ONLINE GIVING INSTRUCTIONS

Steps 1-5 are for first-time donors only. Returning donors should skip to step 6.

- 1. Browse to http://bit.ly/creategivingaccount
- 2. Click on "Create an Account" and then enter all of the required information in the fields provided. You may donate using a credit or debit card or from you checking or savings account (ACH) by clicking on the picture of the payment type you would like to use.

Note: please retain your login ID and password as they will be required to add, edit, or remove donations in the future and to view transaction history.

- 3. Check the box next to "I'm not a robot" and then select the pictures the system requests. This is a security step designed to protect your information. Once you have selected all of the appropriate pictures, click "Continue."
- 4. You will be asked on the next page to confirm that all of information you entered is correct. Once you have reviewed the information, click "Submit."
- 5. A "transaction approved" page will appear and you will receive a confirmation email.

Steps 6-8 are for returning donors.

- Browse to <u>http://bit.ly/givetok3naz</u>
 Note: you may also visit http://www.k3naz.org and select Resources > Give to K3Naz > Returning Giver.
- 7. Enter the username and password you created during your first donation and click "Login."
- 8. Once logged in, you will have access to add donations, edit or remove recurring donations, view transaction history, and more.

Thank you for your generosity in supporting the mission of Kankakee First Church of the Nazarene!

