

# National Baptist Congress of Christian Education

Dr. James H. Cokley, President

*An Auxiliary of the National Baptist Convention, USA, Inc.*

Dr. Jerry Young, President

## College Fair

Expected Attendance: (30,000)

Tampa Convention Center – Tampa, FL

### APPLICATION FOR COLLEGE FAIR BOOTHS

Yes! Please reserve exhibit space for me at the College Fair.

**\*\*Please type or print all information clearly\*\***

College/University Name: \_\_\_\_\_

Contact/Representative Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Materials Offered: \_\_\_\_\_

**BOOTH INFORMATION:** Each booth includes one 6' draped table, identification sign, two chairs, and waste paper basket. The booths are 10' x 10' unless otherwise indicated.

#### BOOTH RATES

Vendors	Regular Rates	Refund Policy: Any cancellations of booths <b>MUST</b> be in writing and submitted by the exhibitor completing the application. Upon cancellation, fifty (50) percent of all amounts received will be retained by the Congress of Christian Education if cancellation is received no less than 21 days prior to the event. All vendors that cancel after that time are not entitled to a refund.
4- Year Colleges/Universities	<b>\$375.00</b>	
2-Year Colleges	<b>\$375.00</b>	

\*The entire balance is to be paid in full by **May 13, 2016.**

**No exhibitors will be able to set up until balance is paid in full.**

Number of Booths(s) requested \_\_\_\_\_ Amount Enclosed: \$ \_\_\_\_\_

Signature: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Position/Title: \_\_\_\_\_ Email: \_\_\_\_\_

Your signature shall be binding to the Applicant. Any false information given will result in cancellation of this agreement.

Make all checks/money orders made payable to "**National Baptist Congress of Christian Education.**" Mail your check and **both** sides of this application to:

**NATIONAL BAPTIST CONGRESS OF CHRISTIAN EDUCATION**

8401 S. Ashland Avenue - Chicago, IL 60620

Attention: Dr. William Foster, Jr.

For Office Use Only

Date Received: \_\_\_\_\_ Amount Received \$: \_\_\_\_\_ Balance \$: \_\_\_\_\_

Received by: \_\_\_\_\_ Booth Assignment(s): \_\_\_\_\_

**PLEASE CAREFULLY REVIEW AND SIGN REVERSE SIDE BEFORE MAILING**

**NATIONAL BAPTIST CONGRESS OF CHRISTIAN EDUCATION**

Dr. James H. Cokley, Congress President

**CONCESSIONS GOVERNING RULES AND REGULATIONS**

The balance on all booths shall be paid thirty (30) days before the event date by check. No exhibitor will be able to set up until balance is paid. **NO EXCEPTIONS!**

Booths are 10 X 10 and come with one six (6) foot draped table, two chairs, a one line identification sign and wastebasket.

The Congress of Christian Education reserves the right to cancel any contract if there is a conflict with the principles of the National Baptist Convention. The Congress of Christian of Christian Education shall admit exhibitors on the basis of space availability and appropriateness of product or material appropriateness.

There is absolutely **NO** space for College Fair exhibitors outside the official exhibit area. No roving entertainment or advertisement will be allowed. Posting and/or distribution of literature samples or souvenirs is permitted from the contracted space only! No Food or Drinks can be sold in the exhibit hall. No animals will be permitted in the exhibit hall.

**RECORDINGS IN ANY MEDIUM OF CONVENTION PROGRAMS AND ACTIVITIES, PAST AND PRESENT, ARE NOT TO BE SOLD WITHOUT THE WRITTEN AUTHORIZATION OF THE CONGRESS PRESIDENT. THE USE OF THE NATIONAL BAPTIST CONVENTION USA, INC. NAME, LOGO, OR SESSION THEME ON ITEMS FOR SALE IS PROHIBITED WITHOUT THE WRITTEN AUTHORIZATION OF THE CONGRESS PRESIDENT. TERMS FOR THE USE OF THE CONVENTION'S IDENTITY/MARKS AND COPYRIGHTED/TRADEMARKED/REGISTERED PROPERTY WILL BE STRICTLY ENFORCED AND WILL BE PROVIDED AT THE TIME OF THE REQUEST.**

Products of firms not exhibiting may not be displayed or advertised in any exhibit area.

No exhibitor shall assign, sublet or share the whole or part of the booth space allotted. The exhibitor agrees for herself/himself and her/his employees to use contracted space for lawful purposes only and will conform to all laws, ordinances and regulations.

**WARNING TO ALL VENDORS WITH SOUND: ALL VENDORS ARE SUBJECT TO SOUND LEVEL STANDARDS THAT WILL BE SET BY THE CONCESSIONS COMMISSION. IF YOUR SOUND LEVELS EXCEED THAT WHICH THE CONCESSIONS COMMISSION SETS, YOU WILL BE GIVEN A WARNING AND ASKED TO LOWER THE VOLUME ON THE FIRST REQUEST. IF A SECOND REQUEST BECOMES NECESSARY, YOU WILL BE FINED \$50.00, PAYABLE ON DEMAND. IF A THIRD REQUEST BECOMES NECESSARY, YOU WILL BE ESCORTED OUT OF THE EXHIBIT AREA AND PROHIBITED FROM EXHIBITING AT FUTURE SESSIONS OF THE NATIONAL BAPTIST CONVENTION, USA, INC.**

The Congress, its agents and employees are not liable for damages to or for theft/loss or destruction of the exhibitor's property or injuries to the exhibitor, her/his representatives, agents or employees. The exhibitor expressly waives all claims for any such theft/loss, damage, destruction or injury. The Congress will also be exempted from or indemnified for any claims or injury to any of the exhibitor's representatives, agents or employees. The Congress, its agents and employees will not be liable for failure to hold the exposition as scheduled. Payments for booth space will be returned in that event, except for reason of fire, or any act of God or the public enemy, or strike, or epidemic, or any law or regulation of public authority, or any cause beyond the control of the Congress which makes it impossible or impractical to hold the Exposition.

Persons violating these rules and regulations will be asked to leave the premises without a refund.

Please read carefully. Your signature on this form and the application is a binding agreement to these rules and regulations.

**PLEASE SIGN THIS FORM AND RETURN WITH YOUR APPLICATION AND CHECK TO THE CONGRESS OF CHRISTIAN EDUCATION.**

**College/University Name:** \_\_\_\_\_

**Your Position/Title:** \_\_\_\_\_

**Your Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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