

**Job Vacancies
As of 6/6/2013**

Job Title: [LABORER](#)
Company: [Naval District Washington \(NDW\) \(NAF\)](#)
Experience: Open
Salary: \$10.66
Job Location: Bolling Air Force Base, DC

DUTIES AND RESPONSIBILITIES: Performs simple manual tasks including one or more of the following duties: Loads and unloads carts and pallets. Lifts and carries light to medium-weight packages and places them where directed. May use a hand-truck to move bulky but relatively light packages. Opens and unpacks

Job Title: [Recreation Aide \(Seasonal\)](#)
Company: [Naval District Washington \(NDW\) \(NAF\)](#)
Experience: 0 to 1 years
Salary: \$8.25 - \$12.00
Job Location: Bolling Air Force Base, DC

DUTIES AND RESPONSIBILITIES: These positions are located at Joint Base Anacostia Bolling, Washington, D.C. Provides oversight of activities and necessary services to authorized patrons, including general information on the use of equipment. Assist in issuance and return of equipment on site, assists

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Job Title: [Recreation Aide Pool \(Seasonal\)](#)
Company: [Naval District Washington \(NDW\) \(NAF\)](#)
Experience: 0 to 1 years
Salary: Not Provided
Job Location: Bolling Air Force Base, DC; Washington, DC

LOCATION: Bolling Pool, JB Anacostia-Bolling OPENED: 20 February 2013 CLOSES: UNTIL FILLED AREA OF CONSIDERATION: ALL SOURCES 5 FLEXIBLE POSITIONS (0-40 Hours) NO BENEFITS OFFERED Submit required forms OF-612 AND OF-306 (forms available for download on <http://cnic.navy.mil/NDW/About/Jobs/> To: Fleet and Family Readiness P

Job Title: [Bar Assistant](#)

Company: [Naval District Washington \(NDW\) \(NAF\)](#)
Experience: 0 to 1 years
Salary: \$10.66
Job Location: Bolling Air Force Base, DC

DUTIES AND RESPONSIBILITIES Performs various simple manual tasks which are easily learned such as: In the serving area: Sets up glasses, silverware, butter, condiments, salads, desserts, bread, and cold beverages on serving counter as instructed. Removes soiled dishes from tables and transports th

Job Title: [Food Service Worker](#)
Company: [Naval District Washington \(NDW\) \(NAF\)](#)
Experience: 0 to 1 years
Salary: \$11.14
Job Location: Bolling Air Force Base, DC

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Job Title: [Waiter/Waitress](#)
Company: [Naval District Washington \(NDW\) \(NAF\)](#)
Experience: Open
Salary: \$10.66 per hour
Job Location: Bolling Air Force Base, DC

Performs "behind-the-scene" food and beverage service functions, together with related housekeeping activities such as the following: Secures clean linen and appropriate glassware and silverware, depending on the particular menu, food, and beverages to be served or on direction of supervisor

Job Title: [Card Services Representative](#)
Company: [Transportation Federal Credit Union](#)
Experience: 3 to 20 years
Salary: 31,000 - 36,000
Job Location: Alexandria, VA

Role: To assist with the operational aspects of the credit union's VISA, CheckCard, and ATM card programs. Responsibilities: Processes approved credit card applications, orders cards and sets up member files in computer system; verifies accuracy of cards issued and sends cards to member. Provides members with

Job Title: [Sales - Inside](#)
Company: [Kenney & Company Staffing Inc.](#)
Experience: 1 to 20 years
Salary: Not Provided
Job Location: Washington, DC

No cold calling necessary. Answer incoming calls and make offer to buy cars from customers seeking to donate their cars to charity. Only outgoing calls necessary are to return calls coming in. Some knowledge of cars very helpful. Must have clear and pleasant speaking voice. Bilingual-Spanish a

Job Title: [Certified Nursing Assistant/Registered Medication Aide](#)
Company: [Falcons Landing](#)
Experience: 1 years
Salary: Not Provided
Job Location: Potomac Falls, VA

Falcons Landing is seeking to hire a Certified Nursing Assistant/Registered Medication Aide Requirements are: Must hold a current Certified Nursing Aide or Registered Medication Aide license to practice in Virginia One year of clinical experience as a C.N.A or RMA Experience in gerontology, Assisted Living Faci

Job Title: [Nursing Supervisor - Full-time](#)
Company: [Falcons Landing](#)
Experience: 2 to 5 years
Salary: Not Provided
Job Location: Potomac Falls, VA

Our ideal candidate: Must have a two years nursing experience including one year Charge Nurse experience Must hold a current RN license to practice in Virginia License must be in good standing with the Department of health Professionals Ability to communicate effectively Supervision in Long Term

Job Title: [Escorts](#)
Company: [RUCHMAN AND ASSOCIATES, INC.](#)
Experience: 0 to 2 years
Salary: \$12-13/hour
Job Location: Washington, DC

Escorts – Part time positions available to Escort visitors and service personnel for a secure government facility. Accompanies personnel to designated areas, remains with them, ensures all required duties are performed and escorts personnel out of facility. Position requires considerable walking, standing

Job Title: [HR Assistant \(part-time 20-25h/week\)](#)
Company: [NRL Federal Credit Union](#)
Experience: 2 to 5 years
Salary: Not Provided
Job Location: Oxon Hill, MD; Alexandria, VA

Department: Human Resources Reports To: HR Recruiter/Trainer Role: To provide administrative assistance for Human Resources and the Board of Directors. Coordinate all credit union employee functions and board/committee meetings. This position

Job Title: [Business/Research Analyst](#)
Company: [Concetrance Consulting Group, Inc.](#)
Experience: Open
Salary: \$14-\$18
Job Location: Bethesda, MD

Concetrance Consulting, a Bethesda, Maryland based management consulting firm serving the financial services industry, is seeking individuals with the requisite technical and communications skills to meet the needs of a highly intellectual and demanding financial sector client base. General Responsibilities include

Job Title: [Energy Auditor - Beltsville, MD](#)
Company: [Matrix Energy Services, Inc.](#)
Experience: 2 to 3 years
Salary: Not Provided
Job Location: Beltsville, MD

As an Energy Auditor, the territory specialist will market our energy program to small businesses, obtain their agreement to participate in our energy program and perform onsite energy assessments of existing lighting and HVAC equipment. The ideal candidate will possess a mix of both sales skills and technical know

Job Title: [IT Specialist](#)
Company: [Thorlabs, Inc](#)
Experience: 2 to 20 years
Salary: Not Provided
Job Location: Jessup, MD

Thorlabs IT Specialist has the responsibility to work with and provide direct support for a diverse set of desktop, printer, and server technologies that span the global offices. Such responsibilities will include answering the support line, tracking and responding to the helpdesk ticketing system, creation of tickets, as w

Job Title: [Part Time Office Assistant](#)
Company: [Calvert](#)
Experience: 1 to 20 years
Salary: Not Provided
Job Location: Bethesda, MD

Job Purpose: The mission of the Calvert Human Resources Department is to help Calvert Investments, Inc. cultivate a culture of associate excellence and engagement. This part-time position is responsible for greeting guests, clients, and associates in Calvert's reception area in a professional, friendly, and ho

Job Title: [Tutors \(Clinicians\)](#)
Company: [Lindamood-Bell Learning Center](#)
Experience: Open

Salary: Not Provided
Job Location: Washington, DC

At Lindamood-Bell, We Create The Magic of Learning!® About Us: Lindamood-Bell is an internationally recognized leader in the research and remediation of learning difficulties for children and adults. Our critically acclaimed, research-based programs develop the underlying skills for reading, spelling, languag

Job Title: [IT MANAGEMENT INTERN \(Multiple Vacancies...](#)
Company: [Arlington County Government](#)
Experience: Open
Salary: \$52,956.80/Year
Job Location: Arlington, VA

EXCITING OPPORTUNITIES FOR A RECENT IT GRADUATE TO DEVELOP SKILLS IN DELIVERING NEXT GENERATION TECHNOLOGY SOLUTIONS!One Year, Full-Time, Paid Internship ProgramThe Department of Technology Services (DTS) is seeking recent Information Technology graduates who are looking to grow a career within a dynamic technology organiza

Job Title: [Industrial/Organizational Psychology Intern](#)
Company: [American Institutes for Research](#)
Experience: Open
Salary: Not Provided
Job Location: Washington, DC

Industrial/Organizational Psychology InternJob ID 7432 Job Location US-DCJob Location United States Alternate locations ..Category Research More information about this job:Overview:The American Institutes for Research's (AIR) Workforce and Training group has been at the forefront of applied research to enhance the performa

Job Title: [Front Desk Receptionist \(Contract Full Time\)](#)
Company: [RUCHMAN AND ASSOCIATES, INC.](#)
Experience: 0 to 1 years
Salary: \$30,014.40 p/yr
Job Location: Arlington, VA

Introduction: Seeking to immediately (pending Interim Security Clearance adjudication) fill a vacancy for a professional and courteous receptionist to fill a contract position answering a Federal Agency's phones using a multi-line telephone system to determine caller's needs and route accordingly.

Job Title: [Administrative Assistant II](#)
Company: [JustinBradley](#)
Experience: 5 to 20 years
Salary: Not Provided
Job Location: Washington, DC

A large financial firm based in Washington, DC seeks an experienced Executive Assistant for immediate hire. Operating under limited supervision in this fast-paced and dynamic division, the incumbent will contribute key executive interaction and support activities. In this role you will: An

Job Title: [Sevice Technician for HVAC Company in Maryland](#)
Company: [Arundel Cooling & Heating Co., Inc.](#)
Experience: 3 to 20 years
Salary: pay based on experience
Job Location: Linthicum, MD; Linthicum Heights, MD

Arundel Cooling, Carrier's first factory authorized dealer in Maryland has created an opening in the service department. This is a rare opportunity to join a Team of professionals many feel are the best in the area. The right person must have a strong understanding of Customer Satisfaction, with a proven track record of

Job Title: [Financial Analyst/ Reviewer](#)
Company: [Concetrance Consulting Group, Inc.](#)
Experience: 2 to 20 years
Salary: \$12-\$14
Job Location: Bethesda, MD

Concetrance Consulting, a Bethesda, Maryland based management consulting firm serving the financial services industry, is seeking individuals with backgrounds in accounting, financial or business analysis to review applications from financial institutions for special funding programs. Understanding of banking product

Job Title: [Summer Intern](#)
Company: [Washington Hospital Center](#)
Experience: Open
Salary: Not Provided
Job Location: Washington, DC

Summer InternDepartment:SiTELSchedule:Temporary (Non-Union) - TPShift:Day Shift
(1)Hours:Job Details:

Job Title: [NISSP Student Intern](#)
Company: [AT&T](#)
Experience: Open
Salary: Not Provided
Job Location: Columbia, MD

NISSP Student InternThe position will support a growing mixed NIS Information Technology fields. The awarded NISSP applicant will join AT&T as an NIS cleared intern that will be assigned to a current contract or support of a contract within NIS. Given the background of Computer Science and related support fields, the chosen

Job Title: [House Supervisor](#)

Company: [EBED COMMUNITY IMPROVEMENT](#)
Experience: 3 to 20 years
Salary: 12-13.46/hr
Job Location: Capitol Heights, MD; District Heights, MD; Upper Marlboro, MD

House Supervisor: Job Description I. POSITION SUMMARY The House Supervisor will oversee most facets of care and treatment necessary to provide quality residential services and gradually more responsibility will be assumed as knowledge and skills are acquired for this position. The House Supervisor is a lead care lev

Job Title: [Direct Support Staff](#)
Company: [EBED COMMUNITY IMPROVEMENT](#)
Experience: Open
Salary: 9.75-12.75
Job Location: Capitol Heights, MD; District Heights, MD; Upper Marlboro, MD

Job Summary: The Direct Support Staff (DSS) is a direct care level position at EBED Community Improvement, Inc. with responsibilities for the direct care of ALU/group home. The DSS may be a full-time or part-time employee of EBED that includes regularly scheduled weekday and weekend positions. Additionally, the DSS i

Job Title: [Payrolled \(Non-exempt\) Temporary Intern - Global Lodging](#)
Company: [Marriott International](#)
Experience: Open
Salary: Not Provided
Job Location: Bethesda, MD

Payrolled (Non-exempt) Temporary Intern - Global Lodging This is a temporary position. Follow all company and safety and security policies and procedures. Maintain confidentiality of proprietary information and protect company assets. Actively listen and respond positively to customer or client questions, concerns, and reques

Job Title: [CYP Training & Curriculum Specialist, NF-1701-04](#)
Company: [Naval Support Activity Bethesda MWR](#)
Experience: 3 to 20 years
Salary: \$23.00 - \$28.00* / hr
Job Location: Bethesda, MD

OPENS: 23 May 2013 CLOSES: 07 June 2013 Announcement #: 13-CDC-09 PARKING: Due to Command policy on employee parking, employment does not guarantee a parking space. Metro is highly encouraged. &nb

Job Title: [Recreation Assistant - WSI](#)
Company: [Naval District Washington \(NDW\) \(NAF\)](#)
Experience: Open
Salary: Not Provided
Job Location: Bolling Air Force Base, DC

IMPORTANT: MUST SUBMIT COPIES OF CURRENT WSI, LIFEGUARD/FIRST AID AND CPR CERTIFICATIONS WITH APPLICATION. FAILURE TO DO SO WILL PREVENT YOUR APPLICATION FROM BEING CONSIDERED. DUTIES AND RESPONSIBILITIES: Ensures all water safety rules are observed by swimmers, utilizing a good knowledge of all aspects

Job Title: [Intern 4.](#)
Company: [NJVC](#)
Experience: Open
Salary: Not Provided
Job Location: Chantilly, VA

Job TitleIntern 4.LocationChantilly, VA Security ClearanceIA CertificationLocationChantilly, VA, US Department DescriptionCOMPANY DESCRIPTIONWith a focus on information technology automation, NJVC specializes in supporting highly secure, complex IT enterprises in business-critical environments. We offer a wide breadth of IT s

Job Title: [Full-Time Receptionist / Tour Guide](#)
Company: [RUCHMAN AND ASSOCIATES, INC.](#)
Experience: 0 to 2 years
Salary: \$12-15/hr
Job Location: Washington, DC

Receptionists/Tour Guides: Full-time opportunities are available to work Monday through Friday, with core working hours of 9 AM to 6 PM. Duties: · Conduct Fine Arts tours for a U.S. government agency · Greet an

Job Title: [Internship - Sales/Marketing Intern](#)
Company: [StrataPoint Financial](#)
Experience: Open
Salary: \$10.00-\$15.00 p/hr
Job Location: Sterling, VA

Sales/Marketing Intern - Finance and Accounting StrataPoint Financial, LLC – Sterling, VA 20166 Rapidly growing finance and accounting consulting company has an immediate opportunity for a sales/marketing intern. The company offers finance/accounting services to \$1mil to \$40mil+ businesses in

Job Title: [Facilities Assistant Intern](#)
Company: [American Institutes for Research](#)
Experience: Open
Salary: Not Provided
Job Location: Washington, DC

Facilities Assistant InternJob ID 7352 Job Location US-DC-WashingtonJob Location United States Alternate locations ..Category .. More information about this job:Overview:The American Institutes for Research is one of the leading behavioral and social science research organizations in the world. Our overriding goal is to us

Job Title: [PBS Food Intern \(summer\)](#)
Company: [PBS](#)
Experience: Open
Salary: Not Provided
Job Location: Arlington, VA

POSITION: Intern, PBS Food (SUMMER) DEPARTMENT: PBS DigitalSALARY: \$12.00/hour (undergrads and recents grads) and \$15.00/hour (graduate students)TIME COMMITMENT: 30-40 hours/week, June 1st - August 15th, 2013 (flexible)INTERNSHIP OBJECTIVE:Contribute editorial, social media and SEO support to PBS.org Food siteESSENTIAL DUT

Job Title: [Line Cook](#)
Company: [Dolce Hotels & Resorts](#)
Experience: 1 to 20 years
Salary: 12.55
Job Location: Potomac, MD

Line Cook Job Purpose: Prepare, season, and cook soups, meats, vegetables, desserts, or other foodstuffs in restaurants. May order supplies, keep records and accounts, price items on menu, or plan menu. Essential Duties and/or Responsibilities: Our Line Cooks plan, prepare, and cook food for the ho

Job Title: [Staff Accountant](#)
Company: [Severn Savings Bank, FSB](#)
Experience: 1 to 20 years
Salary: Not Provided
Job Location: Annapolis, MD

Severn Savings Bank is seeking to hire experienced professionals to join our team. Currently we have an immediate opening for Staff Accountant. Under the general supervision of the Controller, the Staff Account for Severn Savings Bank performs a variety of accounting/banking related duties. Major responsib

Job Title: [House of Ruth Full-time Life Skills Trainer](#)
Company: [House of Ruth](#)
Experience: 2 to 3 years
Salary: Not Provided
Job Location: Washington, DC

POSITION SUMMARY: Life Skills Trainers teach a range of daily living and coping skills to all House of Ruth program participants (women and/or children). Complete all necessary tasks to ensure the well-being of the women and/or children receiving services and maintain effective operations of the program. Evening and week

Job Title: [Diet Technician](#)
Company: [Birmingham Green](#)
Experience: Open
Salary: Not Provided

Job Location: Manassas, VA

Summary: Under the guidance of the Director of Dining Services, the Diet Technician is responsible for the operation and implementation of the Nutrition Care Program based on established objectives, standards, policies, and procedures, as well as local, state, and federal regulations. Assists in the maintenance

Job Title: [Maintenance Technition](#)
Company: [Wyndham Worldwide Corporation](#)
Experience: 2 to 20 years
Salary: Not Provided
Job Location: National Harbor, MD

This is a full time position with medical, dental, tuition reimbursement and travel/hotel discounts available within 30 days of hire! Envision your career with one of the world's largest hospitality companies. With over 7,000 hotels, 165 Vacation Ownership Resorts, 200,000 rental units and mor

Job Title: [HVAC Service Technician](#)
Company: [Trimark Mechanical Services](#)
Experience: 2 to 20 years
Salary: Depends on Experience
Job Location: Falls Church, VA

Company Information: Trimark Mechanical Services is currently seeking HVAC Service Technicians for its growing HVAC division. Trimark Mechanical is a commercial HVAC and plumbing firm whose clients include local and regional commercial real estate owners, developers, general contractors, corporate te

Job Title: [Physicians Assistant/Nurse Practitioner- \(PRN/On-Call\)](#)
Company: [Psychiatric Institute of Washington](#)
Experience: 5 to 20 years
Salary: Not Provided
Job Location: Washington, DC

Excellent opportunity for a talented Physicians Assistant with current P.A. or Nurse Practitioner license in Washington, DC (or M.S. degree in related field) looking to make a difference in a psychiatric hospital setting. Desired Experience include: - Managing Employee Health Services - Performing EK

Job Title: [Support Specialist Residential](#)
Company: [St. John's Community Services](#)
Experience: 1 to 20 years
Salary: Not Provided
Job Location: Washington, DC

SUPPORT SPECIALIST RESIDENTIAL Provides support to individuals with disabilities in developing and/or maintaining skills that will enhance the quality of their lives in the

community; assists with personal care, household tasks and daily routines; performs other job related duties as assigned. Observe and respond to i

Job Title: [Intern Full-time \(High School\)](#)
Company: [Science Systems and Applications, Inc.](#)
Experience: Open
Salary: Not Provided
Job Location: Greenbelt, MD

SSAI is an Equal Employment Opportunity and Affirmative Action Employer.EEO/AA/M/F/D/VIntern Full-time (High School)Reference #:13-1437Open Date:5/31/2013Location:Greenbelt, MDStatus:US Citizenship RequiredNo Job Description:SSAI is seeking a full-time Intern to provide support to the accounting and contracts departments.R

Job Title: [Security or Service Lead Technician](#)
Company: [Corbett Technology Solutions, Inc. \(CTSI\)](#)
Experience: 5 to 20 years
Salary: \$20
Job Location: Chantilly, VA

Corbett Technology Solutions, Inc. (CTSI) has an immediate opening for a Lead Technician. Technicians are responsible for installation, configuration, programming, diagnoses and service on various low voltage electronic systems. Candidates for this position will:

1. Assemble, install, configure, program, dia

Job Title: [Processor](#)
Company: [Mid-Atlantic Settlement Services \(TRG\)](#)
Experience: 2 to 3 years
Salary: Not Provided
Job Location: Vienna, VA; Hunt Valley, MD; Washington, DC

The primary duty of a settlement processor is to communicate with the lenders, real estate offices and service companies to obtain the information needed to proceed to the settlement table. After they gather this information they prepare the settlement sheet and all other necessary documents needed for closing. They also ve

Job Title: [Administrative Assistant](#)
Company: [Premier Healthcare Services](#)
Experience: 2 to 20 years
Salary: Not Provided
Job Location: Washington, DC

Job Summary: Provides general clerical support to the office. (Answering and forwarding telephone calls, Copying, faxing, mailings, etc.) Essential Duties and/or Responsibilities: • Operate telephone system to answer, screen and forward calls, providing information, taking messages and scheduling appointments. &bull

Job Title: [Residential Assistant](#)

Company: [So Others Might Eat/ SOME](#)
Experience: 3 to 5 years
Salary: Not Provided
Job Location: Washington, DC

SOME (So Others Might Eat) is an interfaith, community-based organization that exists to help the poor and homeless of our nation's capital. We meet the immediate daily needs of the people we serve with food, clothing, and health care. We help break the cycle of homelessness by offering services, such as affordable hous

Job Title: [Provider Inquiry Associate](#)
Company: [Business Promotion Consultants, Inc. \(BPC\)](#)
Experience: 2 to 5 years
Salary: \$31,200 p/yr
Job Location: Washington, DC

Works on assignments that are moderately difficult, requiring judgement in resolving issues or in making recommendations Works on assignments that are moderately difficult, requiring judgement in resolving issues or in making recommendations Using a computerized system, responds to customer inquiries i
