



NATIONAL BAPTIST CONVENTION, USA, INC.

Dr. Jerry Young, President

Rev. Calvin E. Cage, Sr., Director, Concessions Commission

APPLICATION FOR EXHIBIT HALL BOOTHS

CONGRESS OF CHRISTIAN EDUCATION June 19-23, 2017 | St. Louis, MO

** Instructions: After completing the application on your computer, click "Submit" to email it to nbc.concessions@verizon.net. Then, click "Print", sign both pages of the application and mail it with your payment to the address indicated below.*

Business/Organization: _____ Website: _____

Merchandise/Service Offered: _____

Contact Person: _____ Email: _____ Phone: (____) _____

Address: _____

City: _____ State: _____ Zip Code: _____

Number of Booths: _____ Number of Corner Booths: _____ \$Amount Enclosed: _____

Signature: _____ Date: _____

2017 Booth Rates - Apply Early!

Regular Booths **\$800.00** Corner Booths **\$850.00**
(*Extremely limited availability!)

MAIL-IN DEADLINE 6/14/17

ELECTRONIC DEADLINE 6/23/17

Rates include: table, table covering, chairs, waste basket and sign.
Upon acceptance of your application, information on shipping procedures and securing carpet, electricity and Internet will be sent via email.

***IMPORTANT NOTES:** There will be no refunds. NO EXCEPTIONS. Credit toward a future event and/or fee adjustments may be granted at the discretion of the Director in cases with extenuating circumstances.

Make all **cashier checks/money orders** payable to "National Baptist Convention, USA, Inc." and mail both pages of the application and payment to:

National Baptist Convention, USA, Inc.
Attention: Concessions Commission - Reverend Calvin Cage, Director
1700 Baptist World Center Drive
Nashville, TN 37207

For Office Use Only

Date Received: _____ Amount Received \$: _____ Check ___ Money Order ___ Number: _____ Balance \$: _____

Received by: _____ Booth Assignment(s) _____

~Please carefully review, sign and include the next page before mailing~

NATIONAL BAPTIST CONVENTION, U.S.A., INC.

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ACKNOWLEDGMENT OF CONCESSIONS COMMISSION GOVERNING RULES AND REGULATIONS

PAYMENT AND TERMS OF USE

Payment may be made by the due date indicated by certified check, traveler's check, or money order. No exhibitor will be able to set up until the balance is paid. All individuals and organizations advertising or selling their products or services in the exhibit hall MUST have a booth. No exhibitor shall assign, sublet or share the whole or part of their allocated booth space. Products or services of organizations without a booth may not be displayed or advertised in any exhibit area or elsewhere in the exhibit hall. There is absolutely NO space for exhibitors outside the official exhibit area. No roving entertainment or advertisement will be allowed. Posting and/or distribution of literature samples or souvenirs is permitted from the contracted space only! No Food or Drinks can be sold in the exhibit hall. No animals will be permitted in the exhibit hall. The exhibitor agrees for himself and his booth workers to use contracted space for lawful purposes only and to conform to all laws, ordinances and regulations. **There are no exceptions to these policies.** Be advised that exhibitors are liable for collection and payment of sales taxes and may be contacted by the respective State Department of Finance, Revenue, Sales and Use Tax.

AMENITIES

Booths come with one six (6) foot draped table, two chairs, a one-line identification sign and wastebasket.

CONFLICTS OF INTEREST

The Commission reserves the right to cancel any contract if there is a conflict with the principles of the National Baptist Convention, USA, Inc. The Concessions Commission will admit exhibitors on the basis of space availability.

USE OF THE CONVENTION LOGO, TRADEMARKS, TAGLINES AND/OR RECORDINGS OF CONVENTION EVENTS

Recordings in any medium of Convention programs and activities, past and present, are not to be sold without the written authorization of the Convention President. The use of the National Baptist Convention USA, Inc. name, logo, or session theme on items for sale is prohibited without the written authorization of the Convention President. Terms for the use of the Convention's identity/marks and copyrighted/trademarked/registered property will be strictly enforced and are available on the Convention website at: <http://www.nationalbaptist.com/resources/legal-policies.html>.

IMPORTANT: VENDORS WITH SOUND

All vendors are subject to sound level standards that will be set by the Concessions Commission. If your sound levels exceed that which the Concessions Commission considers reasonable, you will be given a warning and asked to lower the volume on the first request. If a second request becomes necessary, you will be fined \$50.00, payable on demand. If a third request becomes necessary, you will be asked to leave the exhibit hall and prohibited from exhibiting at future sessions of the National Baptist Convention USA, Inc. No refunds will be provided.

LIMITS OF LIABILITY

The Convention, its agents and employees are not liable for damages to or for theft/loss or destruction of the exhibitor's property or injuries to the exhibitor, his representatives, agents or employees. All claims for any such theft/loss, damage, destruction or injury are expressly waived by the exhibitor. The Convention will also be exempted from or indemnified for any claims or injury to any of the exhibitor's representatives, agents or employees. The Convention, its agents and employees will not be liable for failure to hold the exposition as scheduled. Payments for booth space will be returned in that event, except for reason of fire, or any act of God or the public enemy, or strike, or epidemic, or any law or regulation of public authority, or any cause beyond the control of the Convention which makes it impossible or impractical to hold the Exposition.

FOR QUESTIONS CONCERNING THE APPLICATION OR THE RULES AND REGULATIONS CONTACT:

Reverend Calvin E. Cage, Sr., Director - Concessions Commission, 5354 Sheriff Road, Capitol Heights, MD 20743
Phone: (301) 773-2333 | Fax: (301) 322-1333 | Email: nbc.concessions@verizon.net

ACKNOWLEDGEMENT OF THE RULES AND REGULATIONS

Your signature on this form indicates your intent to abide by these rules and regulations. Persons violating these policies will be asked to leave the premises and will not be given a refund or credit toward any future Convention events.

Please sign this acknowledgement and send to us with your application and payment.

Company Name: _____ Your Position/Title: _____

Your Signature: _____ Date: _____