

STEVENSVILLE UNITED METHODIST CHURCH

BUILDING USE POLICIES AND FEES (REV. 6/2011)

The following non-returnable fees apply for all rentals not covered by separately negotiated contracts. Separately negotiated contracts must be approved by the Chairs of the Trustee and Finance teams.

Note: if any income is brought in from the group, normal costs will need to be paid.

FAITH HALL RENTAL CHARGES. This is for the main hall only, other rooms and the kitchen will be billed separately. Any group using faith hall will be expected to reschedule in the event of a funeral.

	Up to 4 hrs	over 4 hrs
up to 50 people	\$125.00	\$200.00
51-75 people	\$150.00	\$250.00
76-100 people	\$175.00	\$300.00
100+ people	\$200.00	\$350.00

No rental charge for members or constituents if building space is for personal use or one time use with volunteer group. i.e., having a scrapbooking party, holding a parents meeting for an AYSO soccer team - with the approval of the Trustee rental representative

The standard rental charges apply if members or constituents are bringing in an outside group on a regular basis.

Rent to charitable groups at 1/2 normal rate.

A DAMAGE DEPOSIT FEE of \$300 is required for all outside groups and is refundable five(5) working days following the rental date if no damage is done.

CLEANING DEPOSIT - members and non members - NOT OPTIONAL

Refundable if the area is returned to the condition in which it was received.

0 - 100 people	\$100.00
OVER 100 people	\$150.00

FELLOWSHIP HALL (BASEMENT)

PER USE \$150.00

Same policies govern this as Faith hall

Groups using fellowship hall will be required to have a youth center supervisor present during use.

Supervisor fees will be \$10/hr with a minimum of \$25.

INDIVIDUAL CLASSROOMS - FAITH HALL

PER USE \$30.00

Rent to charitable groups at 1/2 normal rate

Room 6 is \$30 for each section or \$50 for all three

OFF SITE TABLE AND CHAIRS (available only for use by members and constituents)

It is understood that repair/replacement of any damaged chairs or tables will be the responsibility of the member or constituent.

SANCTUARY USE

There is no rental fee for use by church sponsored groups for church or religious activities.

The sanctuary is not normally rented for any non-church sponsored group use.

THE UMW PRESIDENT IS IN CHARGE OF KITCHEN USE.

KITCHEN USE IS DETERMINED BY THE UNITED METHODIST WOMEN.

SEE ATTACHED "KITCHEN USE POLICY" FOR FEES AND DETAILS.

FEES ARE TO BE PAID TO THE UNITED METHODIST WOMEN.

(a UMW member must be present)