

NAMPA CHRISTIAN SCHOOL

PARENT/STUDENT HANDBOOK



**MIDDLE AND HIGH SCHOOL
2011-2012**

Nampa Christian School
11920 W Flamingo Ave
Nampa, ID 83651
208-466-8451

PARENT/STUDENT HANDBOOK (2011-12)

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WELCOME

Message from Your Principal

Dear NCS Students,

I am excited to welcome you to another year at Nampa Christian School. As you begin your school year, please keep in mind that you play an important role in the atmosphere and excitement of this campus. We will make every effort as a faculty and administration to provide you all that you need to find success this year, but ultimately it is up to you to reach the goals set before you.

Work hard in all that you do this year—whether it be academics, athletics, social events, spiritual growth, performing arts, etc. Strive to do the best that you can in all areas of your life, consistently bringing praise and glory to God. It is the people within our school and our focus on Jesus Christ that make us a Christian school.

I hold high expectations for my students, but you will also find me to be one of your biggest supporters. I'm excited to see what God has in store for us this year. Get involved and enjoy your time here.

Welcome to Nampa Christian School!

Kevin M. Rex
Secondary Principal
Nampa Christian Schools
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Section I- INTRODUCTION

GOAL

The goal of Nampa Christian Schools is to develop Christian character and leadership through purposeful work, earnest scholarship, vital participation, and Christ-centered living.

MISSION

Nampa Christian School is a non-denominational, biblically based, learning community that partners with Christian families to develop a Christian worldview, promote academic excellence, and prepare students (Pre K – 12) for a lifetime of faithfulness to Christ.

CORE VALUES

Non-denominational

Christians from numerous denominations lay aside any denominational distinctive and agree on the essential doctrines of the faith in order to achieve the common mission of Christian education. At personal sacrifice, for the common good, the constituency of Nampa Christian School, including employees, volunteers, parents and students, seeks a common unity emanating from each one's commitment to emulate Christ and obey His teaching (Acts 6:1-4; Romans 12, 14:1-23; I Corinthians 3:1-9; 8:1-13, 12:1-13:8a; Ephesians 4:1-5:21; Colossians 3:1-17; I Peter 2:17; 4:7-11).

Biblically based

Nampa Christian School derives its philosophy, purpose, practice, policies, and procedures from the Holy Bible, the infallible written revelation from God as interpreted through the Holy Spirit of God (John 17:17; I Corinthians 2:9-16; II Timothy 3:16-17, I Peter 1:22-25; II Peter 1:19-21).

Learning community

For a lifetime, all members of the NCS community will diligently seek after and listen for God's truth, earnestly endeavoring to ask and answer every question to the finest and fullest of their ability (I Corinthians 2:9-16, 9:24-27; Philippians 3:7-14; Colossians 3:10,17; I Peter 3:15).

Partnering with Christian families

The employees, volunteers and the families of Nampa Christian School agree to work together in a Christian manner to fulfill their responsibilities to develop within children a Christian mind and a Christian heart (Deuteronomy 6:1-7; Proverbs 22:6; Galatians 6:1-10).

Developing a Christian worldview

Our goal is to produce within our community the desire to seek God's truth, the ability to process information from a biblical perspective, and the intention to act upon truth with integrity (Proverbs 22:6; Romans 12:1-3; I Corinthians 2:9-16; I Corinthians 13:1-8a; Colossians 3:1-17; II Timothy 1:7; I Peter 3:15).

Promoting academic growth

Our goal is to encourage academic growth in the lives of the students entrusted to us (I Corinthians 2:9-16, 9:24-27; Philippians 3:7-14; Colossians 3:10,17; I Peter 3:15).

Preparing students

The constituency of Nampa Christian School realizes each student is not yet fully mature and is in need of training to experience success in the endeavors for which God has designed them (Ephesians 2:10; Philippians 1:6, 3: 7-14; II Timothy 2:2, 3:16-17; I Peter 2:1-12; 5:1-11).

Lifetime of faithfulness to Christ

Each moment, each student will strive to commit each thought, decision and action to Christ, accepting the will of God for life (John 12, 17; I Corinthians 9:27; Galatians 2:20; Philippians 1:6; Colossians 3:1-17; II Timothy 4:1-5; I Peter 3:15, 4:7-11; Revelation 2:1-3:22).

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STATEMENT OF FAITH

1. We believe in the HOLY SCRIPTURES: accepting fully the writings of the Old and New Testaments as the ONLY Word of God, verbally inspired in all parts and, therefore, wholly without error as originally given of God, altogether sufficient as our infallible rule of faith and practice (Matt. 5:18; John 10:35; John 17:17; II Tim. 3:16).
2. We believe in THE ONE TRIUNE GOD: who is personal, spirit, and sovereign (Mark 12:29; John 4:24; John 14:9; Psa. 135:6); perfect, infinite, and eternal in His being, holiness, love, wisdom, and power (Psa. 18:30; Psa. 147:5; Deut. 33:27); absolutely separate and above the world as its Creator, yet everywhere present in the world as the Upholder of all things (Gen. 1:1; Psa. 104); self-existent and self-revealing in the three distinct persons -- the Father, the Son, and the Holy Spirit (John 5:26; Matt. 28:19; II Cor 13:14).
3. We believe in THE LORD JESUS CHRIST: who is the second person of the Triune God, the eternal Word and only begotten Son, our great God and Savior (John 1:1; Tit. 2:13; Rom. 9:5); that without any essential change in His divine person (Heb. 13:8), He became man by the miracle of Virgin Birth (John 1:14; Matt. 1:23), thus to continue forever as both true God, and true man, one person with two natures (Col. 2:9; Rev. 22:16); that as man He was in all points tempted like as we are, yet without sin, (Heb. 4:15; John 8:46); that as the perfect Lamb of God He gave Himself in death upon the Cross, bearing there the sin of the world, and suffering its full penalty of divine wrath in our stead (Isa. 53:5-6; Matt. 20:28; Gal. 3:13; John 1:29); that He arose again from the dead and was glorified in the same body in which He suffered and died (Luke 24:36-43; John 20:25-28); that as our great High Priest He ascended into heaven, there to appear before the face of God as our Advocate and Intercessor (Heb. 4:14; 9:24; I John 2:1).
4. We believe in THE HOLY SPIRIT: who is the third person of the Triune God (Matt. 28:19; Acts 5:3-4), the divine agent in nature, revelation and redemption (Gen. 1:2; Psa. 104:30; I Cor. 2:10; II Cor. 3:18); the He convicts the world of sin (John 16:8-11), regenerates those who believe (John 3:5), and indwells, baptizes, seals, empowers, guides, teaches, and sanctifies all who become children of God through Christ (I Cor. 6:19; 12:13; Eph. 4:30; 3:16; Rom. 8:14; John 14:26; I Cor. 6:11).
5. We believe in THE CREATION AND FALL OF MAN: that he was the direct creation of God, spirit and soul and body, not in any sense the product of an animal ancestry, but made in the divine image (Gen. 1:26-28; 2:7; 18-24; Matt. 19:4; I Thess. 5:23); that by personal disobedience to the revealed will of God man became a sinful creature and the progenitor of a fallen race (Gen. 3:1-24; 5:3), who are universally sinful in both nature and practice (Eph. 2:3; Rom. 3:23; 5:12), alienated from the life and family of God (Eph. 4:18; John 8:42-44), under the righteous judgment and wrath of God (Rom. 2:5, 1:18), and have within themselves no possible means of recovery or salvation (Mark 7:21-23; Matt. 19:26; Rom. 7:18).
6. We believe in SALVATION BY GRACE THROUGH FAITH: that salvation in the free gift of God (Rom. 3:24; 6:23), neither merited nor secured in part or in whole by any virtue or work of man (Tit. 3:5; Rom. 4:4), but received only by personal faith in the Lord Jesus Christ (John 3:16; 6:28-29; Acts 16:30-31; Eph. 2:8-9), in whom all true believers have as a present possession the gift of eternal life, a perfect righteousness, sonship in the family of God, deliverance and security from all condemnation, every spiritual resource needed for life and godliness, and the divine guarantee that they shall never perish (I John 5:13; Rom. 3:22; Gal. 3:26; John 5:24; Eph. 1:3; II Pet. 1:3; John 10:27-30); that this salvation includes the whole man, spirit and soul and body (I Thess. 5:23-24); and that apart from Christ there is no possible salvation (John 14:6; Acts 4:12).
7. We believe in RIGHTEOUS LIVING AND GOOD WORK: not in any sense as the procuring cause of salvation, but as its proper evidence and fruit (I John 3:9-11; 4:19; 5:4; Eph. 2:8-10; Tit. 2:15; Matt. 7:16-18; I Cor. 15:10); and therefore as Christians we should keep the word of our Lord (John 14:23), seek the things which are above (Col. 3:10), walk as He walked (I John 2:6), be careful to maintain good works (Tit. 3:8), and especially accept as our solemn responsibility the duty and privilege of hearing the Gospel to the last word in order that we may bear much fruit (Acts 1:8; II Cor. 5:19; John 15:16); remembering that a victorious and fruitful Christian life is possible only for those who have learned they are not under law but under grace (Rom. 6:14), and who in gratitude for the infinite and undeserved mercies of God have presented themselves wholly to Him for His service (Rom. 12:1-2).

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8. We believe in THE EXISTENCE OF SATAN: who originally was created a holy and perfect being, but through pride and unlawful ambition rebelled against God (Ezek. 28:13-17; Isa. 14:13-14); thus becoming utterly depraved in character (Matt. 4:1-11; Rev. 12:10), leader of all other evil angels and spirits (Matt. 24:41), the deceiver and god of this present world (Rev. 12:9; II Cor. 4:4); that his powers are supernaturally great, but strictly limited by the permissive will of God who overrules all his wicked devices for good (Job 1:1-22; Luke 22:31-32); that he was defeated and judged at the Cross, and therefore his final doom is certain (John 12:31-32: 16:11; Rev. 20:10); that we are able to resist and overcome him, but only in the armor of God and by the blood of the Lamb (Eph. 1:12-18; Rev. 12:11).
9. We believe in THE SECOND COMING OF CHRIST: that His return from heaven will be personal, visible, and glorious – the Blessed Hope for which we should constantly watch and pray, the time of it being unrevealed but always imminent (Acts 1:11; Rev. 1:7; Mark 13:33-37; Tit. 2:11-13; Rev. 22:20); that when He comes He will first by resurrection and translation remove from the earth His waiting church (I Thess. 4:16-18), then pour out the righteous judgments of God upon the unbelieving world. (Rev. 6:1-18; 24), afterward descend with His church and establish His glorious and literal kingdom over all nations for a thousand years (Rev. 19:1-20; 6; Matt. 13: 41-43), at the close of which He will raise and judge the unsaved dead (Rev. 20:11-15), and finally, as the Son of David, deliver up His Messianic Kingdom to God the Father (I Cor. 15:24-28), in order that as the Eternal Son He may reign forever with the Father in the new heaven and new earth (Luke 1:32-33; Rev. 21 1-22: 6).
10. We believe in FUTURE LIFE, BODILY RESURRECTION, AND ETERNAL JUDGMENT: that the spirits of the saved at death go immediately to be with Christ in heaven (Phil. 1:21-23; II Cor. 5:8), where they abide in joyful fellowship with Him until His second coming, when their bodies shall be raised from the grave and changed into the likeness of His own glorious body (I Thess. 4:16; Phil. 3:20-21; I Cor. 15:35-38; I John 3:2), at which time their works shall be brought before the Judgment Seat of Christ for the determination of rewards, a judgment which may issue in the loss of rewards, but not the loss of the soul, (I Cor. 3:11-15); that the spirits of the unsaved at death descend immediately into Hades, where they are kept under punishment until the final day of judgment (Luke 16: 19-31; (II Pet. 2:9 ARV), at which time their bodies shall be raised from the grave, they shall be judged according to their works, and cast into the place of final and everlasting punishment (Rev. 20:11-15; 21:8; Mark 9:43-48; Jude 13).
11. We believe in THE ONE TRUE CHURCH: the Body and Bride of the Lord Jesus (Eph. 4:4; 5:25-32), which He began to build on the day of Pentecost (Matt. 16:18; Acts 2:47), and will complete at His second coming (I Thess. 4:16-17), into which all true believers of the present age are baptized immediately by the Holy Spirit (I Cor. 12:12), that all the members of this one spiritual Body should assemble themselves together in local churches for worship, prayer, fellowship, teaching, united testimony, and the observance of the ordinances of our Lord (Heb. 10:25; Acts 2:41-47; Matt. 28:19-20; I Cor. 11:23-26).
12. We believe in SEPARATION FROM THE WORLD: that since our Christian citizenship is in heaven, we should walk in separation from this present world, having no fellowship with its evil ways (Phil. 3:20 ARV; II Cor. 6:14-18; Rom. 12:2; Eph. 5:11), abstaining from all worldly amusements and unclean habits which defile mind and body (Luke 8:14; I Thess. 5:22; I Tim. 5:6; I Pet. 2:11; Eph. 5:3-11, 18; I Cor. 6:19-20; Col. 3:17), from the use worldly courts for the settlement of disputes between Christians (I Cor. 6:1-9), and from taking personal vengeance in carnal strife (Rom. 12:18-21; II Cor 10:3-5).
13. We believe in educating young people according to the foregoing principles and teachings in a manner which shall at all times be non-denominational, and in all events to avoid foolish questions, contentions and strivings (Titus 3:9).

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ACCREDITATION

Nampa Christian Schools are fully accredited with the Association of Christian Schools International (ACSI), the Northwest Association of Schools and Colleges (NAAS) and the State of Idaho.

NON DISCRIMINATION

Nampa Christian Schools, Inc. admits and does not discriminate against students of any race, color, national or ethnic origin to all the rights, privileges, programs, and activities made available to students and does not discriminate in administration of its educational policies, admissions policies, financial aid policies, and athletic and other school administered programs.

EXPECTATIONS

STATEMENT OF CONDUCT POLICY

All students at Nampa Christian are expected to conduct themselves in a manner that will bring glory to God.

Our program is designed to provide an atmosphere for students to learn to accept and perform their responsibilities while representing Christ.

Within this framework, Nampa Christian has as its goal the preparation of students for life and for a daily walk with Christ.

With this understanding of the objectives of Nampa Christian School, students are expected to do the right and proper thing and behave in an acceptable manner. Persistent violators of acceptable standards will not be able to continue at Nampa Christian. An attempt is made to treat each student as an individual, but all students are expected to live, act, and behave according to Christian standards.

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Section II- ADMISSIONS

Prospective students must:

- want to attend Nampa Christian School
 - agree to obey those in authority
 - be willing to work diligently
- (students failing to demonstrate these qualities may be asked to withdraw from school)

Parents of prospective students must:

- support the Board of Trustees, staff members, and all school policies
 - participate in school activities and fund raisers
- (parents who are openly critical or non-supportive may be asked to withdraw their children)

Discrimination practices:

- Nampa Christian Schools will not discriminate on the basis of race, color, or national origin
- Nampa Christian Schools reserves the right to refuse admission to those who promote sub-cultures, philosophies, or beliefs inconsistent with Nampa Christian Schools' "Statement of Faith" and sound biblical doctrine.

Academic readiness:

- Prospective students must be able to function in the regular classroom without support services
 - Prospective students must be willing to exhibit attitudes and work habits which will contribute to academic success
- (Nampa Christian Schools will not routinely adjust curriculum to meet special needs)

Admissions Priorities:

1. Continuing students with all accounts current by "early enrollment" date
2. Children of new staff members
3. Siblings of currently enrolled students
4. Children of alumni
5. New students of church involved Christian families
6. Unchurched students under special circumstances

Ages for Admission:

- PK - 4 years of age on or before Sept. 1
K - 5 years of age on or before Sept. 1
1st - 6 years of age on or before Sept. 1

Admissions Criteria:

- Student possesses or is seeking a personal relationship with Jesus Christ
- This relationship is shown by his/her personal life
- Student regularly attends church and/or Christian youth services
- Parents/guardians regularly attend church
- Family is able to meet financial obligations
- Student maintains a "C" average
- Student has had **no** severe behavioral, attitudinal, or moral problems at a prior school
- Student may be accepted on a probation basis at the discretion of the administration
- Students who do not meet all admissions criteria will be accepted only upon approval of the admissions committee

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Admission Procedures:

1. Interested families receive an information/application packet
2. Packet includes:
 - Cover letter
 - Application forms
 - Admission criteria
 - Mission statement
 - “Statement of Faith”
 - Parental Commitment form
 - Student Commitment form for students 5 - 12
 - Dress code
 - Recommendation forms (2) including one to be filled out and **returned by mail** by church personnel
3. Application packet returned with:
 - forms completed and signed
 - birth certificate (original to be copied by staff)
 - immunization record
 - most recent report card
 - achievement test results
 - transcript
 - \$25 application fee/\$25 evaluation fee
4. Interview with student and parents with appropriate administrator
5. Admission testing as required for grades PK - 6
6. Administrator will call prospective student’s church and, if transferring from another school, the present school to confirm church involvement and academic and behavioral patterns
7. Enrollment offer is extended with a stated time limit
8. Non-refundable **enrollment fee of \$185.00** paid upon return of completed Enrollment Agreement
9. Student is enrolled

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FINANCIAL POLICIES

Tuition and Fees:

<u>Application Fee</u> (for new applicants only / non-refundable)	
-- due and payable with "Application for Admission" -----	\$ 25.00
<u>New Student Evaluation</u> (for new applicants only/non-refundable)	\$ 25.00
<u>Enrollment Fee</u> ----due and payable at time of enrollment -----	\$185.00
<u>Registration Fee</u>	
Grades 1 - 12 --- due and payable at time of registration ---	\$290.00
Kindergarten ----- due and payable at time of registration ---	\$190.00
<u>Sport Participation Fee (per sport)</u> ---- billed with other class fees-----	\$ 50.00
<u>Building/Maintenance Fee</u> —per family-----	\$ 275. 00
<u>Graduation Fee</u> (Seniors) -- due and payable at registration -----	\$100.00

^Tuition:

Grade	*First Child	Second Child	Third Child	Fourth Child
7 - 12	\$5250	\$4720	\$4200	\$ 2620
1 - 6	\$4630	\$4170	\$3710	\$ 2120
K	\$2920	\$2630	\$2330	\$ 1460

See current fee schedule for pricing of Early Childhood and Pre-Kindergarten Programs.

^tuition will be pro-rated for students enrolling late based on actual number of days remaining in the school year

*child in the highest grade

Family rates shall apply only to family members living in the same household. Other family situations will be reviewed on a case-by-case basis.

Payment Plans:

Discount Plans -- A **5% discount** is allowed for annual payments. These are due on the first day of the school year or the first day of the semester and must be paid no later than September 15.

A **2.5%** discount will be allowed for semester payments. These are due the first day of each semester and must be paid no later the September 15 and January 31. No discounts will be allowed for accounts paid after these dates.

Monthly Payment Plan Options --

- 9 month (September - May) **Available for Seniors**
- 10 month (September - June) **Not available for Seniors**
- 11 month (September - July) **Not available for Seniors**

All monthly payments are due the first of the month and shall be considered **past due** after the 15th of the month. Statements of past due balances shall be mailed monthly.

All requests for special financial arrangements between the school and the family must be made in writing and signed by the parent or guardian. The Board of Trustees must accept the plan for the request to go into effect.

Delinquent Charges -- 1.5% per month (\$10 Minimum) interest charges will be assessed on all portions of any accounts 30 days or more past due, including but not limited to tuition, bus charges, and interest.E2004

Other Payment Policies:

- Fees -- Registration and Student Fees must be paid prior to the first day of school.

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- Enrollment -- Students with past due accounts will not be allowed to register. *EXCEPTION:* A written plan to pay all past due accounts submitted to and approved by the Board of Trustees.
- Past Due Accounts (less than 30 days) -- Parents will be contacted to help arrange a plan of correction.
 - Delinquent Accounts (more than 30 days) -- A plan of correction must be submitted to the Board for approval. Failure to present a plan or rejection of the plan by the Board will cause the student(s) to be subject to dismissal. The final decision for permanently removing a student from school for non-payment rests with the Board of Trustees.

Transportation Charges – A shuttle bus is provided to NCS families/students as a service, transporting students from the high school campus to PK-8 campus before and after school.

Shuttle Bus fee (per ride)- \$1.00 per person

Withdrawal Policy -- Written notice to the school office is required if a student is withdrawn from school during the school year. Signatures of all teachers, coaches, the librarian, bookkeeper, and principal must be secured on a withdrawal slip. It is generally required that the student personally obtain these signatures before leaving. If a student is withdrawn or expelled, tuition charges will be prorated according to the actual number of days enrolled, using the actual date of expulsion or receipt of written notice of withdrawal for the calculation. All other fees will not be pro-rated.

Past Due and Delinquent Accounts after a student has withdrawn for any reason -- After all efforts to collect these charges have been exhausted the school shall turn the account to a collection agency.

Records and Transcripts- Student records, report cards, and transcripts will only be processed for those students in current standing with all financial accounts at Nampa Christian Schools.

This policy is subject to change by the Board of Trustees without notice.

Prices and Policies listed in the current Fee Schedule supersede this information.

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Section III- ACADEMICS

MINIMUM ACADEMIC REQUIREMENTS: Students must maintain at least a 2.0 grade point average; receive no F's, and no more than one D in any class, in any one grading period (1st quarter, 1st semester, 3rd quarter, 2nd semester).

ACADEMIC PROBATION: Students not maintaining the minimum academic requirements will be placed on academic probation. They will then have up to two quarters to raise their GPA to a 2.0 with no F's or at most only one D. Once this requirement is met, the student will be removed from academic probation. If after two quarters, the necessary academic improvement does not take place, the principal and counselor will meet to determine either conditions for the student's continued enrollment or will recommend termination of enrollment based on academic performance. Typically, students may be placed on academic probation only one time during attendance at NCS Middle or High School.

EXTRA-CURRICULAR ELIGIBILITY (sports, cheerleading, drama, student government, etc):

Students on academic probation are ineligible to participate in sports and other extra-curricular activities at Nampa Christian during the next nine weeks of school until report cards are issued. Athletes may begin participating in practices (not games) at mid-quarter if they meet eligibility requirements at that time, at the discretion of the administration. Second semester grades for returning students will be used to determine eligibility for fall activities. New students to Nampa Christian will have their eligibility determined in the same manner using report card grades from their previous schools. It is the new students' responsibility to provide proof of eligibility through the presentation of school transcripts. Students entering middle school (grade 7) or high school (grade 9) may be granted an eligibility probationary period at the discretion of the Administration if academically ineligible coming out of 6th and 8th grades respectively. The probation period will be for five weeks at the start of the school year, at which time the student's progress report will determine eligibility. Administration may determine exceptions to this policy based on diagnosed student learning disabilities and special circumstances. Students granted exceptions need to meet the Idaho High School Activities Association eligibility requirements. Students must be in attendance at school at least **four (4) periods** on the day of an activity in order to participate on that day (or on Friday for a weekend event).

GRADE POINT AVERAGE (GPA): GPA is simply the average of a student's **semester** grades, starting with the ninth grade year. Currently, we use the 4.0 scale where an A=4.0, B=3.0, C=2.0, D=1.0. The GPA at the end of the junior year is important since many college and scholarship applications are completed in the fall of the senior year. It is one of several different factors used for college admission and scholarship awards along with test scores, activities, community service, and other criteria. For credits transferred from an accredited institution, the letter grade will be accepted using Nampa Christian's grade scale.

Community Service hours are a portion of the student's Bible class grade and thus count toward a student's GPA. Additionally, these service hours are required for graduation and promotion. We believe these hours portray a positive work ethic and responsibility and should be taken seriously.

PROGRESS REPORTS: Progress reports will be posted on Ed-line, but will be mailed to parents who do not have Internet access, after five weeks into the nine-week grading period. These reports are issued as information to both parent and student.

REPORT CARDS: Report cards are posted on Ed-line at the end of each nine-week grading period, but will be mailed to parents who do not have Internet access. Report cards will not be issued, nor will transcripts be issued, until all accounts are current and any miscellaneous charges or fines are paid.

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SEMESTER TESTS: Semester tests at the high school will be given at the close of each semester according to the testing schedule established by the administration. Final exams may not be required in some disciplines, as announced by the student's teacher.

GRADING: Each teacher develops the requirements for each course within the basic guidelines established by the school and within the constraints of the accreditation standards of the state. These requirements are clearly outlined to the student in the course syllabus. If any students are in doubt as to the requirements and grading procedure, please go immediately to the teacher to clarify any questions. Grades are issued on the following basis:

Letter Grade	Percent Span
A	90-100%
B	80-89%
C	70-79%
D	60-69%
F	BELOW 60%

I-- Incomplete: In some cases, a student has a legitimate reason for not completing coursework. Such determination for an "INC" will be between the student, teacher, and administration. In this situation, a student will have a maximum of two weeks to complete the requirements for that course. After two weeks, the incomplete will be changed to the letter grade that has been earned for the class.

QUARTER and SEMESTER GRADE- PERCENTAGE ROUNDING: When a student's final quarter or semester grade (to be posted on a report card) ends with .5 to .9 percent, the grade will automatically be rounded up to the next whole number. For example, if a student finished a course with a 89.7%, the final report card grade would round up to 90%.

HONOR ROLL: An honor roll will be published at the end of each semester. The honor roll will include the following:

High Honors--Those students receiving a 4.0 Grade Point Average (GPA) in all classes.

Honors--Those students receiving an average grade of 3.30 GPA or better in all classes. Any student who receives more than one C and/or any D's or F's will *not* be included on the honor roll.

ACADEMIC AWARDS: An academic assembly will be scheduled each semester for the purpose of recognizing academic achievement.

EARNING CREDITS IN REQUIRED CLASSES: All credits earned in "required classes" for graduation from Nampa Christian High School **must** be earned at Nampa Christian High School.

Exceptions (ALL EXCEPTIONS REQUIRE PRIOR ADMINISTRATION APPROVAL):

➤ Credits earned at another accredited institution, including ACSI accreditation, prior to enrolling at NCHS.

➤ Credits earned at another accredited institution, including ACSI accreditation, after completing the class at NCHS.

➤ Credits earned at another accredited institution, including ACSI accreditation, after receiving prior permission from the High School Principal to approved credit(s) in an alternate manner. Such

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requested are granted for exceptional reasons only. Courses required for graduation must be completed at Nampa Christian High School only (for current students). Fifth year seniors are not permitted.

EARLY RELEASE/LATE START (Seniors only): Students in senior standing may request Early Release from seventh period classes by completing the necessary paperwork through the Counseling Office. Early Release will be granted by the Administration providing each of the following criteria is met:

- (1) Senior standing on track to meet graduation requirements with his/her class.
- (2) Minimum GPA of 3.00 GPA with no "F" and no more than one "D" mark on most recent report card.
- (3) Be in good standing regarding behavior (no suspensions or Superintendent Panel referrals).
- (4) Signed paperwork from parent/guardian releasing student from seventh period class.
- (5) Student must leave campus immediately following sixth period and may only return for school-sponsored activities and athletic events or practices.
- (6) Early Release can be rescinded at any time deemed necessary by the Administration, or if a student fails to maintain the standards listed above.
- (7) Late Start (coming after first period) may also be granted at administrative discretion.

*No reduction in tuition is granted when one elects to enroll in one less course at NCS.

QUALIFICATIONS FOR NATIONAL HONOR SOCIETY are based on the following five traits listed below:

- 1) **Scholarship:** Students must have a cumulative academic average of 3.75.
- 2) **Service:** Cheerfully serves others
- 3) **Leadership:** Makes a positive contribution and impact on others
- 4) **Character:** Demonstrates respects, responsibility, trustworthiness, and honesty
- 5) **Christian Testimony:** Professes a personal relationship with Jesus Christ that is demonstrated by a godly, fruitful life.

Sophomore, Junior, and Senior students who meet and maintain the above qualifications are eligible for National Honor Society. New Member Inductions are in the spring. Members are subject to sanction or dismissal from the society for serious violation of school rules including disrespect, cheating, bullying, or truancy. Please see the advisor for more information.

ACADEMIC INTEGRITY

The Nampa Christian community values the Biblical principles of honesty and integrity and believes that violations in these areas should be dealt with in an appropriate and effective manner. Academic integrity enhances the value of every student's work, bolsters the status of the Nampa Christian, and thus increases the prestige of every diploma earned at this institution.

What academic integrity is: Academic integrity is a commitment by students to do their own work to the best of their ability, and to encourage others toward the same end. It is also a commitment on the part of faculty to support and assist students to improve and grow in their academic ability.

What academic dishonesty is: Academic dishonesty includes, but is not limited to, cheating on exams or assignments, plagiarism, ghost writing, buying or using a term paper-exam-project that was not composed by the student turning it in, use of crib notes or information stored in a computer during an exam, taking

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an exam for another student, collaboration on take-home exams where it has been forbidden, or furnishing false or misleading information on any official school form. While the “borrowing” of ideas, words, or images may have become more common in the world outside of Nampa Christian, within it cheating or the stealing of the ideas of others remains a most serious matter.

Plagiarism: Plagiarism is the most common form of academic dishonesty. Please read the following definition carefully, for students will be held accountable to these standards. Plagiarism is the presentation of someone else’s product, words, ideas, or data as one’s own work. When a student submits work for credit that includes the product, words, ideas, or data of others, the source must be acknowledged by the use of complete, accurate, and specific references, such as footnotes. By placing one’s name on work submitted for credit, the student certifies the originality of all work not otherwise identified by appropriate acknowledgments. A student will be charged with plagiarism if there is not an acknowledgment of indebtedness. Acknowledgment must be made whenever:

1. One quotes another person’s actual words or replicates part of another’s product;
2. One uses another person’s ideas, opinions, work, data, or theories, even if they are completely paraphrased in one’s own words;
3. One borrows facts, statistics, or other illustrative materials.

Paraphrasing: Paraphrasing presents a particular problem for many students, either because they paraphrase incompletely, thus plagiarizing, or because they rely too heavily upon words and ideas of others. Brief passages of paraphrased words are acceptable only with complete and specific acknowledgment of the source of the words and ideas. Beware, however, that the more one paraphrases another’s work, the less one produces original work—which is the aim of most academic assignments. Therefore, it is best to vigorously limit paraphrasing and avoid including large chunks of paraphrased material in an academic paper.

Academic integrity in cyberspace: Many useful materials are available on the World Wide Web, CD-ROMs, and other electronic sources. There is also a great deal of inaccurate, misleading, amateurish and thus largely worthless information. Students should use even greater caution on the computer than with printed materials. At the same time, full and proper acknowledgment of the use of any sources is equally necessary for both.

Questions: This policy cannot deal with every circumstance. If students have questions about the application of this policy, the teachers will be glad to assist.

Consequences: Academic dishonesty, in any form, will result in serious consequences, ranging from failure on the assignment in question, to failure for the course, to suspension from Nampa Christian. The seriousness of the resulting discipline is left to the discretion of the administration and is outlined further in the behavioral section of this handbook.

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Nampa Christian High School
PATHS TO GRADUATION

NCHS Diploma	Units
BIBLE	8
MATH*	4
SCIENCE**	4
SOCIAL STUDIES^	7
ENGLISH	8
SPEECH	1
HEALTH	1
FOREIGN LANG.	0
ELECTIVES^^	17
Total-	50

*- Algebra 1, Geometry
 **- Physical Science, Biology
 ^- Geography, US History, Government, Economics/Finance
 ^^ - including fine arts (2 units)

College-Prep	Units
BIBLE	8
MATH*	6
SCIENCE**	6
SOCIAL STUDIES^	7
ENGLISH	8
SPEECH	1
HEALTH	1
FOREIGN LANG.	4
ELECTIVES	11
Total:	52

*- Algebra 1, Geom, Algebra 2
 **- Physical Science, Biology, Chem.
 ^- Geography, US History, Government, Economics/Finance
 ^^ - including fine arts (2 units)

Honors	Units
BIBLE	8
MATH*	8
SCIENCE**	8
SOCIAL STUDIES^	7
ENGLISH^^	8
SPEECH	1
HEALTH	1
FOREIGN LANG.	4
ELECTIVES+	9
Total:	54

*- Alg. 1, Geom, Alg. 2, Alg. 3/Calc
 **- Physical, Biology, Chem, plus Honors
 ^- Geography, US History, AP Government, Economics/Finance
 ^^ - AP or Honors English (1 unit)
 +- including fine arts (2 units)

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GRADUATION REQUIREMENTS:

Graduation from Nampa Christian High School is a privilege and not an automatic guarantee. The graduate from NCHS receives a diploma signifying completion of rigorous academic agenda coupled with an integration of the Bible.

Each student is responsible for his/her own choice of classes each semester. The office of the counselor and principal is in charge of helping students select the proper courses to fulfill their academic requirements. However, their role is only one of assistance. Graduation from NCHS is based on satisfactory completion of the total credits (50+) and specifically required classes. The State of Idaho course requirements and a 'C' average in core subjects (Core 14) must be met. These 42 credits cannot be waived under any circumstance. One credit is granted for each class successfully completed per semester. Students are required to be in seven (7) credit periods daily unless they are enrolled in an approved release program.

A Senior Project may also be required for graduation and will be outlined for the seniors according to school policy and procedures.

FIFTH YEAR SENIORS/MINIMUM COURSE ENROOLMENT:

Students attending high school for a fifth year are not permitted at Nampa Christian Schools. All students must complete their required graduation credits within four school years. All MS and HS students must be enrolled in a minimum of six on campus courses. No more than one open period will be permitted (such as teacher's aide, study hall, etc).

EARLY GRADUATION:

Applications for early graduation must be made at the beginning of the junior year providing the student has attended Nampa Christian for two full semesters. A proposal should be submitted to the principal and counselor and they, along with the superintendent will determine the recommendation that will be given to the School Board. The proposal will only be considered if the student will attend a minimum of six (6) semesters as a full - time high school student. A maximum of eight (8) semester credits of correspondence credit may be accepted toward high school graduation for any pupil. Correspondence course work *must* receive prior approval from the principal. The student must submit a satisfactory reason in order for correspondence courses to be approved. Correspondence work in courses offered by the high school should be soundly justified by *extenuating circumstances*. Students who graduate early may be allowed to participate in the following graduation ceremony but will not be allowed to participate in the senior trip or other student activities during the time that they are not enrolled. Early Grads will not be eligible for Salutatorian or Valedictorian honors.

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GRADUATION HONORS: Several awards and honors are presented at graduation:

Valedictorian: See below.

Salutatorian: See below.

Trojan Awards: This award is presented annually to the graduating boy and girl who are truly outstanding examples of the spirit and ideals of NCS--in academic achievement, participation in activities, service to others, loyalty to the school, personality, and Christian testimony. It is awarded by vote of the staff and faculty.

Fruit of the Spirit Award: This award is presented annually to the graduating student who most exhibits the fruits of the Spirit as stated in Galatians 5:22. It is awarded by vote of the staff and faculty.

VALEDICTORIAN, SALUTATORIAN ELIGIBILITY

Beginning with the class of 2009, the following requirements must be met to qualify as Valedictorian or Salutatorian:

1. Completion of four years of math including Calculus.
2. Completion of four years of science including Chemistry and either Physics or Honors Human Biology.
3. Completion of two years of foreign languages.
4. Candidates must affirm and practice core Christian beliefs s outlined in Nampa Christian Schools' Statement of Faith.

Valedictorians will each give a brief speech at graduation. If only one Valedictorian is awarded, the Salutatorian will also speak. NOTE: Because of limited enrollment in the NCS academic program, International Students and transfer students may not be eligible for consideration of these honors.

DISTANCE LEARNING: Students wanting to complete an online course (distance learning) may only do so during his/her open period (as specified in Minimum Course Requirements above). The course must be pre=approved should the student desire the course to appear on the NCS transcript. Online courses may not be used to substitute for core academic requirements. The distance learning option is primarily used to provide an elective option not available in the course offerings at NCS. Check with the Counselor for more details regarding this policy and options.

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Section IV- STUDENT EXPECTATIONS

ATTENDANCE

ATTENDANCE POLICY: Regular attendance is a vital part of one's education and an important part of one's preparation to serve God. Christians should show respect and love for each other by respecting their time. Absences from school can never really be made up.

Nampa Christian High School requires that students be in attendance the required time to receive credit for a class. This means a student **may not** miss more than **nine (9)** times per class per semester, whether excused or unexcused, to still receive credit. Absences are accumulated for each class period, and will be reported separately on the report card. Students are responsible for checking with the office or teacher to see how many times they have missed a specific class. Student or parental ignorance of the number of periods absent is no excuse. However, when a student reaches nine absences in any class in one semester, both student and parents will be notified that any additional absences will cause loss of credit. If a student is absent more than nine times in one semester in any one class, the parents and student have the right to complete forms requesting restoration of credit. This typically is only granted due to medical illness with proper documentation. The principal will make his recommendation to the Board. Pre-arranged absences (**including Senior trip**) may not be approved for students with excessive absences. A student must be in attendance a minimum of **four (4) periods** to be eligible for extra-curricular activities that day (or on Friday for weekend events).

ABSENCE: Absences are a disruption and can impair a student's academic progress. The procedure for having an absence excused is for the parent to notify the office the day of the absence. A student returning to school without parental notice to the school office (note/phone/personal) will be considered unexcused absence. Any time a student knows in advance that he/she will be absent; a passport should be obtained from the office and returned to the office signed by each of the student's teachers.

EXCUSED ABSENCE: A student absence will be considered "excused" for only one of six reasons:

- (1) Illness (with signed parent note)
- (2) Medical/Dental appointment (with written documentation from doctor's office)
- (3) Bereavement (with signed parent note)
- (4) Health Department action
- (5) Legal and/or court obligation (with court documentation)
- (6) Pre-arranged absences (according to school policy)

To excuse an absence, the student must provide written or verbal notification to the attendance secretary upon return to school. A 24-hour grace period will also be extended. Any absence not cleared within that time frame, or without proper cause, will remain "unexcused."

UNEXCUSED ABSENCE: Any absence not approved by the school will be considered unexcused and will result in loss of credit for any and all work due or completed that day in class. A test may be made-up at a maximum of 70%. *A school-enforced suspension is considered an unexcused absence.*

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PASSPORTS: If students know in advance they will be absent, a passport must be obtained from the office and signed by all teachers. Students must complete all academic work before leaving unless your teacher specifically allows you to make it up. Parents must request a passport before they will be issued to a student for any non-school related activities. Any absence that students know about in advance, whether it is several days or only one, requires a passport. This also applies to school activities and early dismissal for athletic events. Passports are intended to accommodate students with opportunities for educational or spiritual growth or those facing circumstances beyond their control. If students fail to make arrangements in advance, they may not be allowed to make up work or may receive only partial credit. These absences count toward the minimum attendance requirement (see above).

- **LATE ASSIGNMENTS:** The grading policy for late work is consistent throughout the 7-12 grade in all departments. A student must have an assignment prepared to turn in during the assigned class period to receive the potential of full credit. An assignment up to 24 hours late will receive a 10% deduction from the grade earned. A deduction of 50% will be taken for assignments turned in after the 24 hour period. A student may turn in late work up until the final grading date of the quarter, unless the teacher specifies otherwise within the class outline. Major projects may have a specified due date set by the teacher that will not provide any late-work opportunity. Such projects will be specified in advance by the teacher.

MAKING UP THE WORK MISSED: The day a student returns to school, he/she must meet with teachers to make a plan for completion of work missed while absent. A student is permitted a total of two days for each day of *excused* absence to have missed work completed and turned in to the teacher (to a maximum of five days). Extensions of time may be granted by teacher and administrative approval. Work or tests that were announced *before* the absence may be due upon return to school.

TARDIES: Any student who is not in his assigned place and prepared for class when the bell rings will be considered tardy. Arriving at school late without notification from parent is always considered a tardy. Parental notification **MUST** be received by the following day for a tardy to be excused. Generally circumstances considered unavoidable are required to excuse a tardy. Reasons such as running out of gas or oversleeping are unexcused even with a parental notification. Consequences for tardiness are outlined in the behavioral section of this handbook. Arriving to class more than 15 minutes late is considered an absence. If an adult staff member detains a student, it will not be counted as a tardy. The detaining teacher must write a note to the next teacher.

MINIMUM STANDARDS AND GUIDELINES

The guidelines below are designed to assist in providing an optimum atmosphere for learning to serve God. A child who does not respond to human authority will have a difficult time responding to God.

God commands respect for those in authority. This requires obedience to all staff (teachers regardless of grade level, office staff, bus drivers, janitorial staff, aides, volunteers, and lunchroom staff) unless they are asking the student to violate a Godly principle. Appealing to the authority while communicating a good attitude is acceptable.

Having respect for authority requires that students come to class prepared, act in manner appropriate for a classroom setting, and do things to build up one another (not harm others).

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Section V- BEHAVIOR GUIDELINES

Conduct and Discipline

The conduct and discipline philosophy and policies are written based on the truth of Proverbs 22:6, “Train up a child in the way he should go, and when he is old he will not depart from it.” Nampa Christian School recognizes its responsibility and role in the personal growth and development of students who attend this school. We believe it is our shared responsibility to assist the parents in training and leading their children into maturity and self-discipline.

Policies have been established to indicate the type of behavior and conduct that is expected and the necessary consequences of behavior and conduct that is not acceptable. Having been entrusted to share in the training of these students, Nampa Christian School seeks the support and cooperation of parents and students regarding the policies set forth in this handbook.

Nampa Christian School is a community of individuals who work, learn, and co-exist together on campus. Students, parents, administrators, faculty, and staff are expected to conduct themselves in a manner that exhibits a spirit of cooperation, consideration, and respect. As with any group or organization, there is a need for rules, regulations, procedure, and protocol. In addition to obeying the “letter of the law,” Nampa Christian School expects the members of the school community to exhibit appreciation for the “spirit of the law” as well.

It is expected that most discipline problems will be handled by the classroom teacher, in an effort to encourage students to recognize the benefits of personal responsibility and self-discipline. More serious violations or repeated behavioral issues will be referred to the Administration. Consequences for specific behaviors will be assigned by the Administration and may include suspension and/or expulsion from school.

Suspension and Dismissal

Nampa Christian School reserves the right to exclude or dismiss at any time students whose conduct, influence, spirit, industry, progress, or academic standing is regarded by the Administration as undesired or unsatisfactory. In addition, Nampa Christian School personnel may examine a student’s personal belongings or person at any time should it be deemed necessary. This includes, but is not limited to, a student’s backpack, purse, locker, vehicle, or other items.

As determined by the administration, a student may receive an in-school or out-of-school suspension for a specified period of time. A student may also be placed on Behavioral Probation for one or two semesters as determined by the Administration. Any infraction during the probationary period will result in a student’s referral to Superintendent’s Panel.

Superintendent’s Panel

The Superintendent’s Panel consists of the school’s Superintendent, designated Administrators, and school personnel. The panel interviews the student faced with serious or repeated disciplinary issues and determines whether or not the student will be enrolled at Nampa Christian School. Depending on the nature of the misconduct, the student may be dismissed from Nampa Christian School whether or not there had been prior behavioral matters on file. Dismissal is the final, permanent disciplinary action taken by the school. This action becomes a part of the student’s Permanent Record and the student is removed from enrollment. The student is not permitted on campus and the action is final.

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A student who has been dismissed from Nampa Christian School may reapply for enrollment after completion of one full semester at another approved program and with the unanimous approval of the Superintendent's Panel.

Off-Campus Behavior

Nampa Christian School reserves the right to confront behavior that is detrimental to the student, the community, the school, and others, regardless of the location of the conduct or age of the child. For the purpose of these guidelines, "location" applies to any public or private place, including, but not limited to, Internet websites or cyberspace. A student's conduct on Internet sites displays his/her attitudes and perspective and should be consistent with NCS guidelines and principles.

Violation of Civil Law

Any student who is in violation of the law, either on or off campus, will be subject to investigation and the stated disciplinary process. Nampa Christian School will cooperate fully with law enforcement agencies in the enforcement of the law and reserves the right to place a student on indefinite suspension pending the outcome of any investigation.

Major and Minor Violations

Student behavior that violates any of the stated policies in this handbook will be processed as outlined on the following pages. While faculty will make every attempt to rectify behavioral issues, the Administration has the ultimate determination of a student's consequences based on given violations. Please note that a student may be referred to the Administration at any time, for any reason, as deemed necessary. All "major offenses" are referred to the Administration for action. Repeated "minor offenses" may also result in referral to the Administration.

Referral Process

Nampa Christian School has developed a discipline process by which students are given an opportunity to correct misbehavior before more serious disciplinary action is taken. Inappropriate student behavior within the classroom will be handled by the teacher, providing the behavior is not one of the "major offenses" outlined in this handbook. Should the teacher's attempts to remedy the situation prove to be ineffective, the student may be issued a *referral* to the office. A referral will generate a student conference with the Administrator and notification to the parents (either by telephone or written notice). The referral is then recorded and placed in the student's file. Any further action listed in the handbook will also be administered.

Repeated Referrals

Important note: If, at any time, a student is issued a third referral within the school year, for any reasons, he or she will be placed on a one-day suspension. The determination of location for the suspension (in-school or out-of-school) will be made by the Administrator. Should a student be issued three (3) suspensions within the school year, he or she will be referred to the Superintendent's Panel for further consideration.

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Handbook Policies

It is crucial that every Nampa Christian School student and parent read and clearly understand the policies and procedures outlined in this handbook. Every student will be held accountable for the policies indicated and will face consequences for their actions. If clarification is needed, please confer with an Administrator.

Each student enrolled in Nampa Christian School is required to read the handbook and sign a waiver indicating cooperation and understanding of the stated guidelines. The student's parent(s) is/are also required to sign the waiver. The waiver must be in the student's file on the first day of school.

Nampa Christian School reserves the right to modify or make amendments to this handbook and its content as deemed necessary.

See the following pages for specifics related to behavioral matters and consequences. Any behavioral issue specifically addressed in this handbook will result in consequences deemed appropriate by the Administration.

Appeal Process

Any student faced with assigned consequences for behavioral issues is at the discretion of the Administration. A student or parent may appeal such decisions based on the following sequence: teacher, Vice Principal, Principal, and Superintendent. Appeals to the School Board are made only at the discretion of the Superintendent. Most often, however, consequences are upheld if the action is verified and the consequence is consistent with those outlined within this handbook.

Administrative Discretion

It should be noted that the policies set forth in this handbook are intended to be a guideline for administrative use and is generally followed as stated. However, all consequences for poor behavior to be administered are at the discretion of the administration and may vary from that which is printed here. All decisions of the administration are final, although an appeal may be filed as stated above.

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Disciplinary Action

Minor Offenses / Attendance Matters

Dress Code	<p>Failure to comply with stated dress code guidelines (See: Dress Code Guidelines).</p> <p><i>*NOTE:</i> Any time out of class will be considered “unexcused.” Student will remain in office until which time as clothing is provided.</p>	<p>First Offense:</p> <ul style="list-style-type: none"> • Change of clothing* <p>Second and Additional Offense:</p> <ul style="list-style-type: none"> • Change of clothing* • Notify parents • Referral issued
Eating in Unauthorized Area	Eating in an unauthorized area of campus.	<p>First Offense:</p> <ul style="list-style-type: none"> • Warning <p>Second and additional offenses:</p> <ul style="list-style-type: none"> • Referral issued
Tardy to Class	Arrived to class after the designated time or without proper materials (as determined by teacher or office staff).	<p>First Offense:</p> <ul style="list-style-type: none"> • Warning <p>Second Offense:</p> <ul style="list-style-type: none"> • Student may be detained at teacher’s discretion. <p>Third and additional offenses (within the quarter):</p> <ul style="list-style-type: none"> • Referral issued • Notify parents
Unexcused Absences	Being absent from school without proper permission and/or without approval from parent and school.	<p>Any offenses:</p> <ul style="list-style-type: none"> • No credit on missed work • No opportunity for make-up- 70% maximum on tests • Loss of course credit (5 or more unexcused absences)
Excessive Absences	Absences totally in excess of those permitted within attendance policies.	<ul style="list-style-type: none"> • Loss of credit for the class • Appeals available for medical reasons only
Classroom Misconduct	Failure to follow stated or written directive from the teacher.	Policies determined by the individual teacher. Repeated violations will result in referral.
Displays of Affection	Inappropriate displays of affection.	<p>First Offense:</p> <ul style="list-style-type: none"> • Warning issued, reported to Administration <p>Second and Additional Offense:</p> <ul style="list-style-type: none"> • Referral issued/Notify Parent • Meeting with administration

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<p>Unsafe Driving/Parking Violations</p>	<p>Driving in a manner deemed unsafe or parking in an unauthorized area.</p> <p><i>Students are not permitted in the parking lot or at their cars during the school day without a pass from a teacher or administrator.</i></p>	<p>First Offense:</p> <ul style="list-style-type: none"> • Warning issued, conference with Administrator <p>Second Offense:</p> <ul style="list-style-type: none"> • Referral issued; loss of driving and/or parking privileges on campus for one semester. <p>Additional Offenses:</p> <ul style="list-style-type: none"> • Referral issued; loss of driving and/or parking privileges on campus for two semesters.
<p>Computer and Internet Usage</p>	<p>Failure to follow stated Internet or computer usage policies.</p>	<p>First and Additional Offense:</p> <ul style="list-style-type: none"> • Loss of computer access • Referral issued
<p>Profanity/Inappropriate Speech</p>	<p>Use of language or profanity deemed inappropriate, including possession of profane materials.</p>	<p>Any Offense:</p> <ul style="list-style-type: none"> • Referral issued • Suspension (as deemed appropriate by Administration)
<p>Out of Class</p>	<p>Being out of class in any area not granted permission; Not being where the student is supposed to be.</p>	<p>Any Offense:</p> <ul style="list-style-type: none"> • Referral issued

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Disciplinary Action

Major Offenses

<p>Cheating/ Plagiarism</p>	<p>Failure to follow stated standards of academic integrity (as outlined in handbook).</p>	<p>First Offense:</p> <ul style="list-style-type: none"> • Loss of credit on assignment • 1-day suspension as deemed necessary by Administration <p>Second Offense:</p> <ul style="list-style-type: none"> • Loss of credit on assignment • 1- to 3-day suspension <p>Additional Offenses:</p> <ul style="list-style-type: none"> • Refer to Superintendent’s Panel
<p>Weapons</p>	<p>Possessed, sold, or otherwise furnished a firearm, knife, explosive, or other dangerous object, either on campus or at school activity.</p>	<p>Any offense:</p> <ul style="list-style-type: none"> • Minimum 3-day suspension • Law enforcement notified • Refer to Superintendent’s Panel
<p>Controlled Substances/Alcohol</p>	<p>Possessed, sold, used, or otherwise furnished, or been under the influence of, any controlled substance, alcohol, or an intoxicant of any kind.</p>	<p>First offense:</p> <ul style="list-style-type: none"> • 3-day suspension • Counseling Program • Notify parents <p>Second Offense:</p> <ul style="list-style-type: none"> • 5-day suspension • Refer to Superintendent’s Panel
<p>Controlled Substances/Drugs</p>	<p>Unlawfully offered, arranged, or negotiated to sell any controlled substances, drugs, drug paraphernalia, look-alike drugs, or other dangerous substances. Possession, use, or distribution of any of the above mentioned.</p>	<p>Any offenses:</p> <ul style="list-style-type: none"> • 5-day suspension • Counseling Program • Law enforcement notified • Refer to Superintendent’s Panel
<p>Tobacco</p>	<p>Possessed, provided, or used tobacco or products containing tobacco, including, but not limited to: cigarettes, cigars, clove cigarettes, smokeless tobacco, snuff, chew packets.</p>	<p>First Offense:</p> <ul style="list-style-type: none"> • 1- to 3-day suspension • Counseling Program <p>Second Offense:</p> <ul style="list-style-type: none"> • 1- to 3-day suspension • Refer to Superintendent’s Panel

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Vandalism/Property Damage	Caused or attempted to cause damage to school or private property, including graffiti.	Any offense: <ul style="list-style-type: none"> • 1- to 3-day suspension • Notify parent • Report to law enforcement (as deemed necessary) • Reimbursement or repair
Stolen Property	Stolen or attempted to steal school or personal property or knowingly receiving stolen property.	Any offense: <ul style="list-style-type: none"> • 1- to 3 day suspension • Notify parent • Report to law enforcement
Obscene Acts/Vulgarity/Possession of Profane Materials	Committed a lewd or obscene act or engaged in excessive profanity or vulgarity (while on or off campus), including cyberspace.	Any offense: <ul style="list-style-type: none"> • 1- to 3-day suspension • Notify parent • Refer to Superintendent's Panel (if deemed necessary)
Sexual Assault	Committed or attempted to commit a sexual assault as defined by the Penal Code (including sexual battery).	Any offense: <ul style="list-style-type: none"> • Indefinite suspension pending law enforcement investigation. • Refer to Superintendent's Panel
Harassment/Threats or Fighting	Intentionally engaged in harassment; verbal, physical, or visual. Threats of intimidation, or endangering the physical or emotional safety or another person; including hazing, witness intimidation, and bullying. Using force or violence upon another person. (On or off campus)	First Offense: <ul style="list-style-type: none"> • 1- to 3-day suspension • Parent conference Second Offense: <ul style="list-style-type: none"> • 1- to 3-day suspension • Refer to Superintendent's Panel • Notify law enforcement (as deemed necessary)
Insubordination Lying Forgery	Willfully defying the authority of supervisors, teachers, administrators, school officials, or other school personnel engaging in the performance of their duties.	Any offense: <ul style="list-style-type: none"> • 1- to 3-day suspension • Refer to Superintendent's Panel (as deemed necessary)
Truancy	Missing an assigned class(es) without the permission of school officials and parents.	Any offense: <ul style="list-style-type: none"> • 1-day suspension • Loss of credit on assignments
Off Campus without Permission	Being off the school grounds without the prior consent of school and parent (or failing to sign-out through the office).	Any Offense: <ul style="list-style-type: none"> • 1-day suspension

PARENT/STUDENT HANDBOOK (2011-12)

DRESS CODE

DRESS CODE: Nampa Christian School has been established to serve families that are sincerely committed to Jesus Christ as Savior and Lord. Dress is important to our Christian witness. The school has a responsibility toward the conscience of the Christian community as a whole, and it has an educational responsibility toward students in the matter of dress standards. To promote a Christian social atmosphere the following dress code has been established. It is important that everyone attending Nampa Christian be committed to fulfilling the requirements of our dress code. Any type of attire or grooming which attracts undue attention to the wearer and distracts from the educational process is not acceptable. Extremes in dress, style or makeup are to be avoided as well as anything that is purposely suggestive in appeal or has the trademark of some segment of society that is decidedly ungodly in influence. Girls are to look feminine and boys masculine. Tattoos of any size or type are not permitted. Earrings are appropriate for girls, but are not permitted for boys.

Clothing and jewelry worn to school cannot have negative or immoral messages, drug, alcohol or suggestive insignias or messages. This includes bands whose lyrics or persona are contrary to biblical principles.

Appearance is the responsibility of the individual student and the parents. Students who come to school without proper attention to personal grooming or appropriate dress will be asked to call their parents for a change of clothing or may, after parents have been notified, be sent home to correct these concerns. Students who violate the dress code policy will remain out of class until appropriate attire is acquired. The administration reserves the right to make final decisions in regard to questionable dress or appearance. All students should look neat, clean, and modest.

Nampa Christian has two separate dress codes. Our general dress code follows immediately. In addition, on days where there is a Chapel service, additional dress standards are required.

CHAPEL DRESS CODE: Nampa Christian recognizes the wide variance of church dress that exists among the Christian churches of the Treasure Valley. While individuals will not agree on what constitutes proper dress for worship, Nampa Christian School has decided to adopt a chapel dress code for the following reasons:

- Dress can serve as a reminder to students by creating a mindset for worship
- Dress can show respect to chapel speakers and guests
- Dress can have a positive effect on student behavior
- Dress can create a positive impression for visitors to our campus

For these reasons, Nampa Christian School has put into place a chapel dress code.

On chapel days, only the following items are acceptable for dress. For items not specified, daily dress code applies (see following pages).

PARENT/STUDENT HANDBOOK (2011-12)
GENERAL DRESS CODE

GIRLS:

DRESS CODE ITEM	ACCEPTABLE	UNACCEPTABLE
<p>TOPS <i>Necklines must be modestly cut, revealing no cleavage; must not be see-through/sheer; must not be tight/clingy; must not allow undergarments to be visible. Tank tops, halter-tops, spaghetti straps or other tops that are revealing around the neck and shoulder are not permitted unless a shirt is worn underneath or covering.</i></p>	<p>Blouse Sweater Dressy knit top Polo shirts Sweatshirts T-shirts</p>	<p>T-shirts/shirts with logos contrary to biblical principles (including bands, etc.) Undershirts Tank tops Midriff/skin visible below the shirt at any time</p>
<p>DRESSES/SKIRTS <i>It cannot have a low-cut neckline; display cleavage; be considered tight or clingy; be sheer; allow any underclothing to be visible, or in any other way be considered immodest, according to school authority.</i></p>	<p>A modestly cut dress or skirt is one that is meant to display femininity, yet not flaunt oneself immodestly.</p>	<p>Any shorter than 2 inches above the knee- or- having any slit that goes higher than 2 inches above the knee.</p>
<p>PANTS <i>The cut of the slacks/pants must not allow skin or undergarments to be visible at any time; must not drag the floor, be frayed, or have holes. Leggings must have skirt or covering within dress code policy.</i></p>	<p>Dress slacks Docker-style pants Corduroy pants Capri pants Cargo pants Blue jeans Colored jeans Shorts/skortts (no shorter than 2 inches above the knee or a 6 inch inseam)</p>	<p>Sweat pants/shorts Exercise/warm-up pants/shorts Pajama pants PE uniforms (wear only during PE classes)</p>
<p>SHOES</p>	<p>Leather/leather-like dress shoes Dressy boots Sandals Sport/athletic shoes Shower Shoes/Flip-flops</p>	<p>Slippers Any footwear not mentioned on the “acceptable” list</p>

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BOYS:

DRESS CODE ITEM	ACCEPTABLE	UNACCEPTABLE
SHIRTS <i>The shirt must not be see-through/sheer, or tight/clingy</i>	Button-down, collared dress shirt Matching/color-coordinated tie Polo shirt Sweater T-shirts (other than white) Sweatshirts	T-shirts/Shirts with logos contrary to biblical principles (including bands, etc.) Undershirts Tank tops
PANTS <i>The cut of the slacks/pants must not allow skin or undergarments to be visible at any time; must not drag the floor, be frayed, or have holes.</i>	Docker-style pants Corduroy pants Dress slacks Cargo pants Blue jeans Colored jeans Shorts (athletic shorts are permitted if neat/clean- no mess materials).	Sweat pants Exercise/warm-up pants Pajama pants/shorts Baggy/oversized pants or shorts PE uniforms (wear only during PE classes)
SHOES	Leather or leather-like dress shoes or dress boots Sandals Sport/athletic shoes Shower Shoes/sport flip-flops Leather/leather-like flip-flops	Slippers Any footwear not listed on the "acceptable" list

Some specific instructions regarding the dress code are:

<ul style="list-style-type: none"> • Other than a girl's ears, jewelry requiring body piercing may not be worn.
<ul style="list-style-type: none"> • Sports uniforms that do not comply with the dress code are not to be worn in school buildings, outside of designated activities.
<ul style="list-style-type: none"> • No hats or hoods will be worn inside the buildings at ANY TIME.
<ul style="list-style-type: none"> • Blankets are not appropriate attire and are not to be brought to school.
<ul style="list-style-type: none"> • Boys: Facial hair and earrings are not permitted. Hair length should not be disruptive to the learning environment. In the front, hair should be above the eyebrows. On the sides, hair can be no longer than the ear lobes. In back, the hair may touch the collar of a dress shirt, but no longer. Sideburns are to be no longer than the bottom of the ear lobe. The hair must naturally fall within these limits of length and volume, or the student is in violation of the hair policy.
<ul style="list-style-type: none"> • Girls: In the front, hair must be kept out of the eyes/face.
<ul style="list-style-type: none"> • Hair must be of a natural color.
<ul style="list-style-type: none"> • Tattoos are not permitted.

PARENT/STUDENT HANDBOOK (2011-12)

GIRLS: (Chapel Days)

DRESS CODE ITEM	ACCEPTABLE
TOPS <i>Necklines must be modestly cut, revealing no cleavage; must not be see-through/sheer; must not be tight/clingy; must not allow undergarments to be visible.</i>	Blouse Sweater Dressy knit top (without logos, words, pictures, etc.) Polo shirts
DRESS SLACKS <i>The cut of the slacks/pants must not allow skin or undergarments to be visible at any time; must not drag the floor, be frayed, or have holes. No shorts or jeans</i>	Dress slacks Docker-style pants Corduroy pants Capri pants (not denim)
SHOES	Leather/leather-like dress shoes Dressy/nice sandals (no flip-flops) Sport/athletic shoes when worn with pants (<i>NOT dresses or skirts</i>)

BOYS: (Chapel Days)

DRESS CODE ITEM	ACCEPTABLE
SHIRT/TIE <i>Tie is optional</i>	Button-down, collared dress shirt Matching/color-coordinated tie Polo shirt Sweater
DRESS SLACKS <i>The cut of the slacks/pants must not allow skin or undergarments to be visible at any time; must not drag the floor, be frayed, or have holes. No shorts or jeans.</i>	Docker-style pants Corduroy pants Dress slacks Dressy cargo pants (not denim)
SHOES	Leather or leather-like dress shoes Dressy sandals (no flip-flops) Sport/athletic shoes

For school related activities outside school hours parents are responsible to see that students are dressed appropriately in casual clothing as desired. Staff and administration will not be responsible to enforce the dress code outside of school hours. However, some banquets, competitions, and programs may require specific dress, which will be enforced by the coach or advisors in charge.

For school banquets, programs, homecoming, graduation, and special competitions, 1-inch straps on formal dresses are allowed. Modest neckline and back of dress will be enforced. Girls need to wear appropriate dress shoes or dress sandals (no casual sandals or tennis shoes). Boys need to wear appropriate clothing, which includes tie, collared shirt, dress slacks, and dress shoes (no sandals/tennis shoes may be acceptable at certain events).

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MISCELLANEOUS

USE OF ILLEGAL SUBSTANCES:

If any student is found to be a user of tobacco, alcohol, or illegal substances, he/she will be referred to the Superintendent's Panel. The student may be required to complete an eight-week (eight hours total) drug education program approved by NCHS. The student and parent(s) will also meet with a Certified Drug and Alcohol Counselor identified by NCHS. All cost associated with the required counseling and/or assessment(s) will be the responsibility of the student's parent(s).

INAPPROPRIATE NOISE AND DISRUPTIONS: Learning to respect others' needs is very important. Below are some rules we have developed because of concerns in this area:

- **MUSIC:** Students are not to have tape recorders, disc players, walkmans, I-Pods, radios or headphones or any other electronic entertainment devices from 8:00 am – 3:15 pm (including lunchtime). These items will be confiscated if seen or heard during these hours and will be returned at the close of the next school day and once a \$10.00 fine is paid. Any subsequent times of confiscation will require a parent to pick up the item.
- **CELL PHONES:** Because cell phones can be disruptive to the learning environment and have potential for dishonest uses, high school students are only permitted to use cell phones **outside** of the school building and only between classes or at lunch. Phones will be confiscated if seen or heard inside the school building during the school day (8:00 – 3:00) and will remain in school possession until the close of the next school day and once a \$10.00 fine is paid. Any subsequent times of confiscation will require a parent to pick up the item. Middle school students may not use cell phones anytime between 8:00 am -3:15 pm.
- **HALLWAYS:** Students are not to be loitering or making noise in the hallways as this is a distraction to classes in sessions. No student should be in the hallway without the appropriate pass.

CHAPEL BEHAVIOR: Chapel services are special times for praise, worship, meditation, and inspiration. While attending Chapel, leave your books (except Bibles) in your rooms or lockers. Walk to Chapel and sit quietly. Applause at appropriate times is encouraged, but whistling, booing, stamping feet, and similar types of behavior are inappropriate. There is to be no eating or drinking during Chapel.

PERSONAL RELATIONSHIPS: Students at Nampa Christian High School must refrain from displays of affection involving physical contact at school or school functions, including travel to and from school activities. This guideline has been established to help students keep out of situations they can't handle and to assist in keeping students from setting a poor example for those observing them. NCS students should demonstrate high moral standards by modeling pre-marital relationships that demonstrate fidelity and commitment to future marital relationships. When a student is involved in a sexual relationship that involves a pregnancy, the involved students will be referred to the Superintendent's Panel for determination of continued enrollment at NCS.

PARENT/STUDENT HANDBOOK (2011-12)

*“And Jesus grew in wisdom and stature, and in favor with God and men,”
Luke 2:52 (NIV)*

Nampa Christian Schools strives to educate the whole child, providing opportunities for spiritual growth, increased knowledge, physical conditioning, and social skills.

The partnership between school, church, and home will help shape your child and develop him/her into a responsible and productive adult.

Section IV- PARENT EXPECTATIONS

STUDENT RECORDS: Any student, parent, or legal guardian may have access to records (cumulative folders), which pertain to them personally. Only authorized persons will have access to student records.

EDLINE: Edline is the school’s on-line communication system available to all students and their parents. The web address is www.edline.net. Grades, class assignments, calendar of events, and other pertinent information will be updated weekly. Progress reports and report cards will be posted at mid-quarter and the end of each quarter. These reports can be downloaded and printed by each individual student and/or parent at home or at school.

PARENT-TEACHER CONFERENCES: It is the aim of the school to maintain close and constructive communication with the parents. Parent-teacher conferences are held at the end of the 1st and 3rd quarters. Other conferences may be arranged as needed at the request of parents, teachers, or the administration.

ADDRESSING CONCERNS: We believe that the best means in which to resolve conflict or questions is to go directly to the person first. If you need to talk with a teacher about your students, please contact the teacher and arrange an appointment. This is the necessary first step when you have concerns or questions. After the meeting, if you do not feel that the matter has been addressed, the appropriate next step would be to visit with the counselor, vice principal, or principal, depending on the situation. The goal is always for resolution to take place and the interests of the students be first at hand.

ELEMENTARY STUDENTS ON FLAMINGO CAMPUS: Due to limited supervision after school, students in grades PK-6 should not be on the secondary campus after 3:30 pm without the supervision of a parent or adult guardian. Students on campus after 3:30 pm will be placed in daycare (if available) at the expense of the parent.

PARENT/STUDENT HANDBOOK (2011-12)

Section IV- ATHLETICS

INTERSCHOLASTIC ATHLETICS PHILOSOPHY-

Every coach and staff member is a positive Christian role model that seeks to prepare young people to meet the challenges of competition, life and faith in Jesus Christ. Whether it is on or off the playing field, Nampa Christian Athletics is committed to the highest level of competition and to instilling and reinforcing the values exemplified through the life and teachings of Jesus Christ.

SPORTSMANSHIP POLICY: It is the policy of Nampa Christian Schools to expect good sportsmanship in our students and fans at all competitive events. In line with that, the following rules of good sportsmanship have been adopted:

1. Attitudes and behavior are at all times to be in line with Christian conduct that will be pleasing to God, bring honor to Him, and in no way jeopardize our Christian witness.
2. Fans and students are asked to be positive toward officials, coaches, players, and opposing fans. If a fan does not have something good to say he/she should be quiet.
3. The referees or other assigned officials are the authorities in charge at any competitive event. They are to be respected at all times, regardless of a person's opinion of the calls.
4. Fans must recognize that the actions of a coach in questioning an official's call do not necessarily reflect anger or displeasure with the official. There are times when the coach must try to get the official to change his call before the next live action, or the call can't be changed. They sometimes must shout to be heard above the noise of the crowd. Fans should recognize they are not being helpful in overzealously supporting the coach against the official.
5. Good sportsmanship includes respecting the facilities of another school, obeying their rules however they may differ from our own, and in general doing nothing to make others not want us to return.
6. There shall be no abusive behavior, vocal or otherwise.
7. There shall be no **BOOING** of officials, coaches, players or other fans.
8. Neither students nor fans shall use negative cheers.
9. Payment of admission to enter a competitive event in no way entitles anyone to abuse or act contrary to NCHS Sportsmanship Policy. Anyone who persistently behaves contrary to this policy will be asked to leave an event and/or refrain from attending future events.

Much of good sportsmanship can be summed up in the Christian virtue, **SELF-CONTROL**. Anyone who exercises self-control will not experience great difficulty in truly being a good sport. " Be ye therefore followers of God, as dear children, and walk in love, as Christ also hath loved us, and hath given Himself to us an offering and a sacrifice to God for sweet smelling savor." Ephesians 5:1-2

PARENT/STUDENT HANDBOOK (2011-12)

LETTERING REQUIREMENTS: **Appeals may be made on an individual basis to the Coach, Athletic Director, and Principal simultaneously.*

Fall Sports

Cross Country-

Athletes must uphold all general athletic requirements as outlined by the Nampa Christian Student Handbook, and complete the entire season in good standing with the head coach. That fulfilled, athletes will attain varsity status in cross country by meeting any of the following requirements:

- ✓ Competing in at least two varsity races during the season.
- ✓ Meeting or exceeding a varsity standard for an approved 5K course.
Boys Standard – 21:00 Girls Standard – 24:00
- ✓ Completing a third season of cross country participation at NCHS.

The coaching staff holds authority to consider special circumstances of individual athletes when making lettering determinations.

Volleyball-

1. A player will letter if they make the varsity squad (based upon the fact that they must tryout to make the team). *Post-season considerations:* Junior varsity players that are pulled up will not letter. This is considered an honor and should not be misconstrued as making the varsity squad.

Football-

1. A player will letter if they play on the varsity team. A swing player playing in at least 3 varsity games will be considered for a letter. *Post-season consideration:* A junior varsity player will letter if he practices with the team during playoffs.

Winter Sports

Boys Basketball:

1. Varsity players will letter. 2. A player that has been a part of the varsity team throughout the season is considered a varsity player.

Post-season or transitional players: Players brought up from JV (for post season play) will not letter. This opportunity is considered a reward in and of itself.

Girls Basketball:

1. Varsity players will letter. 2. A player that has been a part of the varsity team throughout the season is considered a varsity player.

Post-season or transitional players: Players brought up from JV (for post season play) will not letter. This opportunity is considered a reward in and of itself.

PARENT/STUDENT HANDBOOK (2011-12)

Snow Club: For students to receive a letter in the “Nampa Christian High School Snow Club”, they must meet ALL of the following requirements and have them approved by the Snow Club advisor at the end of the season. The four requirements that the NCHS Snow Club members must meet include:

- 1) NCHS Snow Club members will be held responsible for information given at all meetings.
- 2) NCHS Snow Club members must attend 5 out of 6 races as well as the end of season Dottie Clark Race.
- 3) NCHS Snow Club members must participate in all fundraising events.
- 4) NCHS Snow Club members must maintain a “C” average or better in all classes during the course of the season.

At the conclusion of the season, if students have completed all of the above requirements and the advisor has approved them, the NCHS Snow Club member will receive their Varsity Letter for the season.

Spring Sports

Baseball: 1. A player will letter if they make the varsity squad.

2. For players that split playing time between the varsity and junior varsity: the player would letter if he played in more than half of the scheduled games or started in six (6) varsity contests.

Post-season consideration: If a junior varsity player is asked to participate on the varsity team during the playoffs, the player will letter if he fills in for a varsity player. Otherwise, this is just considered an honor.

Softball: 1. A player will letter if they make the varsity squad.

2. For players that split playing time between the varsity and junior varsity: the player would letter if she played in more than half of the scheduled games or started in six varsity contests.

Post-season considerations: If a player is asked to participate on the varsity team during the playoffs, the player will letter if they fill in for a varsity player. Otherwise, this is just considered an honor.

Track and Field-

Athletes must uphold all general athletic requirements as outlined by the Nampa Christian Student Handbook, and complete the entire season in good standing with the head coach. That fulfilled, athletes will attain varsity status in track and field by meeting any of the following requirements:

- ✓ Meeting or exceeding a varsity standard in any individual event.
- ✓ Scoring at least 10 points during the course of a season (standard scoring—relays 1/4 total points)
- ✓ Placing in the top 6 at the district track meet in either an individual or relay event
- ✓ Completing a third season of track and field participation at NCHS.

The coaching staff holds authority to consider special circumstances of individual

PARENT/STUDENT HANDBOOK (2011-12)

Reasons to withhold a letter from a student-athlete:

1. Unexcused absences from practices and/or games.
2. Repeated disrespect of coaches.
3. Any behavior that would be deemed dishonorable to opposing players, officials, fans, coaches, or Nampa Christian Schools.
4. An injury at the beginning of the season that prevents an athlete from participating in any contests.

Drama:

1. Students will letter if they make the cast.
2. Students will letter if they have attended practices regularly and punctually. (No more than two unexcused absences).
3. Students must perform in all performances assigned.

These requirements are in addition to the academic guidelines established by the school.

Cheer:

1. Must cheer on the varsity squad.
2. No more than 1 unexcused absence from practices or games per year.
3. Must be respectful to coaches and squad members at all times.
4. No dishonorable actions or comments to or about coaches, squad members, those who represent other schools, or Nampa Christian Schools.
5. Must have a GPA of 2.0 (no "F's" and no more than one "D" during any grading period)
6. Cheer coaches together with the high school principal may grant a letter when special circumstances need to be considered.

ATHLETIC HANDBOOK-

Further athletic requirements may be found in the Athletic and Coaches Handbooks provided through the Athletic Director's office. Every NCS athlete and coach is responsible to uphold the guidelines within that handbook as well as general policies stated here.

STERIODS: NCS believes that the use of steroids or performance enhancing drugs is dangerous and damaging to our student athletes. For this reason, any student or coach participating in such activity will face the consequences outlined within this handbook listed under "Major Offenses" in the disciplinary section (Drugs/Controlled Substances).

PARENT/STUDENT HANDBOOK (2011-12)

Section VIII- MISCELLANEOUS

TRAVEL TO AND FROM SCHOOL SPONSORED EVENTS THAT TAKE PLACE OFF OF NCS'S CAMPUS: Participants representing Nampa Christian Schools at any event sponsored by Nampa Christian Schools shall travel to and from the event on school provided transportation. Exceptions: another student's parent with written permission from the first student's parent and the parent providing the transportation may transport student. The permission slip must be presented one day in advance to the school employee in charge of the activity, who may deny the request. A second copy of the permission slip must also be turned in to the school office. When transporting their own student from an event, parents must sign out their son/daughter before leaving the event. Coaches/teachers will have a sign-out sheet at the event.

CLOSED CAMPUS: Nampa Christian is a closed campus. Once students have arrived at school they may not leave without permission. If it is necessary to leave, the office staff must grant permission. The student must sign out and sign back in on the appropriate sheet in the office, so it is known where they are at all times. Students may only go to the destinations that were approved by the office. Students are only excused to leave for lunch with parents, grandparents or other family members approved in advanced, in writing by the parents. Permission to leave campus for any other purpose requires PRIOR approval from an administrator and generally is not granted for activities that are possible to do outside school hours.

TRAFFIC RULES: *(Please note the traffic patterns in the parking lot)*

- Do not park in "Reserved" or "Visitor" parking spaces.
- The speed limit on campus is 5 mph at all times, whether school is in session or not.
- No student vehicles are allowed behind the buildings, except with specific permission.

Students may not eat lunch or sit in their cars during school hours.

When on campus, music from within a car must be low enough so that it cannot be heard immediately outside the vehicle. Parking lots are off limits once school begins.

BUS RULES: Safety is the most important consideration in transporting students on buses. The instructions of bus drivers must be obeyed at all times.

VISITORS: Arrangements **MUST** be made ahead of time by anyone wishing to visit classes. The primary purpose of visitation is to give prospective students a look at our school. Prospective students should contact the office indicating their interest in the school. Local visitors simply wanting to see or accompany students to school are not allowed since this disrupts the educational process. Parents are always welcome in our school, but we ask that an appointment be made in order to attend any classes. Visitors, other than family members, relatives, and youth pastors, during the noon hour are not allowed since we maintain a closed campus.

All visitors to campus must first come to the office to obtain permission to be on campus.

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CRISIS MANAGEMENT

A complete crisis management plan is available for review. Students and faculty are trained in proper procedures in the event an emergency takes place on campus. Every student is expected to comply with verbal instructions during such emergency situations. Proper protocol is crucial in the event of an emergency.

PHONE USE: Office phones are to be used only with the permission of an office worker.

LUNCH: Lunches may be eaten in the cafeteria or outside in designated areas. Students may not cut into the line. All trash must be properly disposed of. Students should not be loitering or making noise in the halls during lunch.

TEXTBOOKS: Textbooks are loaned to students at the beginning of the school year and (except for consumable workbooks) are to be returned at the end of the year (or upon leaving school) in good condition. Charges will be made for books damaged or not returned.

LOCKERS: Every student is assigned a locker, which becomes their responsibility and is to be kept clean. A lock may be requested. Books and personal items left in the hall or not properly stored may be moved or confiscated until a fine is paid. Unless approved by administration prior to posting, posters and other decorations are permitted **inside** lockers only, and **may not** include inappropriate material. Lockers may be inspected by the administration as deemed necessary.

BAD WEATHER CLOSING: In case of bad weather that makes it necessary to close school, every effort will be made to notify all local TV stations and radio station KTSY, 89.5, by 6:15 A.M. Please listen to these stations for information. Any updated information will also be posted to EdLine by 6:15 am. Delayed starts may also be necessary. These, too, would be communicated in the same manner.

THE SCHOOL OFFICE: The school offices are open between 7:30 AM and 4:00 PM. During vacations the offices are closed. In the summer, the office is open between 9:00 a.m. and 1:00 p.m., Monday through Thursday.

CHANGES IN REGULATIONS: Circumstances may require modifications of the regulations described in this handbook. If so, students will be informed of the changes and will be expected to abide by them.

Random Drug-Testing Policy

The School Board and Leadership Team at Nampa Christian School have developed the following Drug Testing Policy for participants in extra-curricular activities in the high school. We are implementing this policy because of our passion to help our students make good choices that are healthy and Biblically based, and to ensure that we are above reproach in our interactions with our community. We are very blessed at Nampa Christian to have outstanding students and families that partner with us. Nevertheless, drugs and alcohol are a real temptation and we believe it is important for us to do all we can to ensure the safety and well-being of our students. We believe the following are important considerations for having a drug testing policy in place:

- First and foremost, we love our students and desire for them to be free from the slavery that addiction can lead to. If we can prevent, or provide early intervention, for a single student who may struggle with this temptation from taking the wrong path, it is worth it.
- It is important for us as a Christian school to be above reproach. The other schools in our league have a drug testing policy for athletics, and we feel that while we may not deal with all of the issues that they do, it is important for us to be able to definitively state our position and not allow doubters to question our integrity on this issue.
- **Unfounded rumors, hearsay, and accusations about substance abuse are very destructive to students and their families. This policy provides an objective means of defusing unfounded rumors.**
- **Having a policy in place helps promote a culture wherein students and parents have confidence that NCHS is doing everything possible to provide a safe and caring Christ-centered educational environment. This partnership between NCHS and families encourages the few students who may consider abusing substances to more carefully consider their choices and refuse temptation.**
- **This policy gives parents and NCHS the opportunity to provide accountability and guidance for the few students in our body who may be in need of help in this area.**

The Leadership at NCHS believes that this program sends a strong message to the student body and to the community that drugs and alcohol are simply not acceptable, and that we are committed to offering assistance in getting free, and staying free, of drug use.

Policy

Written Consent

To fulfill our legal requirement, and in keeping with our philosophy of partnering with parents, a Drug Testing Consent Form must be completed and signed by the parent or legal guardian as a condition of participation in NCHS extra-curricular activities, including athletics. Failing to provide a signed consent form or refusing to comply with the provisions of this policy will forfeit the student's eligibility to participate in any NCHS sponsored extra-curricular activity, and may require further discussion with the NCHS Administration to determine the nature of concern.

As a consideration of this policy, the following activities are classified as "extra-curricular"—

- 1- All teams and individual players of NCHS athletics.
- 2- All members of the NCHS performing arts groups (choir and band).
- 3- All cast and crew of the NCHS drama group.
- 4- All members of the NCHS cheerleading squads.
- 5- All elected officers of the NCHS student government (ASB and Class Officers).

Student Selection

The Nampa Christian School administration determines at its sole discretion when a drug test may be appropriate under the following guidelines:

- An entire athletic team may be tested at any given time within the athletic season.
- A random sampling of 5 male and 5 female athletes or extra-curricular participants may be tested on a regular ongoing basis.
- An individual test may be requested in the event that the administration has probable cause to do so. Parents will be notified prior to testing in this situation.
- A parent may request a test for their own student at any time.

In all scenarios above, student dignity and privacy will be held at a premium. For more details on the actual testing procedure, please refer to the "Testing Procedure" section.

Procedure for Random Sampling

Throughout the school year, at intervals deemed appropriate by the NCHS administration, five male and five female athletes and/or extra-curricular participants may be selected on a random basis. To ensure the anonymity of the participants, each student will be assigned a number at the beginning of each school year. Only the student and the athletic director and/or administrator will know these numbers and the identity of the student to who such number is assigned. The athletic director and/or administrator will keep the number lists in a secure place where access is limited only to them.

After all numbers are drawn for a particular round of testing, they will immediately be returned to the pool of numbers in order to ensure the randomness of the next draw. It is

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possible that the number of a student may be drawn more than once during the season, school year, or not drawn at all.

Sampling Procedure

On the day the numbers are drawn, those students selected will be notified and must promptly report to the designated place to produce a urine sample. They will be given a sample collector and provided a private bathroom stall where they will produce the urine sample. An adult monitor of the same gender will be collecting the sample once the student is done.

After the urine sample is given, the container will then be sealed with the number of the student printed clearly on the outside. The person collecting the sample, and testing the sample, will not be the same person in order to protect the anonymity of the students' results.

Urine samples will be collected at a mutually convenient time on the same day the student is selected or testing or, if the student is absent, on the day the student returns to school.

Prescription Medication

Students who are taking prescription medication must provide a copy of the prescription or a doctor's verification in a sealed envelope to school personnel at the time a urine sample is collected or within forty-eight (48) hours after the urine sample is taken. The sealed envelope will be forwarded, unopened, to a testing lab with instructions for the lab to consider the student's use of such medication in conducting its analysis. Prescription information provided by the student will not be disclosed to any school official.

Scope of Tests

The testing device is designed to test for one or more controlled substances or for alcohol. Urine samples will not be screened for the presence of any substance other than any illegal drugs or alcohol, nor for the purpose of identifying the existence of any disability or physical condition.

Cost of Testing

The cost of the initial drug test will be paid by NCS. Any further testing would be at the expense of the student's family.

Test Results

The administrator of the test will be authorized to report results only to the school administration. Test results shall be destroyed at the expiration of one year after the last day of the activity season for the school year, except with respect to students who have tested positive.

Procedure in the Event of a Positive Test

Whenever a student's test result indicates the presence of an illegal drug or alcohol (i.e., "positive test") the following procedures shall be followed:

- The student and parent will be notified and a meeting with the parent and NCHS Administration will take place.
- The parent may request the sample to be submitted to a lab for further verification.
 - If the results are verified as positive, the student will be responsible for the lab costs, and the parent and NCHS Administration will move to the corrective plan.
 - If the results from the lab are negative, the student and parent will be notified, no further action will be taken, and NCHS will be responsible for the lab costs.

Corrective Plan for a Student Who Tests Positive

In the event a student tests positive for the use of alcohol or the unauthorized or illegal use of a drug or drugs, it is the sincere desire of NCHS to partner with parents to help that student learn from, and find victory over, this damaging behavior. Infractions will be dealt with on a case by case basis. The consequences of one positive test may include loss of extra-curricular participation for the remainder of the school year and possible expulsion, depending on the severity of the infraction and student/parent response. Any corrective action plan would include on-going drug testing at the expense of the student.

Adopted: July 18, 2011 (NCS School Board)

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**PARENT/GUARDIAN
DRUG TESTING CONSENT FORM**

We, the undersigned Parent/Guardian, recognizing that Nampa Christian School is committed to protecting its students from the harmful effects of substance abuse, hereby agree to accept and abide by the standards, policies, and regulations as set forth in this NCHS Drug Testing Policy for Athletics.

We authorize Nampa Christian Schools to conduct random drug testing of urine specimens that our Student provides, to test for illegal drugs and/or alcohol use. We also authorize the release of information concerning the results of such test to the NCHS Administration as deemed appropriate. We understand that additional laboratory testing resulting from a second positive test will be completed at the expense of the student's family.

Student Name (print): _____ Grade: 9 10 11 12
Parent Signature: _____ Date _____



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