



114th Session of the National Baptist Congress of Christian Education
Dr. James H. Cokley, Congress President
Auxiliary of the National Baptist Convention, USA, Inc.
Dr. Jerry Young, National President

Baltimore Convention Center | Baltimore, Maryland

HOUSING RESERVATION FORM

To make a reservation choose ONE of the following methods:

INTERNET: <http://www.nationalbaptist.com>

TELEPHONE:

Toll Free: 1-800-282-6632

Monday - Friday, 8:30 a.m. – 5:30 p.m. Eastern Time

International: 1-410-837-4636

Monday - Friday, 8:30 a.m. – 5:30 p.m. Eastern Time

Please have credit card & arrival & departure dates ready.

MAIL FORM TO:

Congress Housing Bureau

c/o Visit Baltimore,

100 Light Street, 12th Floor

Baltimore, MD 21202

FAX FORM TO: 1-410-659-8398

Only submit room request(s) once. By submitting multiple methods, you risk duplicate reservations being made.

PRIMARY GUEST INFORMATION: *Please Print Clearly*

Name: _____

Company _____

Address _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

E-mail address: _____

NOTE: *Acknowledgement may not be received if e-mail filters are in place.*

ADDITIONAL GUEST INFORMATION:

List arrival and departure dates, if different from primary guest.

Name, Guest 2: _____

Name, Guest 3: _____

Name, Guest 4: _____

Maximum room occupancy is four per city code.

HOTEL PREFERENCE:

1. _____

2. _____

3. _____

Arrival Date: _____ **Departure Date:** _____

ROOM REQUESTS:

Number of persons in the room: _____

Single Bed Double Beds

Rollaway Bed Handicapped Accessible

Smoking Non-smoking

Special Request(s): _____

Deadline for Congress Reservations is April 26, 2019

HOUSING INFORMATION

- Only one room may be requested under each name.
- Room types are assigned on a first come, first served basis.
- If preferred hotels are not available, the Congress Housing Bureau will select the closest available property.
- Hotel acknowledgement will be sent within two business days. Review all information for accuracy. After your reservation is processed, acknowledgements are generated by e-mail (immediately), fax (within the hour) or mail.
- All housing requests must be received on or before April 26th. Requests received after April 26th, will be processed on a room-available basis and may be at a higher rate.
- To request a hospitality suite or to book 10 or more rooms, contact tdavison@baltimore.org. Approval is required.
- If you have not received an acknowledgement by April 26th, please contact the Congress Housing Bureau.

RESERVATION CHANGES & CANCELLATIONS

Changes and cancellations can be made online through the Congress Housing Web site, by email at conventionhousing@baltimore.org, by fax or by telephone.

OFFICIAL CONFERENCE HOTELS and S/D RATES

Crowne Plaza Baltimore 3 blocks away	\$139/\$139
Days Inn Inner Harbor Across the street	\$149/\$149
Hampton Inn Baltimore Dwntrwn Conv. Ctr 2.5 blocks away	\$149/\$149
Holiday Inn – Inner Harbor 1 block away	\$149/4149
Lord Baltimore 3 blocks away	\$154/\$154
Radisson Hotel Baltimore 3 blocks	\$129/\$129
Royal Sonesta 2.5 blocks	\$149/\$149

**All rates exclude tax. Additional charges apply for Trpl/Quad Occupancy.*

GUARANTEE/CANCELLATION POLICY

A major credit card number is required to secure each room before a reservation may be processed. Early departures are subject to penalty fees set by the hotel. All Hotels will charge a \$200 deposit after April 26, 2019 that is refundable up until 72 hours prior to your arrival date.

Visa MasterCard American Express Discover

Card Number: _____

Expiration Date: _____

Card Holder's Name (Print): _____

Card Holder's Signature:* _____

**By signing, I hereby agree to adhere to the above Guarantee/Cancellation Policy.*