

## All Saints Lutheran Church Council Minutes

**April 17, 2018 at 6:30 pm**

Council Members: Pastor Eric Aune, Andy Bronczyk, Mike Fasching, Rhonda Fenney, Christin Fugate, James Hermann, Kim Kurtz, Dan Ferro, Tim Sauer, Jeff Schmidt, Lindsay Schroeder, Al Steinhagen, Lisa Wagoner, Shelley Jagow (ex officio), Mike McPadden (ex officio)

- I. Call meeting to order
- II. Devotions: Pastor Eric
- III. Business not related to a ministry team
  - a. Offering Drop: Need lots of coverage
    - i. Online link: <http://signup.com/go/gizSkjy>
    - ii. New offering procedure discussion
      - 2. Bag and key will be brought to church. Put back in envelope before dropping in night deposit at Citizen's. Shouldn't need to have the key to open the drop box at the bank
  - b. Pastors Report: Pastor Eric
    - i. Congregational Vitality Survey-Work this summer to address both strengths and challenges
      - 2. Majority of scores are fairly high (over 4.1 score is considered to be a really good score)
      - 3. Need to look at the scores that are lower than that to see what other ways we can work on getting those scores up.
        - a. High priority on incorporating new members
        - b. **Action item:** Council members to brainstorm on new ideas for this
    - ii. Seeking Musicians for group to replace 5 Saints
      - 2. Will work internally to recruit new musicians
      - 3. Option to incorporate more of the older kids (older than WOW/children's choir age)
      - 4. Eric looking into professional musicians. Would cost more. Eric to bring results of investigation to council prior to any agreements.
        - a. Would be additional expenses that are currently not in budget
  - c. Executive council vote discussion
    - i. Next month's meeting – let Andy know if interested
  - d. New ministry team assignments discussion
    - i. Updated handbook for 2018/2019 – retrieve from Google Drive

| Current/Active Ministry Team      | Chair 2017-2018   |
|-----------------------------------|-------------------|
| Building and Grounds Ministry     | Mike Fasching     |
| Finance Ministry                  | Jeff Schmidt      |
| Gifts Ministry                    |                   |
| Learning Ministry                 | Christin Fugate   |
| Mutual Ministry/Human Resources   |                   |
| New Building Ministry             | Al Steinhagen     |
| Witness Ministry                  | Lindsay Schroeder |
| Worship, Prayer and Tech Ministry | Tim Sauer         |
| Youth and Family Ministry         | Rhonda Fenney     |
| As Needed Ministry Teams          |                   |
| Audit                             | Jeff Schmidt      |

# All Saints Lutheran Church Council Minutes

April 17, 2018 at 6:30 pm

- e. Central Elementary PTA family fun night – Lindsay
  - i. PTA is asking to borrow the Plinko game board for family fun night again this year
  - ii. Ok to use, if able to get to it in the storage shed
    - a. **Action Item:** Lindsay will follow up with Darcy on where the game board located
- f. Review of action items
  - i. No garage sale this year – has been communicated
- IV. Motion/Discussion/Vote to approve minutes from last meeting: Completed electronically
- V. Treasurer's Report
  - a. Review of graphic annual summary provided by Jeff
    - i. Slight increase in funds from Feb to March for building fund
    - ii. Building fund is consistently behind so far this year. We are behind \$5,000 in the Building Fund to date this year. It is important to keep up to date with our giving to the Building Fund so we can:
      - 1. 1. Make a larger down payment when construction is completed.
      - 2. 2. Meet our estimated monthly payment for the mortgage of \$6,100/month with a goal of receiving at least \$10,000/month in order to pre-pay our mortgage. The \$6,100 does not include insurance costs. Most of council agrees that this is concerning given last three years had consistent giving above our \$10k/month goal. (see finance section for related action item)
  - b. March report – motion to approve by AI, 2<sup>nd</sup> by James. Discussion. Voted and approved.
- VIII. Ministry Team Updates –
  - a. **Youth and Family –**
    - 1. Open gym at the school
      - a. April 29<sup>th</sup>, 10-noon
        - i. Moved to May 20<sup>th</sup> with ground breaking being on 4/29
        - ii. Julie Kuenzel will borrow us different items to use for this day (parachutes, scooters, etc)
        - iii. **Action item:** Rhonda will send updated sign up form to Darcy
        - iv. Will try to plan something for summer
  - b. **Building and Grounds**
    - 1. Update regarding move-out efforts
      - a. Move out went well – majority of items moved out.
      - b. Remaining items will be moved out by the end of the week
      - c. Big cross is not able to be moved out in one piece
        - i. May need to look into taking it down and putting it back up right away without removing it from the inside of the church
          - 1. **Action item:** Eric will follow up with individual that helped put the cross together initially, to see how it can come apart to move it out of the building. Plan to take down and move out Saturday (4/21)
      - d. Trees are no longer there
      - e. Money put into safe for what Mike Eggers has sold so far. Will go in with Sunday deposits
  - c. **Finance –**
    - 1. Need to understand why we're behind
      - a. How many big givers are behind? (i.e., families more than \$1k behind)
      - b. Are the people who helped with the x-mas miracle behind?
      - c. Why is building fund behind? Is M&M where it should be or are we behind?
    - 2. **Action Item:** Finance Ministry team to analyze giving and report back on causes for building fund drop and M&M trends for May council meeting.
  - d. **New Building Project –**
    - 1. Phase 1 update
      - a. Demolition has been done

## All Saints Lutheran Church Council Minutes

April 17, 2018 at 6:30 pm

- i. **Action item:** Mike/Al will send pictures to Eric/Christin/Darcy during construction to upload to Facebook and website with progress
    - ii. **Action item:** Christin will follow up with local newspaper with update on groundbreaking
  - b. Everything is currently on schedule
    - i. Plan to start digging around May 1<sup>st</sup> or 2<sup>nd</sup>
    - ii. Currently meeting every 2 weeks with Millers to discuss process
    - iii. Piano has some upkeep issues with ingress mold. If not fixed, we'll need to purchase a new piano.
      - 1. Quote given for repairs for ~\$1500
      - 2. Storage fees will be reduced by the time the piano is the shop getting repairs
        - a. Motion to approve quote and have repairs done by Lisa, 2<sup>nd</sup> by Rhonda, voted and approved
        - b. **Action item:** Al will contact them to start the repairs
  - 2. Review of additional Phase 1 scope document (last page of the minutes)
    - a. Stage lighting will use what Miller proposed in the Phase 1 quote
    - b. **Action item:** Darcy to send quote for new chairs to Lindsay to add in with meeting notes
    - c. **Action item:** Al will work with Brian on the schedule with the irrigation when it comes to that time
    - d. **Action item:** Mike F will work with Mike E/Jerome to get measurements of sign for ASL South
- e. **Generosity and Gratitude**
  - i. Conversion of pledges to online/electronic update
    - 1. Per Darcy, there have been some new conversions to the electronic giving
  - ii. Ipads and card reader update
    - 1. Should we try during service at school?
      - a. Could run a hot spot one or 2 services for congregation to try out
      - b. **Action item:** Council will discuss again at May meeting
      - c. **Action item:** Andy will draft letters to send out to congregation stressing the importance of electronic giving and/or importance of fulfilling what was pledged once finance ministry team analysis is complete. Will target specific groups based on the analysis.
  - iii. Mini-ministry fair discussion
    - 1. **Action item:** Council will discuss at August meeting to start up in Fall.
- f. **Learning Team –**
  - i. VBS is June 11-14. New location: Elementary School.
    - 1. 65 kids signed up so far
    - 2. Volunteer slots are nearly full
    - 3. Theme: Shipwrecked – Rescued By Jesus
- h. **Witness Ministry Team –**
  - i. No new items
- i. **Worship Ministry Team –**
  - 1. Summer Monday night worship status
    - a. May 7th – pool park with the fish fry
      - i. 5:30 pm start
    - b. Possibly meeting at some of the members houses for these services
      - i. Room to meet at ASL South
      - ii. **Action item:** Tim and Eric to discuss this option further
    - c. Meet twice in June, once in August
    - d. Picnic in June to promote the summer services
    - e. Nothing for July as attendance is always very low that month
    - f. Videotaping of services/streaming with new equipment and will be on website
- j. **Mutual/Personnel Ministry Team –**
  - i. Clear direction/communication regarding janitorial services during construction

## All Saints Lutheran Church Council Minutes

**April 17, 2018 at 6:30 pm**

1. Cleaning was done at ASL South today for an hour
  2. No regular cleaning planned. Service is paid hourly. Should be much less than normal 10 hours/week
- IX. Review of new action items
- X. Adjourn Meeting with Lord's Prayer
- a. Motion by Lisa, 2<sup>nd</sup> by James
- XI. Next Meeting: May 15th, 6:30 pm
- a. ASL South (old Carquest)

### Carry Over Action Items Needing Closure

| Responsible | Action Item  | Due Date |
|-------------|--|----------|
| All         | Continue to think about new ways to engage new members to increase their stewardship | On-going |

### New Action Items From This Meeting

| Responsible         | Action Item  | Due Date               | Completed?       |
|---------------------|--|------------------------|------------------|
| Worship team/Eric   | Work together to organize strategic planning in August or will meet in new fellowship area after a service in the fall   | June Council Meeting   |                  |
| ASL Council members | Brainstorm on new ideas for incorporating new church members   | On-going               |                  |
| Lindsay             | Follow up with Darcy on where Plinko game is located, to use for Central Elementary Family Fun Night   | May Council Meeting    |                  |
| Rhonda              | Send update for open gym date to Darcy to include in e-note/bulletin   | ASAP                   | <b>Completed</b> |
| Eric                | Follow up with individual that helped put the indoor cross together initially, to see how it can come apart to move it out of the building   | ASAP                   |                  |
| finance             | Analyze giving and report back on causes for building fund drop and M&M trends for May council meeting   | May Council Meeting    |                  |
| Mike F/Al           | Send pictures to Eric/Christin/Darcy during construction to upload to Facebook and website with progress   | On-going               |                  |
| Christin            | Follow up with local newspaper with update on groundbreaking   | ASAP                   |                  |
| Al                  | Contact Ackerman Piano to start the repairs on the piano   | ASAP                   |                  |
| Darcy               | Send quote for new chairs to Lindsay to add in with meeting notes  | ASAP                   |                  |
| Al                  | Work with Brian on the schedule with the irrigation when it comes to that time   | On-going               |                  |
| Mike F              | Work with Mike E/Jerome to get measurements of sign for ASL South  | ASAP                   | <b>Completed</b> |
| ASL Council Members | Discuss potential of hot-spot use for secured connection when processing giving through iPads/card readers while at the school for services during construction (if decided to be used during this time)                                     | May Council Meeting    |                  |
| Andy                | Draft letters to send out to congregation stressing the importance of electronic giving and/or importance of fulfilling what was pledged once finance ministry team analysis is complete. Will target specific groups based on the analysis. | ASAP                   |                  |
| ASL Council Members | Discuss starting up the mini-ministry fairs in Fall  | August Council Meeting |                  |
| Tim/Eric            | Discuss the option for some of the Monday night summer services to be held at ASL South location   | May Council Meeting    |                  |

**All Saints Lutheran Church Council Minutes**  
**April 17, 2018 at 6:30 pm**

**Action Items Closed Last Month**

| <b>Responsible</b> | <b>Action Item</b>   | <b>Due Date</b>          | <b>Completed?</b> |
|--------------------|--|--------------------------|-------------------|
| TBD                | Determine who will work on/coordinate the insurance coverage at all temporary facilities | At March Council Meeting | <b>Complete</b>   |

**All Saints Lutheran Church Council Minutes**  
**April 17, 2018 at 6:30 pm**

| Priority | Phase 1 Project Task Description           | Funding Source  | Estimated Cost to Church | Additional Notes   |
|----------|--|---|--------------------------|--|
| 1        | Maintaining a balanced M&M budget          | Congregation pledges from 2017                                    | ~\$32k per month         | We have been behind every month thus far in 2018   |
| 2        | Maintaining a building fund of \$10k/month | Congregation pledges from 2017                                    | \$10k per month          | We have been behind every month thus far in 2018   |
| 3        | New chairs for the sanctuary               | Need to run a new campaign for funding?                           | ~\$40k                   | Each chair costs \$187, 216 chairs<br>Sample done by Sauder Manufacturing<br>Lead time: 6 weeks<br>Will wait to order until we get funds to purchase all needed quantity<br><br>At what point would church council need to vote to recommend to the congregation the chair purchase?<br>Chair purchase is in excess of church council's spending authority.<br>- Can open up account to designate offerings to this on the online giving |
| 4        | New platform for front of sanctuary        | Material and labor donated by Citywide Flooring and Dan Zoellmer. | \$0                      | Donations arranged by Eric   |
| 5        | Mulch for future landscaping               | Donated by Y(need name)?  | \$0                      | Y(need name) told us he would drop off as much mulch as we need for landscaping once we're ready<br><br>4/16 – Donation probably will not happen. Let individual know costs when we know, and they will try to help out  |
| 6        | Irrigation system for the new lawn         | Donated by Brian Herrmann   | \$0                      | Eric arranged for entire system to be installed for free. Includes material and labor.<br><br>4/16 - Eric to verify donation – verified verbally with Brian  |

**All Saints Lutheran Church Council Minutes  
April 17, 2018 at 6:30 pm**