

# HANGING ROCK CHRISTIAN ASSEMBLY, INC.

## Facility Reservation Form

To schedule use of Hanging Rock's facilities and activities, fill out this form and return it to HRCA: P.O. Box 218, West Lebanon, IN 47991-0218. Events are scheduled when reservation forms are received at the camp office. Please include reservation fee with your form to confirm your event. At that time we will send you a confirmation contract to be signed. Your event will be confirmed on the calendar once the confirmation contract has been returned to the camp office, which must be no later than 14 days before your event.

### GROUP DATA:

Name of Church \_\_\_\_\_ Name of Group/Class \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State/Zip \_\_\_\_\_  
Date(s) of Event \_\_\_\_\_ Time: from \_\_\_\_\_ am / pm to \_\_\_\_\_ am / pm  
Event Coordinator's Name \_\_\_\_\_  
Day Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_  
E-mail \_\_\_\_\_ Fax \_\_\_\_\_  
Food Service  yes  no Day, Meal & #for each meal: (HRCA provides food service for groups of 40 or more only)

### FACILITIES REQUESTED:

#### MEETING

- Leadership Development Center
- Retreat Center
- Dining Hall
- Chapel
- Classrooms in LDC \_\_\_\_\_ No. of classrooms
- Outdoor Shelter \_\_\_\_\_ No. of shelters

#### LODGING

- House of Adam \_\_\_\_\_ No. of people
- House of Eve \_\_\_\_\_ No. of people
- House of Hope \_\_\_\_\_ No. of rooms; # in each room \_\_\_\_\_
- House of Joy \_\_\_\_\_ No. of people
- House of Peace \_\_\_\_\_ No. of people
- Campsite
  - \* \_\_\_\_\_ No. of units with electricity
  - \* \_\_\_\_\_ No. of units without electricity
- Wilderness Cabins

### ACTIVITIES REQUESTED:

- Zip Lines  
Times \_\_\_\_\_ No. people \_\_\_\_\_
- Cliff Rappelling  
Times \_\_\_\_\_ No. people \_\_\_\_\_
- Indoor Rock Climbing  
Times \_\_\_\_\_ No. people \_\_\_\_\_
- Giant Swing  
Times \_\_\_\_\_ No. people \_\_\_\_\_
- Low-Impact Challenge Course  
Times \_\_\_\_\_ No. people \_\_\_\_\_
- Swimming Pool  
Times \_\_\_\_\_ No. people \_\_\_\_\_
- Paddle Boats, Canoes, Kayaks, Life Vests  
Times \_\_\_\_\_
- Paintball  
Times \_\_\_\_\_ No. people \_\_\_\_\_
- Bazooka Tag  
Times \_\_\_\_\_ No. people \_\_\_\_\_
- Horses  
Times \_\_\_\_\_ No. people \_\_\_\_\_
- Archery  
Times \_\_\_\_\_ No. people \_\_\_\_\_
- Bounce House Inflatable  Obstacle Course Inflatable  
Times \_\_\_\_\_ Times \_\_\_\_\_

User agrees to hold harmless, indemnify and defend HRCA from any and all liability and medical costs which may result from any person using HRCA's facilities, including entrances, exits, and surrounding areas for User's purpose. HRCA is an alcohol and tobacco-free facility.

Please sign and return to Hanging Rock with your reservation fee of \$250.00 and your refundable damage deposit of \$300.00.

Signature \_\_\_\_\_ Date \_\_\_\_\_ Fees Enclosed \$ \_\_\_\_\_