

## All Saints Lutheran Church Council Minutes

Nov. 21, 2017 at 6:30 pm

Council Members: Pastor Eric Aune, Andy Bronczyk, Mike Fasching, Rhonda Fenney, Christin Fugate, James Hermann, Kim Kurtz (absent), Melanie Moberg(absent), Tim Sauer (absent), Jeff Schmidt, Lindsay Schroeder, Al Steinhagen, Lisa Wagoner

- I. Call meeting to order
- II. Devotions: Pastor Eric
- III. Business not related to a Ministry Team –
  - a. Action Items Review/Closure
  - b. Pie sign-up for Wednesday: <http://signup.com/go/XyypZPH>
    - i. Be here at 5:30 – have enough people for coverage
    - ii. Cut pies & leave in tin
      1. Set up tables, chairs, make coffee, make lemonade
      2. Pies will be purchased 11/22
  - c. Offering Drop: Covered only until Dec. 10<sup>th</sup>.
    - i. Christmas Eve – Lindsay will take 2pm (tentatively), Mike will take 3 & 4 pm.
    - ii. January 21 – James at 8am, Rhonda 9am & 10:15.
      1. We need to have everything covered through Feb. 4<sup>th</sup> as we don't meet next month – everything now covered
    - iii. Online link: <http://signup.com/go/juFdxT>
  - d. Pastors Report: Pastor Eric
    - i. Status update regarding:
      1. Usage of mobile giving solution (texting and app) – has been some usage
        - a. App is more popular
        - b. Will take some time for the texting
        - c. Will have an informational slide show during the offering to begin sometime in December.
  - e. Discussion regarding new council member candidates
    - i. Lisa, James & Andy are up this year, eligible for another term
    - ii. Need to get out to congregation to nominate
      1. Ecclesiastical ballot goes out to congregation – 2 Sundays in a row in bulletin for nominations – 11/26 & 12/3
        - a. Eric goes through and makes list of candidates
        - b. Andy will contact candidates to see if they are willing to serve
        - c. Action item: Darcy to print out forms to include in bulletin
  - f. Discussion regarding annual congregational meeting
    - i. Congregational meeting to review 2017 and approve FY2018 budget is Feb 11
      1. Skipping budget review as it has not been attended well the past couple of years
      2. Printouts can still be made available. Maybe have the finance team available for questions the week before
        - a. 1/28 – have anyone from council be available after services for any questions from congregation
  - g. Selection of a x-mas party date and location – January 13<sup>th</sup>
    - i. Mike will host
- IV. Motion/Discussion/Vote to approve minutes from last meeting: Completed electronically
- V. Treasurer's Report
  - a. Review of graphic annual summary provided by Jeff
    - i. Good news is month of October went positive for \$2500 – first time in 6 months
    - ii. A lot to make up yet for deficit

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- iii. Will take this Sunday's offering and add to giving statements and send out to everyone – try to push for more giving in December.
- iv. Hurricane giving came in – \$3281
- v. Action item: Jeff to work with Darcy to correct expense of iPad discrepancy
- b. October report – motion to approve by James, 2<sup>nd</sup> by Mike, voted and approved
- VIII. Ministry Team Updates –
  - a. **Youth and Family –**
    - 1. Recap of Fall Harvest hayride
      - a. Everyone had a good time
      - b. 2 different shifts worked out well
      - c. Both very full
      - d. Helped bring in more money for pancake breakfast
    - 2. January ice fishing contest - any more information on this or items the Youth & Family team needs to assist with?
      - a. Eric will give us more information when he has it.
  - b. **Building and Grounds**
    - i. Discussion regarding front door lock repairs
      - 2. Sprocket on lock broke – it's fixed, but haven't gotten the bill yet
    - ii. Snow removal plans
      - 2. Mike has it covered – donated the snow removal
    - iii. X-mas decoration location discussion? (When do they need to be moved into church?)
      - 2. Currently here in the shed along with the risers.
        - a. Need to be brought in by Monday 11/27 at 5 pm
        - b. Will move decorations in on Sunday (11/26)
        - c. Risers will need to be moved in after services on 12/3
        - d. Action item – Mike to coordinate help for moving risers in
  - d. **New Building Project –**
    - i. Status regarding fulfillment of financial requirements to build (i.e., status of all three requirements)
      - 1. Planning & Zoning recommended approval – City council approved
      - 2. Initial payment of \$10k made to Miller
        - a. Remaining 3 payments will be invoiced in the future
      - 3. Meeting last night (11/20) to pick out interior designing – nothing picked out yet
        - a. Had a lot of help from other new building team members
      - 4. Drawings are about 25% finalized, should have 50% drawings by next meeting
      - 5. Will have meeting to go through room by room to make sure designing matches throughout – Dave from Miller will be onsite for this meeting to answer questions
        - a. Some direction for carpeting
        - b. Nicki (interior designer) will bring back more wood samples for door – nothing was picked at first meeting
        - c. Trying to get everything spec'd for cost during initial phase
        - d. Will also bring exterior samples for this meeting
    - ii. Communication plan - Are we communicating progress to the congregation well enough?
    - iii. Review of interior design progress.
      - 1. When does it need to be finalized
        - a. Goal is to have everything picked out mid-January before it goes out for bid
        - b. Could be a few change orders for things along the way, if needed
        - c. Drawings are hoping to be finalized by mid-January as well – will get updated as things are picked for the design
    - iv. Action item: Al will put together updates on the progress for the enote (New Building Blog)

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**d. Finance –**

- i. Ministry Team Budget Request status? Did everyone get one turned in?
  - 1. Everyone has turned theirs in
- ii. When is the preliminary budget review meeting?
  - 1. Action item: Jeff will send some dates to Eric for when to have budget review meeting

**e. Generosity and Gratitude**

- i. Discuss letters/commitment cards that were handed out this past Sunday.
  - 1. Those that weren't picked up were mailed
    - a. 2 sets
      - i. 1 for those that are pledged, was pretty generic
      - ii. 1 for those that haven't pledged or given – more detail about what gets paid for using these funds
        - 1. Mentioned matching gift
  - ii. Thank you notes for responses
    - 1. Will be signed by G&G – Darcy will fill out after they sign, to remain anonymous
- iii. Ideas for paying down deficit shown below
  - 1. Recap of “Biggest Offering of Your Life” Sunday, October 29 50-500 Reformation Offering to Eliminate the Deficit”
    - a. \$3,500 donated
  - 2. Recap of Dave Ramsey’s Smart Money. Live stream on November 7, 2017. 8 00ET.
    - a. 17 people attended

**f. Learning Team –**

- i. Since last Council meeting we've gained more S.S. and Confirmation students.
  - 1. S.S. total number is now 128 and Confirmation is now 78.
    - a. 22 confirmation students get confirmed this year
    - b. 35 will be confirmed next year
- ii. S.S. Christmas programs are Sun., Dec. 17. All 9:00 a.m. kids give their program all together at 9:00 a.m. All 10:15 a.m. kids give their program all together at 10:15 a.m.
- iii. After many years, we are bringing back a Saturday practice for all who can attend on Sat., Dec. 9 (same day Senior and Children's Choirs rehearse):
  - 1. 9:00 a.m.: Senior and Children’s choir
  - 2. 10:00 a.m.: The S.S. kids and staff from the 9:00 a.m. hour
  - 3. 11:00 a.m.: The S.S. kids and staff from the 10:15 a.m. hour

**h. Witness Ministry Team – (Kim is absent – defer to January meeting)**

- i. God’s work, our hands was 9/17. How did it go?
- ii. Mini-ministry fair dates set with Darcy - 16<sup>th</sup> and 23<sup>rd</sup> of September
- iii. Team meeting on 9/18 to build out the team’s calendar for upcoming year.

**i. Worship Ministry Team –**

- i. Congregational survey delayed until January 14<sup>th</sup>
  - 1. Come comfortable Sunday (in PJ’s, etc)

**i. Mutual/Personnel Ministry Team –**

- X. Adjourn Meeting with Lord’s Prayer
  - a. Motion by Mike, 2<sup>nd</sup> by Al
- XI. Next Meeting: Jan. 16th, 6:30 pm

### **XII. Carry Over Action Items Needing Closure**

Responsible	Action Item	Due Date
All	Continue to think about new ways to engage new members to increase their stewardship	On-going
All Ministry Teams	Look at budget and possible expenses to cut	October Council Meeting
Darcy	Write up procedures for Icon processes that must be done each week. Will test on Jeff ☺	October Council

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		Meeting
Jeff	Monthly graph showing account balances and add savings account balance	On-going

### **New Action Items From This Meeting**

Responsible	Action Item	Due Date	Completed?
Darcy	Print out ballot forms for new church congregation member nominations	11/26 & 12/3 services	Completed
Mike	Help coordinate help for moving risers into church	December 3 <sup>rd</sup>	Completed
Al	Put together updates on new building progress for Pastor Eric's e-note	December 2017	
Jeff	Send list of suggested dates for preliminary budget meeting to Eric	December 2017 (Meeting needs to occur 1 <sup>st</sup> week in January 2018)	
Al	Follow up with Miller regarding firewall requirements	Before bid package is complete	
Jeff/Darcy	Correct expense of Ipad discrepancy.	December	

### **Action Items To Follow Up On At A Later Date**

Responsible	Action Item	Due Date
Building and Grounds	Create a plan/proposal for new location of garbage collection.	Leave 'as is' from June meeting, follow up at later meeting
Building and Grounds	Investigate best location for electronic lock and install if costs are under \$500.	Leave 'as is' from June meeting, follow up at later meeting
Building and Grounds	Discuss storage of items during construction phase	January Council Meeting
Building and Grounds	Discuss location of personnel during construction phase	January Council Meeting
Eric	see if he can find someone to fund new version of QB, to get it purchased/in place before the end of the year – January 2018	Put in budget for in 2018

### **Action Items Which Were Closed During the Last Month**

Responsible	Action Item
Christin	Send list of dates to Lisa for special services, to update offering drop
Al	Email Millers to see what the Planning & Zoning fee of \$2,300 is for/why we're paying it
Mike/Al	Discuss the fix of the heaving sidewalks/concrete planer rental
Al	Email Millers with approval from congregation to move forward with building project, and have them resend the contract
New Building Project Team	Review contract with Miller, sign, and write check
Mike	Talk to Mike Eggers about moving short room dividers into shed
Mike	Contact Wade Scott about when we'll need to get decorations
Andy	Consolidate feedback regarding pork chop lunch into a single document for next year.
Finance / Gratitude	Teams to plan adjusting the fiscal year for the church.
Lindsay	Type up notes for All Congregational Meeting and send to council for review
All	Work with your ministry teams and provide budget requests for next fiscal year to Jeff