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## YMCA OF MARQUETTE COUNTY – JOB DESCRIPTION

Job Title: **Swim Coach**

Job Code: SWC

Reports to: Head Coach or Director

Job Grade: Level 1-2

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### POSITION SUMMARY:

The Y is a leading nonprofit for strengthening community and the nation's largest provider of aquatic programs to increase skill and safety in and around water. This position provides direct leadership and instruction for athletes participating in competitive swimming.

### ESSENTIAL FUNCTIONS:

1. Instructs athletes ages 5-19 in the fundamentals of competitive swimming in accordance with YMCA and USA Swimming guidelines.
2. Leads swim practices efficiently and effectively--teaching skills with enthusiasm, using multiple techniques to help athletes with different learning styles and keeping the athletes engaged.
3. Builds effective relationships with athletes and parents; helps them connect with each other and the YMCA. Encourages parent involvement in the YMCA swim team.
4. Helps with swim meet organization, set-up, management and break down including operation of electronic timing and scoring.
5. Maintains records as required (i.e. attendance, progress reports, etc.).
6. Attends staff meetings and trainings as scheduled.
7. Follows all YMCA policies, rules, regulations and procedures, including emergency and safety procedures. Completes incident and accident reports as necessary.
8. Organizes and puts away practice and pool equipment. Reports damaged equipment.

### QUALIFICATIONS:

1. Certifications: Lifeguarding, CPR for the Professional Rescuer, AED and First Aid.
2. Completion of Safety Training for Swim Coaches within 30 days of employment.
3. Must be able to demonstrate coaching skills in accordance with YMCA standards.
4. Minimum age of 18.

### PHYSICAL DEMANDS

1. Ability to maintain certification-level of physical and mental readiness.
2. Ability to instruct and demonstrate proper stroke techniques, including in-water demonstration.
3. Ability to lift equipment and to lift an average size child.
4. Ability to communicate verbally, including projecting voice across distance in normal and loud situations.

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_