

Children's Ministry Coordinator - All Saints Lutheran

Job Description

1. Worship faithfully, spend time in the Bible and prayer as you support the mission of All Saints as we Celebrate Grace, Make Disciples and Make a Difference
2. Pray for All Saints—its children, families and education staff.
3. Facilitate and coordinate leaders and volunteers to support the Children's Ministry programs
4. Work with Learning Team to coordinate activities, acquire support materials and manage team projects.
5. Provide structure and support for: Sunday school and Word on Wednesday (WOW) after school program and Vacation Bible School.
6. Coordinate Sunday school Christmas program and various Sunday morning activities.
7. Provide information to parents & staff through website, Facebook, email, church bulletin or other media.
8. Plan family / Sunday school event up to four times a year. (Ex. Martin Luther's birthday, Valentine's Day, spring fling, exercise day, snow fun day, celebrate grandparents day...etc)
9. Coordinate Baptisms, Welcome to Sunday School, Bible 101, First Communion and other celebrations. Contribute new ideas to revamp and strengthen current programs.
10. Works collaboratively with staff and takes guidance from Senior Pastor.
11. Average of 15 – 20 hours or less per week.