

July 2012 Financial Update

John Davis Treasurer 8/15/12

St. Michael's Episcopal Church Variance Roadmap Actual vs. Budget July, 2012

	July 2012 Variance Actual Vs Budget	Variance Explanation
Ordinary Revenue		
Member Pledges & Regular Gifts	(\$6,800)	Timing difference of when pledge payments received versus historical experience. Parishioners are not paying in the same pattern as previously experienced.
Miscellaneous Income	(1,300)	Timing difference of special gift receipts versus prior year experience.
Net Preschool Contribution	3,450	Increased participation in summer program, likely to be a permanent effect on annual contribution.
Other	600	
Sub Total Excess (Short) Ordinary Revenue	(\$4,050)	
Ordinary Expenses		
Clergy & Staff Benefits – Workers Comp	(1,450)	This reflects the adjustments for prior audited & current year policies based on actual compensation data and will be a permanent positive variance.
Clergy & Staff Benefits – All Other	(350)	Timing difference of when expenses incurred.
Ministries & Programs – Youth Mission Trips	1,850	Timing difference of trip related expenses.
Ministries & Programs - All Other	(750)	Timing difference of when expenses incurred.
Administrative – Fees & Services	1,800	Timing difference of when expenses incurred for prior years accounting review.
Administrative – All Other	(500)	Timing difference of when expenses incurred.
All Other	(1,950)	
Sub Total Excess (Short) Ordinary Expenses	(\$1,350)	
Excess (Short) Ordinary Sources	(\$2,700)	
Des. Mission & Outreach- Members		
Revenue	(\$2,200)	
Expenses	(\$1,950)	
Excess (Short) Des. Mission & Outreach - Members	(\$250)	
Total Excess (Short) Funds	(\$2,950)	

NOTE: The property tax exemption paperwork for 128 Hillside & 243 Hillside has been processed by the Illinois Department of Revenue and the Cook County Treasurer. Corrected tax bills have been processed for the 2011 tax year.

St. Michael's Episcopal Church Revenue & Expense Report July, 2012

	Jul 12	Budget	\$ Over Budget	% of Budget
Ordinary Revenue				
Member Pledges & Regular Gifts	69,400	76,200	(6,800)	91%
Worship Plate Offerings	750	350	400	214%
Holy Day Special Offerings	0	0	0	0%
Lilly Foundation Grant-Curate	2,500	2,500	0	100%
Rent & Building Use Contrib	700	450	250	156%
Interest Income	50	100	(50)	50%
Miscellaneous Income	100	1,400	(1,300)	7%
Net Preschool Contribution	(1,700)	(5,150)	3,450	33%
Sub Total Ordinary Revenues	71,800	75,850	(4,050)	95%
Des. Mission & Outreach-Members	7,400	9,600	(2,200)	77%
Total Ordinary Revenue	79,200	85,450	(6,250)	93%
Ordinary Expenses				
Mission & Outreach Giving				
Support to Diocese of Chicago	6,550	6,550	0	100%
Community Outreach	7,750	7,750	0	100%
Partnership Support	0	0	0	0%
Theological Education	0	0	0	0%
Total Mission & Outreach Giving	14,300	14,300	0	100%
Clergy Compensation				
Total Clergy Compensation	13,550	14,450	(900)	94%
Staff Compensation				
Total Staff Compensation	17,400	17,500	(100)	99%
Clergy & Staff Benefits			, ,	
Employer FICA Contrib-Staff	1,200	1,350	(150)	89%
Pension - Clergy	8,600	8,800	(200)	98%
Pension-Staff	1,050	1,050	Ò	100%
Medical, Dental & Life Ins Prem	7,000	7,000	0	100%
Workers Compensation	(950)	500	(1,450)	(190%)
Contrib-Clergy Sabbatical Funds	400	400	Ó	100%
Total Clergy & Staff Benefits	17,300	19,100	(1,800)	91%
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St. Michael's Episcopal Church Revenue & Expense Report July, 2012

	Jul 12	Budget	\$ Over Budget	% of Budget
Facilities & Properties				
Church Facility Expenses				
Insurance (All Facilities)	1,800	1,800	0	100%
Loan Payments	4,450	4,450	0	100%
Utilities	2,600	2,650	(50)	98%
Cleaning Service	2,000	1,800	200	111%
Maintenance & Repair-Building	800	1,100	(300)	73%
Grounds-Incl Landscape/Snow Rem	250	300	(50)	83%
Supplies-Kitch,Paper,Clean,Misc	0	100	(100)	0%
Sub Total Church Facility Expenses	11,900	12,200	(300)	98%
Annex Facility Expenses				
Utilities	700	850	(150)	82%
Property Taxes	0	0	0	0%
Repairs & Improvements	300	800	(500)	38%
Sub Total Annex Facility Expenses	1,000	1,650	(650)	61%
Total Facilities & Properties	12,900	13,850	(950)	93%
Ministries & Programs	<u> </u>	·	,	
Worship & Music				
Music Supplies	0	900	(900)	0%
Guest/Per Call Musicians	200	300	(100)	67%
Guest & Supply Clergy	200	0	200	100%
Acolytes	0	0	0	0%
Instrument & Carillon Mtce	0	0	0	0%
Altar Supplies	0	0	0	0%
Vestment Cleaning & Repairs	0	0	0	0%
Worship Materials	0	100	(100)	0%
Sub Total Worship & Music	400	1,300	(900)	31%
Children & Youth Ministries			, ,	
Children & Youth Programs	0	300	(300)	0%
Youth Mission Trips	1,850	0	1,850	100%
Youth Pastor Ministry Rltd Exp	0	100	(100)	0%
Sub Total Children & Youth Ministries	1,850	400	1,450	463%
Other Ministries & Programs			•	
Adult Education	0	50	(50)	0%
Hospitality & Parish Events	600	350	250	171%
Pastoral Care	0	0	0	0%
Rector Ministry Related Exp	550	750	(200)	73%
Curate Ministry Related Exp	550	400	150	138%
Staff Development	400	0	400	100%
Sub Total Other Ministries & Programs	2,100	1,550	550	135%
Total Ministries & Programs	4,350	3,250	1,100	134%
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St. Michael's Episcopal Church Revenue & Expense Report July, 2012

	Jul 12	Budget	\$ Over Budget	% of Budget
Administrative				_
Postage & Printing	500	550	(50)	91%
Fees & Services	3,000	1,200	1,800	250%
Office Equipment Operations	1,300	1,650	(350)	79%
Office Supplies	150	250	(100)	60%
Total Administrative	4,950	3,650	1,300	136%
Sub Total Ordinary Expenses	84,750	86,100	(1,350)	98%
Total Des. Mission & Outreach-Members	7,400	9,350	(1,950)	79%
Total Ordinary Expenses	92,150	95,450	(3,300)	97%
Excess (Short) Funds	(12,950)	(10,000)	(2,950)	130%

St. Michael's Episcopal Church Revenue & Expense Report Little Angels Preschool July, 2012

	Jul 12	Budget	\$ Over Budget	% of Budget
Preschool Income				
Preschool Income-Current Month	0	0	0	0%
Preschool Income-Programs	0	0	0	0%
Preschool Summer Program-Income	8,650	4,400	4,250	197%
Preschool Registration Fees	850	200	650	425%
Total Preschool Income	9,500	4,600	4,900	207%
Preschool Expenses				
Tuition Withdrawal/Overpayment	0	0	0	0%
Advertising	100	0	100	100%
Conferences/Continuing Educ.	0	0	0	0%
Telephone	100	100	0	100%
Donations	0	0	0	0%
Books, Magazines, Subscriptions	0	50	(50)	0%
Supplies-School	50	200	(150)	25%
Snacks-Preschool	0	0	0	0%
Equipment	0	0	0	0%
Playground	0	0	0	0%
Printing	0	0	0	0%
Summer School	50	300	(250)	17%
Programs	0	0	0	0%
Field Trip	0	0	0	0%
Dues and Licenses	100	150	(50)	67%
Office Supplies	0	300	(300)	0%
Gifts	0	0	0	0%
Maintenance	0	0	0	0%
Insurance	100	100	0	100%
Salary-Director	3,750	3,750	0	100%
Salary-Preschool	5,500	3,450	2,050	159%
Payroll Expenses-Preschool	700	800	(100)	88%
Preschool - Pension Cost	750	550	200	136%
Total Preschool Expenses	11,200	9,750	1,450	115%
Net Preschool Contribution	(1,700)	(5,150)	3,450	33%

St. Michael's Episcopal Church Variance Roadmap Actual vs. Budget 2012 Year-to-Date

	2012 YTD Variance Actual Vs Budget	Variance Explanation
Ordinary Revenue		•
Member Pledges & Regular Gifts	(\$6,800)	Timing difference of when pledge payments received versus historical experience. Parishioners are not paying in the same pattern as previously experienced.
Worship Plate Offerings	1,700	Open offerings are higher than historical trend, likely to be a permanent positive impact.
Holy Day Special Offerings	(2,550)	Easter Offerings fell short of plan.
Rent & Building Use Contributions	2,150	Receipt of 2011 past due rent (unplanned from Grueser/128 Hillside)
Net Preschool Contribution	13,950	Higher participation in additional programs (lunch pals/enrichment sessions) and summer camp than planned as well as implementation of registration fee for summer camp program, project a permanent positive variance.
Other	(100)	
Sub Total Excess (Short) Ordinary Revenue	\$8,350	
Ordinary Expenses		
Clergy Compensation	(\$5,450)	An offset from designated funds.
Staff Compensation – Merit Pool	(3,100)	Timing difference for distribution of the merit pool.
Staff Compensation – Other	350	Timing difference of when expenses incurred.
Clergy & Staff Benefits – Workers Comp	(1,450)	This reflects the adjustments for prior audited & current year policies based on actual compensation data and will be a permanent positive variance.
Clergy & Staff Benefits - Other	(1,400)	Timing difference of when expenses incurred.
Facilities & Properties - Utilities	(4,100)	Utilities continue under budget due to lower than historical trends.
Facilities & Properties – Grounds	(2,800)	Grounds under budget due to procurement of free mulch from local township.
Facilities & Properties – All Other	(350)	Timing difference of maintenance related items.
Ministries & Programs – Worship & Music	(3,700)	Timing difference of music ministry expenses than historically experienced.
Ministries & Programs – Children & Youth Programs	(2,800)	Timing difference of when expenses incurred; Vacation Bible School has self funded and will create a permanent positive variance of (\$500).
Ministries & Programs – All Other	(5,250)	Timing difference of when expenses incurred; too early to determine permanent positive variance.
Administrative – Postage & Printing	(1,450)	Timing difference of when expenses incurred.
Administrative – Fees & Services	(3,750)	Change in annual review provider; advertising under budget due to lower than historical use, likely to be a permanent positive variance of (\$2,500).

St. Michael's Episcopal Church Variance Roadmap Actual vs. Budget 2012 Year-to-Date

	2012 YTD Variance Actual Vs Budget	Variance Explanation
Administrative – Office Equipment Operations	(1,550)	Timing difference of when expenses incurred; revised office equipment lease will create a permanent positive variance of (\$900)
Administrative – All Other	(100)	Timing difference of when expenses incurred.
Sub Total Excess (Short) Ordinary Expenses	(\$36,900)	
Excess (Short) Ordinary Sources	\$45,250	
Des. Mission & Outreach- Members		
Revenue	(\$23,300)	
Expenses	(21,250)	
Excess (Short) Des. Mission & Outreach - Members	(\$2,050)	
Total Excess (Short) Funds	\$43,200	

St. Michael's Episcopal Church Revenue & Expense Report July YTD, 2012

	Jan - Jul 12	Budget	\$ Over Budget	% of Budget
Ordinary Revenue				
Member Pledges & Regular Gifts	522,550	529,350	(6,800)	99%
Worship Plate Offerings	4,950	3,250	1,700	152%
Holy Day Special Offerings	1,800	4,350	(2,550)	41%
Lilly Foundation Grant-Curate	17,500	17,500	0	100%
Rent & Building Use Contrib	10,550	8,400	2,150	126%
Interest Income	1,850	1,550	300	119%
Miscellaneous Income	1,800	2,200	(400)	82%
Net Preschool Contribution	21,800	7,850	13,950	278%
Sub Total Ordinary Revenues	582,800	574,450	8,350	101%
Des. Mission & Outreach-Members	60,350	83,650	(23,300)	72%
Total Ordinary Revenue	643,150	658,100	(14,950)	98%
Ordinary Expenses				
Mission & Outreach Giving				
Support to Diocese of Chicago	45,800	45,800	0	100%
Community Outreach	54,250	54,250	0	100%
Partnership Support	500	500	0	100%
Theological Education	0	0	0	0%
Total Mission & Outreach Giving	100,550	100,550	0	100%
Clergy Compensation				
Total Clergy Compensation	95,750	101,200	(5,450)	95%
Staff Compensation				
Total Staff Compensation	125,850	128,600	(2,750)	98%
Clergy & Staff Benefits				_
Employer FICA Contrib-Staff	8,700	9,300	(600)	94%
Pension - Clergy	25,850	26,350	(500)	98%
Pension-Staff	7,250	7,400	(150)	98%
Medical, Dental & Life Ins Prem	48,950	49,100	(150)	100%
Workers Compensation	1,950	3,400	(1,450)	57%
Contrib-Clergy Sabbatical Funds	2,800	2,800	0	100%
Total Clergy & Staff Benefits	95,500	98,350	(2,850)	97%
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St. Michael's Episcopal Church Revenue & Expense Report July YTD, 2012

	Jan - Jul 12	Budget	\$ Over Budget	% of Budget
Facilities & Properties	oun our iz	Daaget	ψ O Ver Baaget	70 OI Buaget
Church Facility Expenses				
Insurance (All Facilities)	12,650	12,650	0	100%
Loan Payments	31,100	31,100	0	100%
Utilities	16,800	20,900	(4,100)	80%
Cleaning Service	14,050	13,450	600	104%
Maintenance & Repair-Building	10,200	10,250	(50)	100%
Grounds-Incl Landscape/Snow Rem	5,400	8,200	(2,800)	66%
Supplies-Kitch,Paper,Clean,Misc	1,650	1,250	400	132%
Sub Total Church Facility Expenses	91,850	97,800	(5,950)	94%
Annex Facility Expenses	,	,	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	
Utilities	3,800	5,200	(1,400)	73%
Property Taxes	, 0	0	Ó	0%
Repairs & Improvements	3,450	3,350	100	103%
Sub Total Annex Facility Expenses	7,250	8,550	(1,300)	85%
Total Facilities & Properties	99,100	106,350	(7,250)	93%
Ministries & Programs	•		· · · · · · · · · · · · · · · · · · ·	
Worship & Music				
Music Supplies	1,050	2,850	(1,800)	37%
Guest/Per Call Musicians	7,500	8,050	(550)	93%
Guest & Supply Clergy	200	400	(200)	50%
Acolytes	0	250	(250)	0%
Instrument & Carillon Mtce	1,100	1,200	(100)	92%
Altar Supplies	950	850	100	112%
Vestment Cleaning & Repairs	(100)	150	(250)	(67%)
Worship Materials	200	850	(650)	24%
Sub Total Worship & Music	10,900	14,600	(3,700)	75%
Children & Youth Ministries				
Children & Youth Programs	3,100	5,900	(2,800)	53%
Youth Mission Trips	3,500	4,000	(500)	88%
Youth Pastor Ministry Rltd Exp	300	700	(400)	43%
Sub Total Children & Youth Ministries	6,900	10,600	(3,700)	65%
Other Ministries & Programs				
Adult Education	600	2,200	(1,600)	27%
Hospitality & Parish Events	2,800	2,750	50	102%
Pastoral Care	0	0	0	0%
Rector Ministry Related Exp	3,050	5,350	(2,300)	57%
Curate Ministry Related Exp	1,350	2,650	(1,300)	51%
Staff Development	1,700	900	800	189%
Sub Total Other Ministries & Programs	9,500	13,850	(4,350)	69%
Total Ministries & Programs	27,300	39,050	(11,750)	70%

St. Michael's Episcopal Church Revenue & Expense Report July YTD, 2012

	Jan - Jul 12	Budget	\$ Over Budget	% of Budget
Administrative				
Postage & Printing	2,600	4,050	(1,450)	64%
Fees & Services	7,700	11,450	(3,750)	67%
Office Equipment Operations	11,400	12,950	(1,550)	88%
Office Supplies	1,500	1,600	(100)	94%
Total Administrative	23,200	30,050	(6,850)	77%
Sub Total Ordinary Expenses	567,250	604,150	(36,900)	94%
Des. Mission & Outreach-Members	60,350	81,600	(21,250)	74%
Total Ordinary Expenses	627,600	685,750	(58,150)	92%
Excess (Short) Funds	15,550	(27,650)	43,200	(56%)
Conversion to Accrual Basis (Mortgage Principal)	21,250			
Balance Sheet Excess (Short) Funds	36,800		_	

St. Michael's Episcopal Church Revenue & Expense Report Little Angels Preschool July YTD, 2012

	Jan - Jul 12	Budget	\$ Over Budget	% of Budget
Preschool Income				
Preschool Income-Current Month	99,200	99,400	(200)	100%
Preschool Income-Programs	18,450	12,500	5,950	148%
Preschool Summer Program-Income	19,700	10,350	9,350	190%
Preschool Registration Fees	7,900	5,100	2,800	155%
Total Preschool Income	145,250	127,350	17,900	114%
Preschool Expenses				
Tuition Withdrawal/Overpayment	0	400	(400)	0%
Advertising	650	50	600	1,300%
Conferences/Continuing Educ.	0	250	(250)	0%
Telephone	650	550	100	118%
Donations	0	150	(150)	0%
Books, Magazines, Subscriptions	50	50	0	100%
Supplies-School	1,750	2,700	(950)	65%
Snacks-Preschool	1,350	1,900	(550)	71%
Equipment	0	150	(150)	0%
Playground	0	0	0	0%
Printing	0	150	(150)	0%
Summer School	150	750	(600)	20%
Programs	1,700	1,800	(100)	94%
Field Trip	(0)	0	0	100%
Dues and Licenses	400	700	(300)	57%
Office Supplies	500	700	(200)	71%
Gifts	300	550	(250)	55%
Maintenance	0	0	0	0%
Insurance	700	700	0	100%
Salary-Director	26,250	26,250	0	100%
Salary-Preschool	76,350	69,950	6,400	109%
Payroll Expenses-Preschool	7,800	7,700	100	101%
Preschool - Pension Cost	4,850	4,050	800	120%
Total Preschool Expenses	123,450	119,500	3,950	103%
Net Preschool Contribution	21,800	7,850	13,950	278%

St. Michael's Episcopal Church Designated Fund Receipts - Members

Gift	July	2012 YTD
Diocese of Renk, Sudan	\$ 0	\$ 3,100
Columbarium	\$ 0	\$ 5,850
Youth Fundraiser	\$ 0	\$ 3,900
Mission Trips	\$ 750	\$ 5,950
Preschool Fundraisers	\$ 0	\$ 9,100
Lilly Grant from 2011	\$ 0	\$ 2,500
Altar Flowers	\$ 150	\$ 2,300
Holy Week Designated Offerings	\$ 0	\$ 800
Vacation Bible School	\$ 150	\$ 1,150
Network IT Upgrades	\$ 0	\$ 3,000
Capital Improvements-Community Room	\$ 3,000	\$ 3,000
Ribfest	\$ 1,950	\$ 1,950
Miscellaneous (Music; Food Pantry; Clergy Discretionary Funds; Votive Candles in Chapel; BCP Donations; Solemn Communion Donations; Confirmation Retreat; Ski Trip; Parents Night Out; Nicholas A Johnson Scholarship Fund; Canoe Trip)	\$ 1,400	\$17,750
TOTAL	\$ 7,400	\$60,350

St. Michael's Episcopal Church Balance Sheet as of July 31, 2012

ASSETS	7/31/2012	12/31/2011	LIABILITIES & EQUITY	7/31/2012	=	12/31/2011
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Assets			Liabilities			
Cash and Equivalents	\$467,800	\$751,550	Accounts Payable & Accrued Exp	\$29,650		\$113,850
Investments	341,750	340,400	Pre-Paid Pledge	120,050		288,150
Pre-Paid Expenses	8,850	4,250	Tuition Collected In Advance	71,050		41,450
Accounts Receivable	7,400	0	Designated Funds	598,850	*	701,100
Church Building	4,692,900	4,692,900	Mortgage Payable	315,000	_	336,250
Buildings - Other	465,450	465,450	Total Liabilities	1,134,600		1,480,800
Other Fixed Assets	156,450	156,450				
			Equity			
TOTAL ASSETS	\$6,140,600	\$6,411,000	Cash Reserve	(10,050)	*	(52,600)
			Equity	4,979,250		4,910,100
			Excess Funds for Current Year	36,800	_	72,700
			Total Equity	5,006,000		4,930,200
			TOTAL LIABILITIES & EQUITY	\$6,140,600	=	\$6,411,000

^{* -} Reflects the release of Designated Funds previously approved by the Vestry at the May 2012 meeting in the amount of \$38,950