

## **Bridges of Hope Fellowship Life Group Leader Responsibilities**

Leaders are expected to do the following:

- **Prepare and Lead the Meeting**  
Along with listening to the sermon each week, the leader should read through the scripture and questions for the group meeting. (It would be great and helpful to do a little personal study, but not required).
  
- **Attend All Training Meetings**  
*For new leaders and hosts* – There will be a “Rookie Training” at the church. This is for both husbands and wives. Training will be announced several weeks in advance.  
  
*Ongoing leadership training* – This training is provided throughout the year for both rookie and veteran leaders on a periodic basis. Sometimes the training is held in a large group setting at the church, and at other times, it will be a small cluster meeting in a home.
  
- **Track the Needs of Group Members**  
As a group leader, you will often be the first line of spiritual defense in the lives of your group members. It will be your responsibility (along with your host) to keep in touch with the spiritual pulse of the people in your group.
  
- **Communicate Special Needs Up-Line to Your Coach and/or Pastors**  
It’s possible that some issues will surface in your group or in a member’s life that are beyond your experience, expertise, or comfort zone. In that case, communicate your concerns up-line to either your coach or one of the pastors on staff for guidance or additional help.
  
- **Complete Weekly Attendance Sheets**  
Group leaders need to turn in a weekly attendance sheet. This can be done online or through email. These attendance sheets are very important. They not only help us track who is in a group; they also help the pastoral team keep an overall pulse on the groups as a whole.
  
- **Visit Members in the Hospital**  
When a crisis or major illness hits, your group needs to spring into action. While your host will take the lead in providing any needed meals or practical help, you as a Life Group leader need to be sure that you and others from the group are available for prayer and support.