

Family ⊕ of God

P.O. Box 3132
7625 Central Valley Road NW
Bremerton, WA 98310
(360)692-7729 (PRAY)

September 2011

Dear Parents:

Hello! My name is Matt Potter, and I am the director of Family of God's *Extreme Tween Club*! This will be our fourth full year of the program, and last year was a total success! This year we hope to grow our club, and have an even *better* year!

The in-between years when kids are no longer little kids, but are not yet teenagers, are exciting years full of change. "Tweens" will encounter their world in new ways, discover themselves, and question many things.

We are excited to offer a fun and safe place for 4th - 6th graders to come after school on early release days. Our every effort will be to provide a safe place where students can learn and play while they build confidence and tools for the future, discover who they are and what they believe, and grapple with their questions about life. We will provide snack, homework help, enrichment activities, and Christian education.

The Extreme Tween Program will begin on September 29th and continue on each Thursday when school is in session.

If you would like your child to participate, please fill out the registration packet and send it with them on a Thursday afternoon, or drop it by the church. You can also find the forms on our website, <http://www.godsplace4u.org/ministries/extreme-tween-club.html>.

This year to help defray costs, a donation of \$10 per family per month is suggested, but any amount would be appreciated. Also, we appreciate any donations of prepackaged snacks at any time during the school year.

Please contact Matt Potter at Family of God Lutheran Church at (360-692-7729) or by email at xtremetween@hotmail.com if you have questions regarding the program or registering your child. As previously mentioned, the program begins on September 29th, but it is never too late to have your child join us!

Sincerely,

Matt Potter
Extreme Tween Club Director

*Please keep this page for your records!

PROGRAM DESIGN

Extreme Tween Club

1) BASIC PROGRAM SCHEDULE

After School Program - Extreme Tween Club

Vision: Young people participating in Extreme Tween Club will gain confidence in their academic skills, explore new abilities and interests, and experience the love of Christ in a safe, fun environment.

Desired results:

- Participants complete the challenging parts of their homework on club day.
- Participants actively participate in at least one enrichment class each year.
- Participants feel safe at the program.
- Participants have positive relationships with peers and staff at the program.
- Participants find the activities fun and interesting and want to attend.

Extreme Tween Club provides services 1 day a week, Thursdays from 2 pm to 4 pm.

Students will participate in:

- enrichment classes
- nutrition (snack) time
- recreation time
- academic enrichment and support activities

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EXTREME TWEEN CLUB
PARTICIPATION REQUIREMENTS AND GUIDELINES

ARRIVAL AND DEPARTURE:

~Students may walk, use private, school, or public transportation to Family of God Lutheran Church. Roll will be taken.

*Woodlands students will meet a volunteer at the flagpole immediately after the dismissal bell has rung. When all children are assembled, they will walk in a group to the church.

*Cottonwood students will go to the office right after the dismissal bell has rung, and will wait there until a volunteer from the church arrives to drive them to the club.

~When departing, the parent or authorized adult must come into the center to pick up their student.

~If a person other than the parent or legal guardian is to pick up the student, a letter must be written by the parent or a phone call made to let the director know about the change. This person will be asked for identification when picking up the student until the director and staff are familiar with him or her.

~Students may walk home only with prior written permission from parent or guardian. If your child is walking home with another child, and they do not normally walk, please notify the director with a signed note sent with the child.

~Unless prior arrangements are made, students must be picked up between **4:00pm and 4:15pm** - consistent early or late pick-ups may be cause for dismissal.

~If your child is unable to stay at Extreme Tween Club for the entirety of the day, we ask that you do not send them that day. Students leaving early disrupt the flow of the day.

ABSENCES: In the event of a student's absence, the parent or guardian must notify the director at 692-7729 by **1 pm**. Leave a voicemail at the church, or e-mailing xtremetween@hotmail.com is also acceptable. This helps us keep our staff and volunteers informed of schedule changes, and does not make it necessary for the director to make phone calls when your child does not show up at the club. You will notice on the registration form that there is a space for the one phone number to call if your child is not at the club. This number will be called once, and a message will be left if no voice to voice contact is made. Aside from this, it will be your responsibility to notify the director of your child's absence. Making phone calls in order to track children down who are absent without a phone call from parents detracts from the program. Repeated absenteeism may be cause for dismissal.

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INJURY, ILLNESS, AND MEDICATION:

~In a medical emergency, 911 will be called and the parents or legal guardian will be notified immediately. A medical release form authorizing the center to seek medical treatment for the student must be signed at the time of enrollment.

~When ill, the student should not attend the program. If he/she becomes ill at the program, the parent or guardian will be called to pick up the student.

~Prescription medication will be administered if a permission slip is filled out. Prescription medication must be in its original container with the dosage noted.

DISCIPLINE: Positive discipline will be integral to the program. Students will sign a behavioral contract and will be expected to adhere to its guidelines. Incidents of disruption will be handled on an individual basis. Parents will be notified of action taken. Repeated occurrence of inappropriate behavior may be cause for dismissal.

FIELD TRIPS AND OUTINGS: During the school year, trips to the park, the library, or other places may be scheduled during the activity portion of the Extreme Tween Club. Parents must sign a permission slip in order for their child to attend any outing or field trip.

MISCELLANEOUS GUIDELINES:

~ Students are not to bring electronics with them to Extreme Tween Club. If your child carries a cell phone, it will be turned off and remain in their backpacks during the entirety of the time at the club. If you need to contact your child, please call the church at (360) 692-7729.

~The schedule for Extreme Tween Club coincides directly with the school district. If school is cancelled or not in session, there will be no club. If there is a late start time on a Thursday (for snow etc.), schools are kept the full time and not given early dismissal. These days also will result in no Extreme Tween Club.

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