

Rising Star Missionary Baptist Church 2800 East 36th Street Tucson, Arizona 85713

# AUTHORIZATION FOR THE RELEASE OF FUNDS

## ALL REQUESTS OVER \$100 MUST HAVE PRE-APPROVAL SIGNATURE

**REQUEST DATE:** \_\_\_\_\_/\_\_\_/\_\_\_\_/

**Please check one:** 

N	ame	
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Address:

**Phone:** 

### Please check one:

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Administration	
Children's Ministry	
Education Ministry	
Evangelism	
Men of Valor	
Ministerial	
Music Ministry	
Women's Ministry	
Usher Ministry	

Advertising & Promotions	
Charity	
Office Equipment/Services	
Office Supplies	
Publications	

Special Projects	
Building Projects	
Other	
Reserves	

Facility Management	
Dues, Registrations & Fees	
Education	
Kitchen Supplies	
Audio & Visual	
Vehicle Maintenance	

### **AMOUNT REQUESTED:**

#### MAKE CHECK PAYABLE TO:

#### **REASON FOR REQUEST:**

	DATE
Requestor's Signature	
Authorizing Signature   (Ministry Leader)	
Pre-approval Signature	



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Item #	<b>Product or Service</b>	Vendor/Supplier	Amount
		TOTAL:	

## PLEASE ATTACH RECEIPTS

FINANCE COMMITTEE USE ONLY DATE PAID: \_\_\_\_\_ CHECK #\_\_\_\_