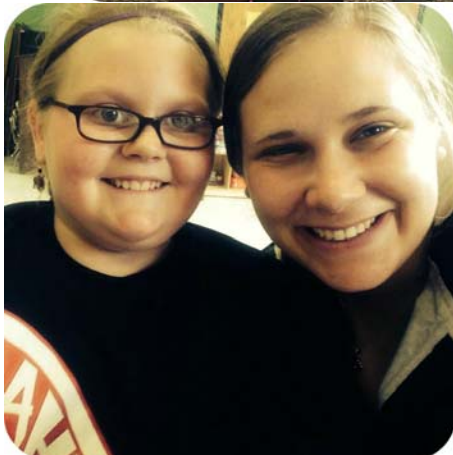




FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

SERVING OTHERS TO MAKE A DIFFERENCE

Volunteer Application
YMCA of Marquette County



Volunteering is more than just sharing your time and passion, it's about the satisfaction of knowing you are helping people become stronger, giving back to your community and gaining valuable work experience that will enhance your career opportunities.

PROGRAM VOLUNTEERS

The YMCA of Marquette County relies on the assistance of volunteers to develop skills thought modified, age-appropriate activities. Appropriate lessons plans are provided for each program. This small investment of your time will have a great impact on the individuals enrolled in Y programs. If you are interested in volunteering, please contact either of our locations.

If you have a few hours to spare and would like to carry out the mission of the Y, please complete this Volunteer Application and return it to the Member Services Desk at our Marquette or West End location. To ensure the volunteer experience is rewarding for everyone, applicants will be contacted for a personal interview to discuss skills, experience, time commitment and any training required.

VOLUNTEER OPPORTUNITIES

Volunteers are the heart of the Y. We were founded by a volunteer and we continue to be governed by volunteers. A great many of our programs for children, families and people with disabilities are only possible because of the incredible people in our community who volunteer their time.

The YMCA of Marquette County could not function without the help of dedicated volunteers. There is something for everyone at the Y. Some examples of volunteer opportunities include:

- Youth Sports
- Child Care
- Special Events
- Fundraising
- Reach and Rise® Therapeutic Mentor Program
- Start the Cycle
- Group Exercise Instructor
- Homework Helper
- Youth Areas
- Chaperones
- Day Camp
- Greeter

BENEFITS OF VOLUNTEERING

Here are a few of the many benefits you will receive as a volunteer:

- Fulfillment from making a difference in your community
- Opportunity to develop new skills and work experiences
- A chance to make new friends and acquaintances
- Belonging to an organization with a history of giving back to its community
- Fun! Fun! Fun!

MISSION

The mission of the YMCA of Marquette County is to put Christian principles into practice through programs that build a healthy spirit, mind and body for all.

IMPACT

By upholding our core values of Caring, Honesty, Respect and Responsibility, the Y is committed to strengthening our community through programs that promote youth development, healthy living and social responsibility.

The Y is dedicated to building healthy, confident, connected and secure children, adults and families and communities. Every day our impact is felt when an individual makes a healthy choice, when a mentor inspires a child and when a community comes together for the common good.

When you volunteer at the Y, you take an active role in bringing about meaningful and enduring change right in your own neighborhood.

VOLUNTEER APPLICATION • YMCA OF MARQUETTE COUNTY

Thank you for considering the YMCA of Marquette County as a place to share your time and talents. Volunteers are vital to the Y, without them we would not be able to meet the needs of the children, families and adults.

You will find questions that include your interests, background and places of employment. We reserve the right to conduct background and reference checks on all volunteers. It's just one of the many ways we help protect children and other vulnerable people served by the YMCA of Marquette County.

Date of Application _____ YMCA Member ____ Yes ____ No

First Name _____ Mid. Initial _____ Last Name _____

Address _____

City _____ State _____ Zip _____ Birthdate _____

Phone _____ Email _____

Are you 18 years of age or over? ____ Yes ____ No (If no, please have parent/guardian sign this application)

VOLUNTEER INTEREST

Area/Program in which I wish to volunteer _____

YMCA Location

- _____ YMCA of Marquette County
_____ BAS Birchview
_____ Early Childhood Development Center - Marquette
_____ Early Childhood Development Center - KI Sawyer
_____ Youth & Family Center at Lake Superior Village
- _____ West End Location
_____ BAS Lakeview

| | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
|----------------|--------|---------|-----------|----------|--------|----------|--------|
| Available Time | | | | | | | |
| Available Days | | | | | | | |

Are there any particular skills, talents or interests you'd like to share? _____

May we call or email you for other one time events or when we are in need? ____ Yes ____ No

Are you required to volunteer to by court order? ____ Yes ____ No

Are you required to volunteer to satisfy a school requirement? ____ Yes ____ No

If yes then in which department _____

EMERGENCY CONTACT

First Name _____ Last Name _____

Address _____ City _____ State _____

Zip _____ Phone _____ Relationship _____

BACKGROUND CHECK

I, (print name) _____ authorize the YMCA of Marquette County to obtain information regarding my background and to check for any criminal history or criminal involvement for the purpose of employment or volunteer work. I understand the YMCA of Marquette County will conduct background checks during the course of my volunteer services. I also allow fro the YMCA of Marquette County to obtain a Motor Vehicle Report (MVR) and release the information to the YMCA of Marquette County and our insurance company provider for underwriting purposes. I understand the MVR is part of a complete background check and is required for any YMCA employee who drives a vehicle while on YMCA business.

Signature _____ Date _____ Driver's License # _____

Background Check Completed on _____ Background Check Completed by _____

EDUCATION

School _____

Years Completed (Circle) 8 9 10 11 12

College _____

Diploma/Degree _____

Graduate/Professional _____

Diploma/Degree _____

Describe specialized training, apprenticeship, skills and honors received _____

VOLUNTEER OR EMPLOYMENT EXPERIENCE

Organization/Company _____ Phone _____

Volunteer/Employment Dates: From _____ To _____

Supervisor _____ Title/Position _____

Duties _____

Reason for Leaving _____

VOLUNTEER WAIVER

I am offering my services to the YMCA of Marquette County on a volunteer basis. I understand that I will receive no pay, benefits or other privileges of employment of any kind for my services. I also certify that I have not been promised and have no expectation that I will receive a paid position as a result of my volunteer work.

I hereby waive, release and discharge any and all claims, demands, actions of any and every nature whatsoever that I may have for any and all loss, damages for death, personal injury or property damage against the YMCA of Marquette County, its board of directors, officers, employees, servants and all persons connected with the YMCA of Marquette County as a result of my participation in any and all volunteer events or assignments.

I further understand that accidents and injuries can arise out of this activity; knowing the risk, nevertheless, I hereby agree to assume those risks and to release and to hold harmless the YMCA of Marquette County and persons mentioned above, who (through negligence or carelessness) might otherwise be liable to me (or my heirs or assigns) for damages.

This release is intended to discharge the YMCA of Marquette County, its board of directors, officers, employees and volunteers from and against any and all liability arising out of or connected in any way with my participation any volunteer event or assignment, even though that liability may arise out of the negligence of the carelessness on the part of the YMCA of Marquette County or persons mentioned above.

I further agree to indemnify, hold harmless and defend the YMCA of Marquette County, its board of directors, officers, employees, servants and all persons connected with the YMCA of Marquette County from any and all actions, claims and demands of any nature whatsoever in any manner arising out of my volunteering at the YMCA of Marquette County or any sponsored YMCA activity that is off site. It is further understood and agreed that this waiver, release and assumption of risks is to be binding on my heirs and assigns. In addition, I hereby grant my full and irrevocable consent to release any photographs/images/video to the YMCA of Marquette County for commercial and art purposes in any medium of advertising or communication.

Applicant Signature _____

Date _____

Parent Signature (if under age 18) _____

Date _____

YMCA of Marquette County
Child Abuse Prevention
VOLUNTEER CODE OF CONDUCT

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| <ol style="list-style-type: none"> 1. In order to protect YMCA staff, volunteers, and program participants – at no time during a YMCA program may a volunteer person be alone with a single child where they cannot be observed by others. As volunteers supervise children, they should space themselves in a way that other volunteers can see them. 2. Volunteers shall never leave a child unsupervised. 3. Restroom supervision: Volunteers will make sure the restroom is not occupied by suspicious or unknown individuals before allowing children to use the facilities. Volunteers will stand in the doorway while children are using the restroom. This policy allows privacy for the children and protection for the volunteers (not being alone with a child). If volunteers are assisting younger children, doors to the facility must remain open. No child regardless of age should ever enter a bathroom alone on a field trip. Always send children in pairs, and whenever possible, with volunteers. 4. Volunteers should conduct or supervise private activities in pairs - diapering, putting on bathing suits, taking showers, etc. When this is not feasible, volunteers should be positioned so that they are visible to others. 5. Volunteers shall not abuse children including: <ul style="list-style-type: none"> • physical abuse – strike, spank, shake, slap; • verbal abuse – humiliate, degrade, threaten; • sexual abuse – inappropriate touch or verbal exchange; • mental abuse – shaming, withholding love, cruelty; • neglect – withholding food, water, basic care, etc. Any type of abuse will not be tolerated and may be cause for immediate dismissal. 6. Volunteers must use positive techniques of guidance, including redirection, positive reinforcement and encouragement rather than competition, comparison and criticism. Volunteers will have age appropriate expectations and set up guidelines and environments that minimize the need for discipline. Physical restraint is used only in pre-determined situations (necessary to protect the child or other children from harm), is only administered in a prescribed manner and must be documented in writing. 7. Volunteers will conduct a health check of each child, each day, as they enter the program, noting any fever, bumps, bruises, burns, etc. Questions or comments will be addressed to the parent or child in a non-threatening way. Any questionable marks or responses will be documented. 8. Volunteers respond to children with respect and consideration and treat all children equally regardless of sex, race, religion, culture. | <ol style="list-style-type: none"> 9. Volunteers will respect children’s rights to not be touched in ways that make them feel uncomfortable, and their right to say no. Other than diapering, children are not to be touched in areas of their bodies that would be covered by a bathing suit. 10. Volunteers will refrain from intimate displays of affection towards others in the presence of children, parents, and volunteers. 11. While the YMCA does not discriminate against an individual’s lifestyle, it does require that in the performance of their job they will abide by the standards of conduct set forth by the YMCA. 12. Volunteers must appear clean, neat, and appropriately attired. 13. Using, possessing, or being under the influence of alcohol or illegal drugs during working hours is prohibited. 14. Smoking or use of tobacco in the presence of children or parents during working hours is prohibited. 15. Profanity, inappropriate jokes, sharing intimate details of one’s personnel life, and any kind of harassment in the presence of children or parents is prohibited. 16. Volunteers must be free of physical or psychological conditions that might adversely affect children’s physical or mental health. If in doubt, an expert should be consulted. 17. Volunteers will portray a positive role model for youth by maintaining an attitude of respect, loyalty, patience, courtesy, tact, and maturity. 18. Volunteers may not be alone with children they meet in YMCA programs outside of the YMCA. This includes babysitting, sleepovers, and inviting children to your home. Any exceptions require a written explanation before the fact and are subject to administrator approval. 19. Volunteers are not to transport children in their own vehicles. 20. Volunteers may not date program participants under the age of 18 years of age. 21. Under no circumstance should volunteers release children to anyone other than the authorized parent, guardian, or other adult authorized by the parent or guardian (written parent authorization on file with the YMCA). 22. Volunteers are required to read and sign all policies related to identifying, documenting, and reporting child abuse and attend trainings on the subject, as instructed by a supervisor. |
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I understand that any violation of this Code of Conduct may result in termination.

 Volunteer Signature

 Volunteer Coordinator Signature

 Date

The Redwoods Group thanks and acknowledges the cooperation of the YMCA of the USA for permitting the verbatim reproduction (except for the format change to two columns on a single page) of this critical personnel management tool.