy with \$1.7M coverage and with a \$1k deductible as quoted by Jeff H. – first by Shelley, second by Mike F. – Voted and passes unanimously
 - b. Offering Drop: Need coverage for most dates in Nov/Dec. .
 - i. Online link: <http://signup.com/go/NmBimKg>
 - c. Pastors Report
 - i. Trying to figure out the best time to have a growth planning meeting with the congregation
 1. **Action Item:** Andy/Jeff to look into a survey that can be sent to our congregation asking for input prior to growth planning meeting.
 - ii. Contemplating mid-week service – Maybe in the fall of 2019
 1. Would have a Sunday school program too during that Wednesday service
 - d. Pie social review – Mike M.
 - i. Set-up tables and chairs tonight
 - ii. Enough volunteers for both shifts
 - e. Charter review/Update
 - i. All charters are due for a review/update. Please schedule a meeting with your team and do so.
 1. Finance, B&G, Youth and Family, Witness, Learning, Worship and Tech. – complete
 2. Generosity – waiting for review
 3. Mutual ministry ?
 - ii. Also, come up with 2-3 goals for the fall (e.g., something new or what big tasks does your team need to do).
 - f. Brainstorming session on possible future mission and ministry ideas to reach those in our community who have no church home and/or what we can do to better serve our community in creative and unique ways.
 - i. Goals include
 1. Get more members to join All Saints
 2. Increase community exposure for All Saints
 3. Come up with unique ways to leverage our resources (both financial and personal skills)
 4. Something else...
 - ii. A volunteer lead/coordinator to help connect eager members with opportunities
 1. Possibly ask people in between services
 - iii. Someone or a team who can send thank you notes to people who help off
 1. Tim would like to start this. Eric has cards we can use
 2. E.g., 5-saints, donation of the fall harvest...
 3. Volunteer appreciation meal?
 - g. Review Action Items
 - h. Discussion regarding new roasters
 - i. Betty to meet with Darcy and will create a policy for the new donated roasters.
 - i. New council member nominations status update?
 - i. 15 so far. Will continue to advertise and will put in e-note
 - j. January congregational meeting agenda topics and date choice (January 27th 11am)
 - i. New council member installation
 - ii. New church financial review
 - iii. New church project review (cost vs. plan)

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- iv. Current budget progress YTD
- v. Ministry team CY18 accomplishments
- vi. Constitution updates
- IV. Motion/Discussion/Vote to approve minutes from last meeting: Completed electronically
- V. Treasurer's Report
 - a. Review of graphic annual summary provided by Jeff and ASL_Income_Definitions.xls for the year
 - b. Oct. report – motion to approve by Mike, 2nd by Tim. Discussion. Voted and approved
- VIII. Ministry Team Updates –
 - a. **Youth and Family** –
 - i. Hay ride was popular
 - ii. Trying to have another event in March or April
 - b. **Learning Team** –
 - i. Everything going well
 - ii. New youth position update
 - 1. Posted at the Synod. No internal interest.
 - c. **Building and Grounds**
 - i. Punch list status?
 - 1. Meeting tomorrow at 9am to review what is left with Miller
 - ii. Created a video for insurance coverage. Eric to copy to thumb drives.
 - iii. Snow plowing quotes received and approve Platinum Construction for 2018/2019
 - iv. Creating an annual checklist of mandatory maintenance
 - v. Still working on key schedule and policy
 - vi. Trying to plan a weekend in January to accomplish to-do list (e.g., white boards, shelves...). Will let Darcy know once B&G picks a date as extra help appreciated.
 - vii. Starting to plan the installation of a cross in the sanctuary
 - viii. Plan to move risers Dec. 2 after the 10:15 service
 - ix. Blinds
 - 1. See new quote. Recommended by Building and Grounds.
 - 2. **Motion:** To approve quote for new blinds for the three offices. First by Al, second by Jeff. Voted and approved
 - d. **Finance** –
 - i. Loan status/next steps
 - 1. First PMT due Jan. 1
 - a. Still owe Miller some money. Not due until punch list is complete.
 - 2. MIF will contact us.
 - ii. Discuss simplifying the books (e.g., are there old accounts that could be collapsed to simplify Darcy's job?)
 - 1. Met and reviewed what was there. Some things were removed.
 - f. **Generosity and Gratitude**
 - i. Team met Nov. 6th
 - ii. New electronic giving cards update? – Becca making them now. Hope to have them soon.
 - iii. Plans for electronic giving? Darcy helping sign people up. Mike to talk before services advertising
 - iv. Dec. 9th open house
 - 1. Will be advertised in the local paper
 - 2. Will be mailing ~4,000 local homes
 - 3. Starting at noon to 1:30, coffee and cookies
 - 4. Making a ppt running on the screens and Christmas music
 - v. Chamber of Commerce update? Mike M. to be meeting with Karen about this
 - vi. Charter status – Sent to Andy.

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g. Witness Ministry Team –

- i. New X-mas decorations donations status -Raised \$835 for new decorations
- ii. Hope for the holidays tree going well
- iii. Adopt a senior program getting planned

h. Worship Ministry Team –

- i. Been fixing the AV system this last month.
- ii. Started recording the services. Toby wondering if we can post online due to website data limits.
 - 1. Team to research where to possibly put the videos

i. Mutual/Personnel Ministry Team –

- i. Employee handbook – creating at January team meeting. Will bring to council for approval in January

IX. Adjourn Meeting with Lord’s Prayer

a. Motion by Mike, 2nd by Shelly

X. Next Meeting: Jan. 15, 6:30 pm– All Saints Lutheran

Carry Over Action Items Needing Closure

Responsible	Action Item	Due Date
All	Continue to think about new ways to engage new members to increase their stewardship	On-going
Worship team/Eric	Work together to organize strategic planning in March. Analysis of survey results to be included in this effort.	March Council Meeting
Worship/ Witness	Brainstorm on new ideas for incorporating new church members	On-going
All Ministry Chairs	Review charters with respective teams and bring updated document to council meeting for review/approval.	August Council Meeting
Building and Grounds and Darcy	Create a key policy. Includes what to do for people without a key. Present to council.	Jan. Meeting
Gratitude and Generosity	Create a schedule for the mini-ministry fair and present at January meeting.	March 2019
Eric / Worship and Tech	Look into options other than screen. Adjusting lights will help. Maybe a different paint? Maybe trim it?	Feb.
Andy/ Eric	Andy/Eric to review new campaign schedule and decide if it will work out or possibly tweak.	Dec.

New Action Items From This Meeting

Responsible	Action Item	Due Date	Completed?
Jeff/ Andy	look into a survey that can be sent to our congregation asking for input prior to growth planning meeting.	January	
Andy	Prepare annual meeting slides	January	
Darcy	Send Andy new council member candidate list	December	
Andy	Update C&B with all proposed changes.	December	
Building and Grounds	Come up with a working date in January to build shelves and hang white boards.	December	
Building and Grounds	Move risers after Dec. 2 service.	Dec. 2	
Building and Grounds	Create an annual checklist of things that should be done each year.	January	
Eric / Darcy	Make two copies of the videos for insurance purposes and put on the jump drives.	December	

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Action Items Closed Last Month

Responsible	Action Item	Due Date	Completed?
Gratitude	Team to come up with a communication plan for congregation as to how to explain anticipated pledged giving. Latest agreed to calculations in ASL_Income_Definitions.xls show it is the majority of our giving deficit. Plan to be shared with council at Oct. meeting. – Will be part of January congregational meeting	October	Done
Jeff / Darcy	Jeff to train Darcy how to enter vacation/sick time in QuickBooks.	October	Done

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Appendix A – original blinds quote