

Notes from Congregational Meeting June 10, 2012

Motion: (passed June 10, 2012)

To move forward with the All Are Welcome Campaign components addressing elevator, parking lot, handicap accessible restrooms, and architectural commission to provide defined plan and component costs for sanctuary improvement and the implementation of 20% of campaign dollars going to outreach proposed ministries.

This motion implies:

- selection of architect by reengaged building committee (Schutz-Foss Architects, Principal Al Rapacz, chosen in the Fall of 2012)
- final plans received, bidding process achieved, and construction commences (bids are due May 2, 2013)
- establishment of construction line of credit (done by Capital Campaign Committee through the Mission Investment Fund of the ELCA)
- periodic updates from the campaign committee to council and the congregation to keep all informed (adult forums, newsletters, and website)
- all campaign finances in account overseen by campaign treasurer with checks and balances in place (Al Hultgren, Treasurer)

Capital Campaign Timetable

DRAFT (March 4, 2012)

American Lutheran Church

Project and Capital Campaign Process Timeline

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| 2010 | Facility Improvement Task Force identifies needs, recommends improvements, and proposes 2012-2014 capital campaign |
| 2011 | January Annual Meeting: FITF recommendations approved |
| | May Bi-Annual Meeting: Presentation on process for remodel and campaign |
| | October 16 Special Meeting: Presentation on \$1.67 million project and 20% outreach designation; announcement of November meeting for decision |
| | November 13 Special Meeting: approved hiring consultant to assess our "readiness, willingness and capacity" to carry out recommendations of Building Committee; \$25,000 budget; received donations of \$22,500 to offset expense |
| 2012 | January: Committee interviews consultants and selects Kairos and Associates for capital campaign consultation |
| | February: Jim Pence of Kairos visits; contract signed; feasibility phase begins with congregational assessment (survey); contingency plans made for proceeding, if warranted |
| | March 4: Review and interpretation of congregational assessment |
| | March 18: Forum on survey data and outreach committee recommendations |
| | March 25: Special congregational meeting to review consultant recommendations and decision to proceed, delay or stop capital campaign. If decision is to proceed, contingency plans implemented |
| | April 15-May 13: Campaign case and congregational engagement, contingent on March 25 vote |
| | May 20: Ingathering of pledges |
| | June 10: Special congregational meeting to review campaign totals and endorse process next steps, including specific budget for expenditures for facilities and outreach |