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**Servant Leadership Academy**

Learning...Growing...Doing

**Self-Evaluation**

A large part of this program is comprised of participants’ self assessment, self evaluation, and being personally responsible for their attendance, participation, and growth. To help aid in this process, we have established a structured routine, comprised of the following:

**Weekly**

On a Weekly Basis, every Monday night, participants will be required to complete an online form and report the following:

* Attendance
* Class Time
* Electives participated in
* Ministry Hours
* An explanation of their ministry involvement during that week
* And any miscellaneous items they need to contact Nate about, or need help with

**Biweekly**

Every other week, participants will be required to complete a self evaluation form (available online). The self evaluation form covers the following:

* How you are currently doing
* What actions you’ve taken since the last coaching/mentoring meeting
* What you feel you’re doing well with
* What you are feeling challenged with, or need to work on
* How you are going to work on your challenge areas
* What you will focus on until the next meeting
* What your mentor should follow up with you on at the next meeting

The following is the process for completing and tracking this self evaluation form. The participant will:

* Complete the form on the computer
* Print two copies
* Take the copies to the meeting with their mentor
* Finish completing the form during the mentoring session
* Leave one copy with the mentor
* Bring their copy to the church office
* Make a copy and leave the copy for the Academy staff
* The completed form will be scanned and put into their file.

**End of a Session**

At the end of each quarterly session, participants will be required to complete an online form that reports on their personal growth and development during that session. This self-evaluation will cover the following topics:

* Your current understanding of Christian Ministry, and how it has been affected by participating in the Academy
* Your most powerful leadership experiences during the session
* Your most powerful ministry related experiences during the session
* What you have learned about yourself that you are working on changing/ improving/ adapting
* What you learned during the session that you will carry with you in your ongoing ministry, career, and/or personal life