**2019 ICPC REGION 2**

**REGIONAL TRAINING SEMINAR (“RTS”)**

**REGISTRATION - February 11th - 14th 2019**

**I. Registration Fee**

The registration fee covers the cost of the conference itself (presentations, materials, etc.). It includes the full schedule of classes (not room and meals).

Chaplain Registration Fee: $ 195.00 for ICPC members (*Free for all spouses)*

 $ 295.00 for non-members (Will **NOT** include ICPC membership)

Please Note: Registration and payment is due and must be received by **January 8, 2019**.

**Late Registration Fee after that date: Add $40.00**

No reservations will be held without payment. Please also note that we are NOW able to take Visa/MasterCard payments this year. See page 4 for details.

 **II. Lodging and Meals Fee**

This year’s ICPC Region 2 Conference will again be held at the beautiful Cannon Beach Conference Center in Cannon Beach, Oregon. This is a beautiful conference facility on the beach and is self-contained so all of our needs are met in one location. Bring your spouse! They will appreciate the training as well as the time away with you.

You have several choices of rooms. Some rooms can accommodate several people. If you choose that option, you will save costs as indicated in the list below.

**Please note that this price is in addition to the registration fee**

**and is per person (not per night).**

**It covers all 3 nights of lodging, plus 3 breakfasts, 1 lunch, 3 dinners,**

**plus coffee with snacks throughout the day.**

All of our meals will be in the Pacific View Lodge dining room. Training sessions will be held in the Fireside Room in the Haven Building and Pacific View Lodge.All of the rooms are lovely and comfortable. Please note that there are no TV’s, radios, or phones in the rooms.

**Rooms and Prices (Per Person)**

The Room Rates are listed below on the Lodging and Meal Reservation Form. Rooms will be assigned on a first come, first served basis. Please let us know if you need wheelchair access.

This price is per person and includes all of your lodging and meals. It is not a per-night charge.

**No reservation is complete until payment is received**

**Lodging and Meal Reservation Form**

*(Please use one form for each attendee - husbands and wives may be on the same form)*

 **ICPC Region 2 Conference**

 **February 11-14, 2019 Cannon Beach Conference Center**

You may choose to stay at the Cannon Beach Conference Center where all meals and meetings will take place. If you would rather find your own lodging somewhere else, you may still choose to take meals at the Conference Center. Please return this form along with the ICPC registration form. One attendee per form please (except for husbands and wives).

**No reservations can be held without payment**

**First Name:** Click here to enter text. **Last Name:** Click here to enter text.
**Address:** Click here to enter text. **City:** Click here to enter text. **State:** Click here to enter text.**Zip Code:** Click here to enter text.
**Home Phone:** Click here to enter text. **Cell Phone:**  Click here to enter text.
**Email Address:** Click here to enter text.
**Name of spouses if attending:** Click here to enter text.

**Name of your Department or Agency:** Click here to enter text.

**STEP ONE (of TWO Steps): Please choose from the following:**

[ ]  I will stay at the Conference Center and take my meals there (one package price).

PLEASE NOTE: If you select this box, please mark your choice for lodging and list the name/names of the people you are rooming with on the following page if you choose the option of 2+ to a room.

[ ]  I will be staying at following different location: Click here to enter text.

[ ]  Though I will be staying at a different location, I would like to take meals with the others at the Conference Center. This package price includes 3 breakfasts, 1 lunch, 3 dinners, coffee, water bottles, and snacks. The cost is $175.00 for each person.

[ ] I have special dietary needs.

NOTE: If you special dietary needs please inform the Conference Center as follows: Go to the conference center web page, [www.cbcc.net](http://www.cbcc.net), select the “Conferences” tab. From the drop-down menu select “Meal Rates & Info” near the top of the page select “Special Diet Request Page” (it is in blue). Once on the request page select “Special Diet Request Form” again in blue near the top of the page. Fill out the form and submit.

**Pacific View Lodge**# Guests Per Room Rate Per Guest

[ ]  1 $370

[ ] 2 – 4 $325 each

**Pacific View Lodge—Bunk Rooms (Very small rooms with private baths)**# Guests Per Room Rate Per Guest

[ ] 1 $310

[ ] 2 – 4 $280 each

 **Beach Front**# Guests Per Room Rate Per Guest

[ ]  1 $370

[ ]  2 – 5 $325 each

**East Haven**# Guests Per Room Rate Per Guest

[ ]  1 $320

[ ] 2 – 5 $285 each

**Tides**# Guests Per Room Rate Per Guest

[ ] 1 $345

[ ] 2 – 5 $300 each

Please put this group of people together (husbands and wives please list here as well):

**Name:** Click here to enter text. **Contact (email):** Click here to enter text.

**Name:** Click here to enter text. **Contact (email):** Click here to enter text.

**Name:** Click here to enter text. **Contact (email):** Click here to enter text.

**Name:** Click here to enter text. **Contact (email):** Click here to enter text.

**Name:** Click here to enter text. **Contact (email):** Click here to enter text.

**STEP TWO (of TWO Steps): Please choose from the following:**

**Total Registration Fee:**

Registration fee for ICPC members $195.00 $ Click here to enter text.

Registration for non-members $295.00 $ Click here to enter text.

(This does **NOT** include a 2019 ICPC membership)

Package price for selected lodging and meals $ Click here to enter text.

Meals only package price $175.00 $ Click here to enter text.

Banquet only price $ 32.00 $ Click here to enter text.

If staying off site add $45.00 for a conference fee $Click here to enter text.

**Late Registration *after January 8th* $40.00**  $ Click here to enter text.

If using a Credit Card add 3.5% to your Total $ Click here to enter text.

**TOTAL for registration, and/or lodging & meals: $** Click here to enter text.

Payment Options:

[ ] Check (made payable to “ICPC Region 2”)

 [ ] Purchase order (Paid by January 8th, 2019)

Department Name: Click here to enter text.

 Department Address: Click here to enter text.

 Department Phone Number: Click here to enter text.

[ ] Credit Card (3.5% additional charge)

 Name on Card Expiration /

 Card Number Billing Zip Code

 Signature Amount CID\*

 \*(CID is 3 digit number on back of card)

**The Cannon Beach Conference Center requires us to make meal and lodging reservations well in advance of the conference. Thank you for getting this information and your payment to us on time.**

**Please Mail pages two, three, and four of this registration form with your payment to:**

**Sue Neil**

**ICPC Region 2 - RTS Registrar
2 Raft Island Drive**

**Gig Harbor, WA 98335**

**If you have any questions, please email Sue at** [**sue@mdneil.com**](file:///C%3A%5CUsers%5Csvogelman%5CAppData%5CLocal%5CMicrosoft%5CWindows%5CTemporary%20Internet%20Files%5CContent.Outlook%5CWGC2Z39P%5Csue%40mdneil.com)