

**MID – WINTER BOARD MEETING  
NATIONAL BAPTIST CONVENTION, USA, INC.  
Dr. Jerry Young, President**



**DESIGNATED/GENERAL HOUSING FORM  
January 12, 2015 – January 15, 2015  
Jackson, Mississippi**

**DEADLINE: ALL Delegates – Wednesday, December 17, 2014.** Requests received after the deadline could possibly be assigned at a hotel not in the housing package.

**HOTEL REQUEST:** Complete and return the Housing Request Form via fax, mail, or email. Forms can be retrieved at [www.nationalbaptist.com](http://www.nationalbaptist.com) Do not send the form twice or the deposit may be charged twice. Telephone reservations will **NOT** be accepted. Each form must be accompanied with a deposit. Deposits (\$200 per room) will be accepted in the form of **CREDIT CARD, CERTIFIED CHECK, MONEY ORDER, OR CHURCH CHECK.** **No checks will be accepted after December 12, 2014.** A service charge of \$35.00 will be applied to checks returned for insufficient funds. Make checks and money orders payable to **NBC Housing** and mail to:

NBC Housing  
C/O Mt. Ollie Baptist Church  
P.O. Box 330512  
1698 St. Marks Ave.  
Brooklyn, NY 11233  
E-mail: [Housingnbc@aol.com](mailto:Housingnbc@aol.com)

Fax: 718-385-0140 Telephone: 718-346-9290 Toll Free #: (866) 531-3003  
Hours of Operation: 10:00 am – 6:00 pm EST Monday – Friday

**GROUP BLOCKS:** Deadline: **November 21, 2014.** The maximum number of group rooms (regardless of church or group affiliation) that can be requested is 30. Group procedures must be explained by calling a Housing Agent at 718-346-9290. All requests for 10 rooms or more must be submitted to the Housing Office with a completed Hotel Reservation Form, a deposit (credit card or check /money order) in the amount of \$200.00 per room and with **two** hotel selections, in order of preference.

**CHANGES/CANCELLATIONS:** Any cancellations received after **Monday, December 15, 2014 at 11:59 PM** will forfeit the \$200 deposit regardless of the individual hotel cancellation policies. All forfeited deposits will go directly to the Housing Office unless the cancellation is made within 24 hours of arrival, in which case the hotel will retain the \$200 deposit. Delegates have until **December 20, 2014** to make changes/cancellations with the Housing Office. After **December 22, 2014** delegates will need to contact the hotel directly. Please allow 30-60 days after the last day of the meeting for processing of refunds. Penalties for early departures are enforced and vary by hotel. Failure to arrive on your scheduled date will result in the loss of your deposit and cancellation of your full reservation.

**ACCOMMODATIONS:** In the event that none of your choices are available, every effort will be made to assign comparable housing based on your first choice. Bed types are not guaranteed and are assigned on a “first come - first serve” basis on arrival and based upon availability.

**ROOM ACKNOWLEDGMENTS AND CONFIRMATIONS:** Upon completion of your reservation requests, the Housing Office will send acknowledgments via fax or postal mail (whichever the delegate provides) to the registrant only. Rate is inclusive of rebate/commission to the organization.



<b>DESIGNATED HOTELS</b> Please note: State & Local Tax is: 11% (Not included in the room rates)	<b>DISTANCE  TO Jackson  Convention  Complex</b>	<b>SINGLE/DOUBLE/  TRIPLE/QUAD  1,2,3 or 4 Persons</b>	<b>SUITE RATE  (P+1= Parlor  + 1 Bedroom)</b>
Marriott <b>100 rooms only, Bed type are ROH only  (Run of house)</b>  <b>Parent Body/Music Dept.</b>	1 Block	\$129.00 + tax & .75 per day occupancy tax	Upon Request
Hilton Garden Inn <b>150 rooms only</b>  <b>Women &amp; YPD – 50 Rooms  Ushers &amp; Nurses – 50 Rooms  Congress – 50 Rooms</b>	2 Blocks	\$129.00 + tax & .75 per day occupancy tax	N/A
Sleep Inn & Suites <b>Overflow Hotel</b> <b>50 rooms only</b>	2 Blocks	\$89.00 + tax & .75 per day occupancy tax	Upon Request
Old Capitol Inn (State Street) <b>24 rooms only</b>	1 Mile	\$125.00 + tax & .75 per day occupancy tax	N/A
Hampton Inn & Suites (High Street) <b>90 rooms only</b>  <b>Laymen – 50 Rooms</b>	2.4 Miles	\$89.00 + tax & .75 per day occupancy tax	Upon Request
Holiday Inn Express (High Street) <b>55 rooms only</b>	2.4 Miles	\$109.00 + tax & .75 per day occupancy tax	N/A
Courtyard by Marriott (Ridgewood Road) <b>40 rooms only</b>	9 Miles	\$89.00 + tax & .75 per day occupancy tax	N/A
Hampton Inn (Briarwood) (Standard Rooms) <b>85 rooms only</b>	9 Miles	\$89.00 + tax & .75 per day occupancy tax	N/A
Fairfield Inn by Marriott <b>45 rooms only</b>	9 Miles	\$89.00 + tax & .75 per day occupancy tax	N/A
TownePlace Suites <b>50 Rooms only</b>  <b>Moderators</b>	12 Miles	\$99.00 + tax & .75 per day occupancy tax	N/A